# Chapter 1

This template contains the heading styles required to create each chapter of your thesis. Create each chapter in this template, and then assemble all chapters into the “Front Matter” template (<http://grad.ucalgary.ca/current/thesis/msword>) after they are completed.

Use the Thesis Template Toolbar (Add-Ins) or the Home🡪Styles to apply heading styles as you work. *All text formatted with a heading style will be included automatically in the Table of Contents in the Front Matter template.*

Headings 1, 2, 3, 4, 5 under Styles are defaulted to the five heading levels in APA in major ways, and minor modifications are needed:

* Capitalize the first letter of each word when necessary for Headings 1&2;
* Add a period for Headings 3, 4, & 5.

Find examples of the five heading levels on the next page:

# Chapter 3 Research Methodology

Level 1 – centered, boldface, uppercase and lowercase headings

## Data Collection

Level 2 – left-aligned, boldface, uppercase and lowercase headings

### Classroom observation.

Level 3 – indented, boldface, lowercase heading with a period

#### Student behaviours.

Level 4 – indented, boldface, italicized, lowercase heading with a period

##### Common behaviours.

Level 5 – indented, italicized, lowercase heading with a period