Time Sheet

CSA# | CSA0000123436 | Sub# |077|

Luann Innamorato
(609) 547-8671

Site: Rsc for Ind Living Vineland
Phone: (856) 825-0255

Supervisor: Fran D'agostino
Phone: (856) 825-0255

Example	1 Sat	2 Sun	3 Mon	4 Tue	5 Wed	6 Thu	7 Fri	8 Sat	9 Sun	10 Mon	11 Tue	12 Wed	13 Thu	14 Fri	15	16
1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐	1 ☐
2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐	2 ☐
3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐	3 ☐
4 ☒	4 ☐	4 ☐	4 ☐	4 ☐	4 ☐	4 ☐	4 ☐	4 ☐	4 ☐	4 ☐	4 ☐	4 ☐	4 ☒	4 ☐	4 ☐	4 ☐
5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐	5 ☐
6 ☐	6 ☐	6 ☐	6 ☒	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐	6 ☐
7 ☐	7 ☐	7 ☐	7 ☐	7 ☒	7 ☐	7 ☐	7 ☐	7 ☐	7 ☐	7 ☒	7 ☐	7 ☒	7 ☐	7 ☐	7 ☐	7 ☐
8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐	8 ☐
.5 ☒	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐	.5 ☐
4.5			6	7						7		7	4			

Payroll Period:
Start 12 /12 /20 17   End 12 / 16 /20 17

Enter Total and In-Kind with only one decimal (Example 2.5). Do not leave In-Kind blank! Write "0" if no In-Kind hours.

Grand Total: 31
In-Kind: 20

The undersigned hereby certify that the report is correct for the payroll period

Participant Signature _Luann Innamorato_ 12-14-17 / 20 17   Site Supervisor Signature _____ 12/14 /20 17

OJE ☐   Training ☐

Completed timesheets can be either faxed or emailed to the number or address below.

Fax to: (703) 997-6645
Email to: 077@ncoa.org

DO NOT SEND COVER SHEETS. DO NOT SEND ANYTHING IN ADDITION TO YOUR TIME SHEET SENDING COVER SHEETS OR OTHER DOCUMENTS WILL CAUSE ERRORS, AND YOU MAY NOT GET PAID. DO NOT USE SOME ELSE'S TIME SHEET. THE HOURS WILL NOT BE CREDITED TO YOU. USING SOMEONE ELSE'S TIME SHEET WILL CAUSE ERRORS FOR BOTH OF YOU.