

**IIT EQUIPMENT LOAN ACKNOWLEDGEMENT FORM**

On the date of \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_, I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, received the following computer equipment and accessories (“the Equipment”) from Delaware Technical Community College (“DTCC”):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description Serial Number/Wisetrack Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description Serial Number/Wisetrack Number

In accepting the Equipment, I understand that I am fully liable for the Equipment until it is returned to DTCC. While under my care, I am financially responsible for any physical or accidental damage to the Equipment, and lost or stolen Equipment. I hereby agree to pay for any damages or loss within 15 days after receipt of an invoice from DTCC. Furthermore, I will surrender the Equipment back to DTCC at the end of the semester, program, or at any time upon request of DTCC. Until Equipment is returned or payment for damages or loss is received, I understand that DTCC will place a hold on my student account, thus preventing me from registering for classes in the future and having access to my transcript.

While using the Equipment, I will not commit any crime, illegal activity, share any DTCC confidential information with unauthorized users, search for or watch explicit content, or lend the Equipment to friends or family members. I will strictly use the Equipment for DTCC educational/learning purposes. If I install any software that makes the

Equipment unusable or compromises the security of the Equipment, I am responsible for any costs incurred by DTCC to render the Equipment back to the usable state it was in when I received the Equipment from DTCC.

I will remove and save any and all of my personal data from the Equipment before it is returned to DTCC. The Equipment will be re-imaged upon its return and any data will be irretrievably removed. DTCC will not be held responsible for any personal data and no accommodation can be made for recovering data left behind on the Equipment once it has been returned to DTCC.

By signing this Agreement, I am accepting and agreeing to the terms of use for the Equipment.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Date

For students enrolled in TRIO or other federal youth grant programs:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (parent/guardian print name) accept full liability for my child’s use of the Equipment, including financial responsibility for any damages to, or loss of, the Equipment while in their possession, and liability for any other violations of this Agreement.

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Parent/Guardian Signature | Date |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| DTCC Program Signature | Date |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| IIT Technology Support Manager | Date |