# EML Metadata

Dataset shortname (will be the URL in the IPT, all lower case, no spaces):

Title:

Update Frequency (pick one): Daily, Weekly, Monthly, Biannually, Annually, As Needed, Continually, Irregular, Not Planned, Unknown, Other Maintenance Period

Data License (pick one): [CC-0](https://creativecommons.org/share-your-work/public-domain/cc0/), [CC-BY](https://creativecommons.org/licenses/by/4.0/), [CC-BY-NC](https://creativecommons.org/licenses/by-nc/4.0/)

Description / Abstract:

Resource Contacts (include First Name, Last Name, Position, Organization, Email, can link to ORCID):

Resource Creators (include First Name, Last Name, Position, Organization, Email, can link to ORCID):

Metadata Providers (include First Name, Last Name, Position, Organization, Email, can link to ORCID):

## Geographic Coverage

Set global coverage: YES or NO (if NO rest is required)

Description:

West (decimal degrees):

East (decimal degrees):

South (decimal degrees):

North (decimal degrees):

## Taxonomic Coverage

Description:

Scientific Name, Common Name, Taxon Rank for all species or at higher level if all part of one higher level rank

## Temporal Coverage

Temporal Coverage Type (can select more than one but corresponding information must align with the type): Single Date, Formation Period, Date Range, Living Time Period

## Keywords

Thesaurus / Vocabulary:

Keyword List:

## Associated Parties

Note: Abby will be listed as the publisher if she loads the data into the IPT for you and publishes to GBIF and/or OBIS

Associated Party (include First Name, Last Name, Position, Organization, Email, can link to ORCID):

Associated Party Role (pick one per person): Author, Content Provider, Custodian Steward, Distributor, Editor, Metadata Provider, Originator, Owner, Point of Contact, Principal Investigator, Processor, Publisher, User, Programmer, Curator, Reviewer

## Project Data

If including this section Title and Project Personnel are required

Title:

Identifier

Description:

Funding:

Study Area Description:

Design Description:

Project Personnel (First Name, Last Name, Role):

## Sampling Methods

If including this section Study Extent, Sampling Description, Step Description are required)

Study Extent:

Sampling Description:

Quality Control:

Step Description:

## Citations

Resource Citation (can be autogenerated):

Resource Citation Identifier:

Bibliographic Citations:

## Collection Data

Collections:

Specimen Preservation Methods:

Curatorial Units:

## External Links

Resource Homepage:

Other Data Formats (Name, Character Set, Download URL, Data Format, Data Format Version):

## Additional Metadata

Resource Logo URL (or file upload):

Purpose:

Maintenance Description:

Additional Information:

Alternative Identifiers: