

# ALBERTO VALDIVIA

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## Education

### ***Bachelor of Science (B.S) in Computer Science***

August 2020 – December 2023

Florida State University, Tallahassee, FL

### ***Career Objective***

• Motivated and responsible college student with good time management skills, judgement, and flexible schedule. Ability to work proficiently while under pressure, both in team settings and individually. Reliable, flexible, and ready to learn and grow.

## Relevant Coursework

- Data Structures II
- Discrete Math II
- Calculus II
- Operating Systems
- Theory of Databases
- Computer Network and System Administration

## Experience

### ***YMCA Finance and Human Resources Intern Summer 2019***

YMCA of South Palm Beach County – Boca Raton, Florida

- Filed financial documents in compliance with the organization's filing system
- Prepared personnel documents for scanning into the organization's online document management system
- Labeled and prepared boxes to be sent off to storage
- Applied clearing code to \$0 balance accounts in Returns Manager Report

## Skills

- Proficient in C++ and Java
- Beginner in SQL, HTML and CSS
- Proficient in the Microsoft Office Suite
- Fluent in Spanish, both verbal and written
- Good communication skills, both interpersonal and presentation