# Undergraduate Resume Sample

School Address: XXX Memorial Dr. Cambridge, MA 02139 JANE DOE someone@mit.edu (XXX) XXX-XXXX

Home Address: Someplace, MA

#### Education

#### MASSACHUSETTS INSTITUTE OF TECHNOLOGY (M.I.T.)

CAMBRIDGE, MA

20XX

Candidate for B.S. in Biology, GPA: 4.6/5.0

- Concentration in Management at Sloan Business School and Minor in Brain and Cognitive Sciences.
- Authored 5 publications in the MIT Undergraduate Research Journal and other peer-reviewed journals.
- Relevant Coursework: Finance Theory, Economics of the Health Care Industry, Strategic Decision-Making in Life Sciences, Building a Biomedical Business, Cancer Genetics and Therapies, Cellular Neurobiology, Immunology.

#### Experience

#### PUTNAM ASSOCIATES

Analyst

BURLINGTON, MA

Evaluated in 6-member team whether client's marketing strategy for its \$100M organ transplant drug effectively
targets key decision-makers in transplant community. Client implemented proposed improvements in message
content and delivery, designed to increase prescriptions for product by nearly 30%.

Managed recruitment and interviewing process of 98 physicians to obtain primary data for marketing case. Analyzed data from interviews and secondary research in Excel/Access. Prepared PowerPoint deck for presentation to client.

Analyzed past product switches from predecessor to successor drugs for independent project. Presented recommendations
for future drug launches. Developed a database providing key criteria for launching various types of drugs.

#### MIT PROGRAMS ON THE PHARMACEUTICAL INDUSTRY

CAMBRIDGE MA

Health Economics Research Assistant, Sloan Business School

20XX

 Designed, created, and tested a strategic model for the pharmaceutical industry that analyzes safety, efficacy, and economics to forecast (prior to clinical trials) which drugs will succeed on the market. Early elimination of inadequate drugs will significantly reduce the \$800M spent to successfully launch a drug.

MERCK & CO., INC.

RAHWAY, NJ

Pharmaceutical Laboratory Research Assistant, Infectious Disease Department

20XX

Identified deficiencies in Type 2 Diabetes drugs on the market and screened chemicals on new cellular targets to
develop an efficient drug without these shortcomings. Drug predicted to obtain substantially greater market share in
the \$14B oral Type 2 Diabetes drug market compared to competitors.

#### MIT CENTER FOR CANCER RESEARCH

CAMBRIDGE, MA

Academic Laboratory Research Assistant, Housman Laboratory

20XX - 20XX

- Developed a product to recognize activity of a cancer-causing gene, aiding in discovery of drug for brain cancer.
   Engaged in all stages of product development: identification of market need, engineering of product, collaborating with industry for testing, production, and marketing of final drug.
- Designed a new sequencing technique that refines a common laboratory protocol. New procedure increases
  efficiency by 50% on average, reducing processing time by 25%, and creating more usable biological end-product.

## Leadership

## MARCH OF DIMES BIRTH DEFECTS FOUNDATION

BOSTON, MA

Director of Massachusetts Youth Public Affairs

20XX - Present

- Lobbied legislators to encourage federal, Massachusetts, and California governments to develop public policies to improve the health of women. Introduced and promoted 10 Senate Bills, 4 of which have been approved thus far.
- Represented Foundation on the Massachusetts State Public Affairs Committee.
- Organized conferences and fundraisers as a volunteer for the past 7 years (1998-Present).

### JOURNAL OF YOUNG INVESTIGATORS

CAMBRIDGE, MA

Story Editor and Science Journalist

20XX - Present

- Managed 25 science journalists, delegated writing and editing tasks, and chose articles to print in monthly journal.
- · Created daily digests about current science news, distributed to all science journalists.

### SCIENCE & ENGINEERING BUSINESS CLUB

CAMBRIDGE, MA

20XX - Present

- Consulting Focus Group Organizing Committee 26
   Organized 6 campus-wide information session to educate students about careers in consulting and law.
- Selected and worked closely with speakers from diverse occupational backgrounds.

### Awards & Interests

- Robert C. Byrd Scholarship, awarded to top 1% of U.S. students for academic excellence.
- · Rensselaer Medal, awarded to top 20,000 students worldwide for achievements in mathematics and science.
- · Interest in track & field, travel, photography, and oncology.