



How-To — A Guide to the `imeko_acta` L^AT_EX class

Federico Tramarin^{1,2}

¹ University of Modena and Reggio Emilia, Italy

² National Research Council of Italy, CNR-IEIT, Italy

ABSTRACT

This article describes how to use the `imeko_acta.cls` class L^AT_EX to produce high quality typeset papers that are suitable for submission to the Acta IMEKO journal.

The editorial team of Acta IMEKO strongly encourages authors to use this L^AT_EX_{2_ε} template file to produce their manuscript. Please refer to the author for any suggestion, bug filing and complaint.

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Corresponding Author: Federico Tramarin, e-mail: tramarin@unimore.it

1. INTRODUCTION

The class `imeko_acta` is the official document class for formatting L^AT_EX submissions to the Acta IMEKO journal.

This class is composed by three files:

`imeko_acta.cls` the L^AT_EX class **`ciao`** for typesetting the main article text;

`imeko_acta.bst` the style for formatting the bibliography;

`imeko.png` the IMEKO logo, that appears in the upper right corner of the first page.

The class has been tested in a broad range of cases, but some bugs could still be present. If you think you found a bug, or are experiencing issues in the environments and commands defined in L^AT_EX kernel without any change in the signature so that clashes with other contributed L^AT_EX packages such as [hyperref.sty](#), [preview-latex.sty](#), etc., should be minimal.

2. USAGE

The class should be loaded with the command:

```
\documentclass[<options>]{imeko_acta}
```

where the `options` can be the following:

`submit` (default option) to be used by authors during submission phases.

`article`, `technicalnote`, `editorial` change the type of paper;

`showcorresponding`, `noshowcorresponding` indicates if the corresponding author should be explicitly marked with a * after his/her name. Default is `noshowcorresponding`. All options of [article.cls](#) can be used with this document class. The default options loaded are `a4paper`, `10pt`, `twocolumn`, `article`.

3. THE TITLE AREA

The title area of any manuscript published in Acta Imeko is typeset on a single column section, composed by the Title, the Author and Affiliations area, a light blue box containing the Abstract, and finally a box containing several manuscript data (keywords, fundings, corresponding author, etc.) and a “Citation” field, containing a string useful for citing directly the work.

The title area is created with the standard L^AT_EX command `\maketitle` and using the same schema of `article.cls`. Before this command is called, the author must declare all of the text objects which have to appear in the title area, as detailed below.

3.1. Paper Title

Use the classic `title` command. It is safe to put it just after the `\begin{document}` line.

3.2. Authors

The inclusion of author names is performed with the usual `\author{}` environment.

However, the class will display both the full author names in the authors area, as well as the shorten form (with abbreviated authors names) for the **Citation** field. Therefore, it is required for authors to input these tokens “name”, “surname” and “abbreviation” separately.

To this aim the command has to be used in this form:

```
\author{
name={Name},
surname={Family Name},
abbreviated={Abbreviated Name}
}
```

For instance, an author whose name is “Thomas Alva Edison” will be introduced as:

```
\author{
name={Thomas Alva},
surname={Edison},
abbreviated={T. A.}
}
```

and produces both the full name for the author field, and the abbreviated form “T. A. Edison”.

3.3. Sections

If a section is long or deals with different topics, make a subdivision in subsections. Avoid further subdivision of a subsection.

When subsections are used, there must be at least two. Use the style named “Level2Title” for the header of a subsection.

3.3.1. Test

If a section is long or deals with different topics, make a subdivision in subsections. Avoid further subdivision of a subsection. When subsections are used, there must be at least two. Use the style named “Level2Title” for the header of a subsection.

3.4. Numbering of subsections

Subsection numbering follows the outline numbering format which is configured in the template. Subsection headings use the Calibri font and are in bold.

4. SOME EXTRA EXPLANATIONS

[imeko_acta.cls](#) is primarily built upon the default [article.cls](#) and as such several things that works there should work also here.

This class depends on the following packages for its proper functioning:

- 1) [babel.sty](#) for hyphenation in GB English;
- 2) [ebgaramond.sty](#) to add a (OSS) support to the Garamond typeface for the main text;
- 3) [amsmath](#) for mathematical expressions;
- 4) [array,booktabs](#) for better tabular environments;
- 5) [tabularx](#) for automatic column-width tables;
- 6) [graphicx.sty](#) for graphics inclusion;
- 7) [helvet.sty](#) for typesetting Helvetica sans-serif parts;
- 8) [hyperref.sty](#) to support hyperlinking and metadata in the document;
- 9) [stfloat.sty](#) optional packages if floats need to be placed at the bottom of the page.
- 10) [microtype](#) optional package for introducing microtypographical features to the typesetting;
- 11) [enumitem](#) to match the itemized lists of the official Word template;
- 12) [caption](#) for typesetting captions of floats;
- 13) [colortbl](#) to highlight alternating rows of tabulars;

All the above packages are part of any standard L^AT_EX installation. Therefore, the users need not be bothered about downloading any extra packages.

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REFERENCES