Alden Murray

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9/13/2016

John Doe

Manager

Placeholder Inc.

0451 Eldritch Way

R’leh Pacific 1890

Mr. Doe

I am applying for a server management position at Placeholder Inc. and have written this letter to express my interest in the position. I had heard that the company was looking for a new member of the server management team from my good friend Lauren Epsum, another member of the team.

My qualifications for the job are as follows: MTA certified in Windows Server 2008, and in-school experience with Server 2012, working with the servers both physically and digitally, as well as creating and managing virtual networks of virtual machines during my time at Vinal Technical High School

I would like to thank you for considering my application to the position seriously, any need to contact me can be made through my E-Mail address, physical mail to my address, or contact via telephone, all above in the document.

Good day,

Alden Murray