



ADRIAN POO

NGEE ANN
POLYTECHNIC

Adrian is a Cybersecurity student passionate about protecting the digital world and giving back to the community through volunteer work.

CONTACT ADRIAN

(65) 9242 9543
adrianpoojunwei@gmail.com



REFERENCES

Liew Yoon Hin
Lecturer, Ngee Ann Polytechnic
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Tess Teo
Senior Lead, TOUCH Young Arrows
(65) 9296 6064
tess_teo@touch.org.sg

ACADEMIC BACKGROUND

NGEE ANN POLYTECHNIC

Cybersecurity and Digital Forensics
April 2023 - present

- Cumulative GPA: 3.94/4.00
- Diploma Plus Course: Certificate in Advanced Computing Mathematics

YUAN CHING SECONDARY SCHOOL

GCE 'O' Level, Class of 2022

- Graduated with 4 Distinctions
- L1R4 Net Aggregate: 7

WORK HISTORY

ENRICHMENT COORDINATOR

TOUCH Young Arrows (TYA)
September 2024 - December 2024

- Assisted the Learning & Development team in organizing a 3-week enrichment program for clients
- Assisted TYA Department with other Administrative Duties

SALES COORDINATOR

Novotel & Mercure Singapore on Stevens
November 2022 - March 2023

- Assisted Sales & Marketing Team with Administrative Duties
- Coordinated Corporate bookings for meetings, events and rooms
- Assisted Sales & Marketing team by following up on leads, contributing to an improved conversion rate
- Filing & Sorting of documents

ACHIEVEMENTS & AWARDS

NGEE ANN POLYTECHNIC

April 2023 - Present

- Ngee Ann Polytechnic Scholar 2024
- Edusave Certificate of Academic Achievement, 2024
- Ngee Ann Polytechnic Scholar 2023

YUAN CHING SECONDARY SCHOOL

January 2019 - December 2022

- National Youth Award Achievement - Silver, 2022
- 3rd Runners-Up National School Games (Football), 2022
- Edusave Certificate of Academic Achievement, 2021
- Edusave Award for Achievement, Good Leadership and Service (EAGLES), 2021
- Edusave Good Progress Award, 2021
- Edusave Certificate of Academic Achievement, 2019



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SKILLS

HARD SKILLS

Programming

- Python
- C#
- HTML/CSS/JS

Languages

- English
- Chinese

Software Proficiency

- G-Suite
- Microsoft Office 365
- Visual Studio
- Wireshark
- VMWare Workstation
- Burpsuite / Zap
- Palo Alto Firewall
- Cisco Packet Tracer
- Encase Forensic
- Amazon Web Services

SOFT SKILLS

- Communication
- Teamwork
- Problem Solving
- Leadership
- Adaptability
- Enthusiasm
- Self-Motivated

CCA & COMMUNITY SERVICE

NGEE ANN POLYTECHNIC

April 2023 - Present

- The Christearea Programme
- ORION Special Interest Group, Head of Planning
- NP Mentors, Admin Head
- The Sandbox Advocates, Development Subcommittee
- Current Affairs Club

YUAN CHING SECONDARY SCHOOL

January 2019 - December 2022

- Student Council Executive Committee, Head of Discipline
- Vice-Captain of Football CCA
- Model United Nations

OTHERS

- Weekly Volunteering with TOUCH Young Arrows, Assistant Club Leader
- Camp Committee for 2024 P6 "Camp Explorer" with TOUCH Young Arrows