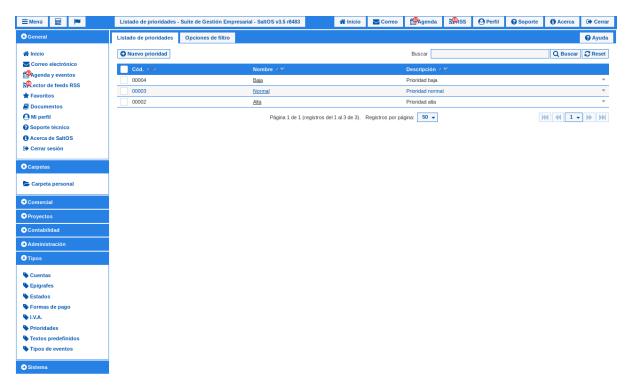# Priorities

This application lets you keep track of all priorities that are used in various applications such as events, tasks, etc ...

List of priorities

In the list of priorities you will find the most important pillars of registration:

- **Ref .:** Numeric code that identifies the priority.
- **Name:** Name of priority.
- **Description:** Description of priority.

Listing Options

On each record. You can perform a series of actions that are represented by the following icons:

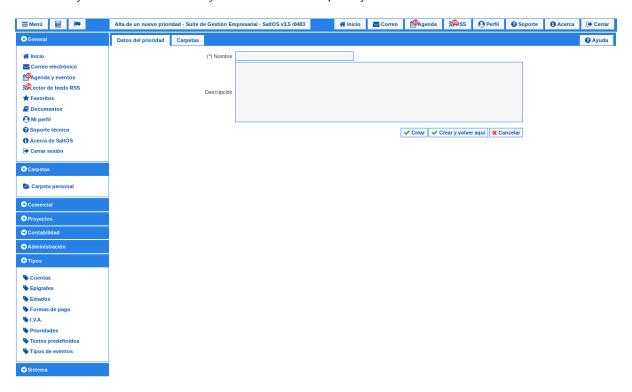- **Q ✏ 🗑**: Check / Edit / Delete Record.

Filter Options

For more information about the filter options listed in the **ayuda general**.

Priorities form

This is the application of priorities, she can add, modify and view all data of the priorities classified in different tabs: main data, data on the registry modifications and assignments to folders.

Data Tab priority

In this tab you can view and modify the main details of priority. Here we relate all information fields.

- **Name (*):** Name of priority.
- **Description:** Description of priority.

(*) **Required when creating or modifying a form of payment Campos.**

Registry Data Tab

For more information about the filter options listed in the **ayuda general**.

Tab Folders

For more information on Folder Options **ayuda general**.