



Predefined texts

The application of *Predefined texts* allows you to save texts commonly used, for example, conditions of a budget or the content of a commercial email. This text can be recovered during the creation or modification in various applications.

Listing

This list shows the already defined entries, with its identifier or name and type (public / private) access.

Listado de textos predefinidos		Opciones de filtro	Ayuda	
+ Nuevo texto predefinido		Buscar	Buscar	Reset
Cód. ▲▼	Nombre ▲▼	Aplicación ▲▼	Público ▲▼	
00002	Respuesta reunido	Correo	No	  
Página 1 de 1 (registros del 1 al 1 de 1). Registros por página: 25				

Creation

When creating a predefined text, choose a unique name so you can easily handle the text content.

If you want the text to be used by all users, as a form of corporate farewell emails, check the box about verification *Everyone can use this predefined text*.



Datos del texto predefinido Datos del registro Carpets Ayuda

(*) Nombre

(*) Aplicación ☐ Todos pueden usar este texto predefinido

Buenas,
Estoy reunido, te llamo luego.
Un saludo

Descripción

Modification

Edit mode or modification, allows you to set the same parameters during creation. Note that the name or ID of the text must be unique.

Consultation

The way a predefined text query allows you to query the identifier and its content.