Alec Cheng

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PROFILE

Third-year Vanderbilt undergraduate (anticipated early graduation in Spring 2024) double majoring in Cognitive Studies and Architecture & the Built Environment. Interested in pursuing a career in architecture. Experienced in academic and professional writing, design thinking, design software, and geospatial research methods. Dedicated, challenge-driven, adaptable, skilled in service, communication and management. Seeking an internship opportunity to further apply and develop design and technical skillsets to advance architecture career.

EXPERIENCE

Vanderbilt Institute for Spatial Research *RESEARCH ASSISTANT*
October 2023 — Present
- Involved in historical preservation work of Andrew Jackson's Hermitage site. Georeferencing historical imagery for the Ladies' Hermitage Foundation by imposing old site drawings onto current satellite imagery for the foundation's use
- Meet regularly with project directors and clientele to discuss expectations for deliverables. Develop mastery over GIS tools and deliverable design that satisfy client expectations

Premier Scribes *MEDICAL SCRIBE*
March — August 2022
- Worked as a full-time trained medical scribe at St. Thomas Midtown Nashville ED. Documented patient-doctor interviews and examinations, charted patient history, communicated with physicians while keeping track of patient records
- Learned to work quickly under high pressure situations while producing quality work. Adapted to different doctors' charting preferences to support more seamless patient care

WRVU Nashville *STAFF WRITER*
October 2021 — May 2022
- Attended music concerts in Nashville to cover press, take photos, and interview artists. Published concert reviews, album reviews, and blogs on the WRVU website
- Worked in a team to meet deadlines and produce original ideas for blog posts and learned to present writing in an informational or editorial style that upheld organizational quality standards

EDUCATION

Vanderbilt University, Nashville *Class of 2024, Early Graduation*
- BS in Architecture and the Built Environment, BS in Cognitive Studies. Focus in architectural history, urban planning, public policy, geographic information systems. GPA: 3.97

Harvard GSD Design Discovery *Summer 2023*
- Accepted into and participated in an intensive, hands-on 3 week course in architectural design thinking, processes, and software

SKILLS

- **Design Thinking:** Experienced in the design process in a multitude of media from graphic design to 3D modeling for personal and professional purposes
- **Software Proficiency:** Practiced in a diverse range of technical skills including MS and Adobe suite software, Blender, 3D printing, Rhino, Laser Cutting, QGIS and ArcGIS
- **Communication:** Well-developed communication skills from a range of professional and academic settings, from customer service to healthcare to project planning

HONORS/AWARDS

Peabody Scholars Program *2021-Present*
- Selective honors program (16 students per cohort) for those engaged in community service and education. Helped design a new website and logo for a local non-profit

Western Mongolia Archaeology Project *2023 Summer*
- Received a $6000 stipend to participate in an archaeological excavation hosted by WKU as part of the Peabody Scholars Program
- Surveyed, excavated, and documented the archaeological origins of Late Bronze Age Civilizations in the Asian Steppes

OTHER ACTIVITIES

Vanderbilt Architecture Society
- Attend lectures, social events, and firm tours to explore the architecture industry and connect with students pursuing similar paths

Peabody Academic Mentor
- Plan freshman orientation and events to guide students through first-year challenges