

# Direct Deposit Form

We've listed the information you'll need to **set up or switch your direct deposit**. Your employer probably has a direct deposit form. But if they don't, you can use the form below. You'll need to:

- Complete the form online, or print out to complete later
- Sign and date it.
- **Give this form to your employer** or use it to have all your information ready.



**Lead Time:** Remember to factor in the time it takes for your company to set up your deposit.



**Paper Check:** Many times companies will issue a paper check until the process of setting up your direct deposit is complete.



**Deposit Split:** Consider planning for future savings by splitting your direct deposit between savings and checking.

## Company Information

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

## Employee Information

Name \_\_\_\_\_

Employee ID \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

## Ally Checking Account

Account number \_\_\_\_\_

124003116

Routing/Transit number \_\_\_\_\_

Amount to deposit \_\_\_\_\_ % or \$

## Ally Savings Account

Account number \_\_\_\_\_

124003116

Routing/Transit number \_\_\_\_\_

Amount to deposit \_\_\_\_\_ % or \$

I would like this to take effect: ☐ Immediately ☐ As of this date \_\_\_\_\_

I authorize \_\_\_\_\_ (company name) to initiate automatic credit entries to my account(s), listed above, at Ally Bank. I also authorize \_\_\_\_\_ (company name) to initiate debit entries from my account(s), if necessary, in the event a credit entry is made in error. Any previous authorization is replaced by this authorization, which will remain in full force and effect until \_\_\_\_\_ (company name) receives a written cancellation notice from me or Ally Bank, in such time to provide both the company and depository a reasonable opportunity to act.

Signature \_\_\_\_\_ Date \_\_\_\_\_