

## **Smoking Policy**

### ***Preamble***

We, as a community, believe in the right of all members of the Reed College community and all visitors to campus to be able to conduct their affairs without unwillingly being exposed to second-hand smoke. The purpose of this policy is to express the need to protect this right while recognizing the individual freedom of those who choose to smoke. This policy does not replace the Honor Principle; rather, it articulates a community norm that requires each individual to recognize a certain right and to act accordingly.

For purposes of this policy, the term “smoking” means inhaling, exhaling, burning, carrying or possessing any lighted tobacco or marijuana product, or the use of smoking devices or equipment that includes, but is not limited to cigarettes, cigars, hookahs, and pipes.

### ***Primary policy***

1. Smoking is prohibited within 15 feet of the architectural footprint of all campus buildings. For the purposes of this policy, all entrances, exits, operable windows, air intakes, porches, covered walkways and overhangs of a building are included in its footprint.
2. Smoking is prohibited on all campus bridges.
3. Smoking is prohibited on, or within 15 feet of, all campus walkways, footpaths, and roads.
4. Smokers shall dispose of the remnants of their smoking in appropriate receptacles.
5. All members of the community have the right to engage any person observed to be in violation of this policy. However, the obligation to adhere to the policy rests upon the person smoking, regardless of whether anyone requests that they move or dispose of the remnants of their smoking appropriately.

Any person in violation of this policy who refuses to adjust their behavior after engagement by a community member, including Community Safety Officers (CSOs), may have their information recorded by CSOs for the purposes of tracking repeat offenders or identifying geographical areas with high concentrations of violations.

A. Staff: The Office of Community Safety may forward information about violations of this policy by staff to the Director of Human Resources (or designee).

B. Faculty: The Office of Community Safety may forward information about violations of this policy by faculty to the Dean of the Faculty (or designee).

C. Students: The Office of Community Safety may forward information about violations of this policy by students to the Dean of Students (or designee).

i. Students who repeatedly or egregiously violate this policy may be invited to speak with the Dean of Student Services (or designee) to discuss the consequences of violating this policy in such a manner. Ramifications may include but are not limited to mediation coordinated and facilitated by the Office of Student Services or a behavioral contract that outlines clear expectations and any possible corresponding consequences for the violation of those expectations. Violations of this policy that occur in Reed’s residential facilities may also result in consequences outlined in the housing contract.

ii. Individual staff members acting as representatives of the Office of Student Services in the enforcement of this policy who are unable to reach or disinclined to seek resolution as outlined in 5.C.i, may initiate any facet of Reed's established honor process they deem appropriate (informal mediation, formal mediation or an honor case).

6. In its restrictions on smoking, this policy may exceed, but will in no way negate, any aspect of the relevant local, state or federal smoking laws.

### ***Shelters***

The college will provide weather shelters for smoking that will be placed in areas in which community members may smoke without causing unwanted second-hand exposure to smoking byproducts. The Alcohol and Other Drugs (AOD) Committee will recommend, to the President of the College, the specific placement of shelters. (For the purposes of this policy, these shelters will not be regarded as among the "buildings" addressed by clause 1 of the primary policy, above, nor as being on, nor within critical distance of, a pathway.) The President is responsible for declaring when the primary policy goes into effect, but at least four shelters must be in place and accessible before the effective date, with at least two located on the north side of campus.

### ***Dissemination***

At the beginning of each academic year, all students, faculty, and staff will receive a copy of this policy governing smoking on campus. Students, faculty, and staff will also receive a copy at the beginning of each academic year information regarding smoking cessation programs that are provided by the college and the state of Oregon, including but not limited to information on access to subsidized treatment methods, available resources, and effective treatment regimens.

### ***Review***

In the Spring of the 2014-2015 academic year, an ad hoc committee of 2 faculty (including one member of CAC), 2 students (including one senator), and 2 staff (one of whom will be the Vice President and Dean of Students) will be appointed, by the President of the College, to evaluate the effectiveness of the above policy. The Dean of Students will serve as a non-voting chair of the ad hoc committee. The committee will perform its evaluation by means that may include (but are not limited to) the number of reported violations of the policy, and surveys of the student body, faculty, and staff. If the ad hoc committee determines that the policy should be altered, it will forward its recommendations to the Senate, to the CAC, and to the community at large, no later than October 30, 2015.