



Alexandra Deaconu

Web development

With a strong background in personnel and business administration, I excel in roles requiring meticulous attention, strategic leadership, and operational optimization. Driven by a passion for technology, I'm eager to transition into software development, leveraging my extensive knowledge with the strive to excel in this new venture

✉ alexandraa.deaconu@gmail.com

📍 Berlin, Germany

🐙 github.com/aledeaconu

☎ 015111786993

🌐 linkedin.com/in/alexandra-deaconu-24b8321b7

EDUCATION

Front-end development

Developer Akademie - Bootcamp

04/2023 - Present

Germany

Courses

- HTML5
- JavaScript
- Node.js
- CSS
- Angular
- Git

Master's Degree - Training and Performance

Lucian Blaga University of Sibiu

10/2018 - 07/2020

Sibiu, Romania

Bachelor's Degree - Physical Education

Lucian Blaga University of Sibiu

10/2015 - 07/2018

Sibiu Romania

WORK EXPERIENCE

Operations Specialist - Personnel and Business Administration

Dream Personal Logistik GmbH

06/2020 - 03/2024

Heilbronn, BW

DPL is a multinational provider of staffing services, specializing in all areas, with approximately 150 active employees.

Achievements/Tasks

- **Time Tracking Automation:** Spearheaded the implementation of an employee time tracking software, Aida. Have overseen significant configurations from the initial adoption stage through to its practical usage. Have been a support and mentor to colleagues whilst in the learning process of this new software.
- **Fleet Management Excel Tool:** Developed an efficient Excel tool for calculating vehicle costs and maintaining a record of the fleet's condition. This ensured the information was kept up to date in a timely and cost-efficient manner.
- **IT Team Backup and Support:** Acted as point of contact for IT related issues, handling multiple tasks and providing support to colleagues in my office. This has ensured I always stayed up to date with IT updates.
- **Strategic Personnel Management:** Overseen comprehensive personnel management initiatives, aligning organisational objectives with workforce strategies.
- **Leadership:** Have been a key member of the leadership team, accountable for regular reporting, strategic alignment and employee wellbeing.

Contact : Cristina Tatar - cristina.tatar@dpl-business.de

GENERAL SKILLS

Project Management

Creativity

Leadership

Communication

Excel Proficiency

IT Support and Backup

Microsoft Office

Micosoft Teams

Zoom

PERSONAL PROJECTS

Erasmus - Youth for active European Citizenship (05/2023)

- The project encourages discussions on active citizenship, adressing youth inactivity and empowering participants to actively contribute to their communities

Work & Travel (06/2019 - 10/2019)

- During my participation in Work and Travel, I worked as a busser, a role that significantly enhanced my English language skills and provided me with the opportunity to immerse myself in American culture.

CERTIFICATES

Codefinity (03/2023)

Python Data Types

Telc Deutsch B2 (12/2021)

LANGUAGES

English

Full Professional Proficiency

German

Limited Working Proficiency

Romanian

Native or Bilingual Proficiency

INTERESTS

TRAVELING

SPIRITUALITY

SPORTS

PSYCHOLOGY

READING

SELF DEVELOPMENT