



Alexandra Deaconu

Web development

With a strong background in personnel and business administration, I excel in roles requiring meticulous attention, strategic leadership, and operational optimization. Driven by a passion for technology, I'm eager to transition into software development, leveraging my hands-on experience for innovative solutions.

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EDUCATION

Front-end development

Developer Akademie - Bootcamp

04/2023 - Present

Germany

Courses

- HTML5
- JavaScript
- Node.js
- CSS
- Angular
- Git

Master's Degree - Training and Performance

Lucian Blaga University of Sibiu

10/2018 - 07/2020

Sibiu, Romania

Bachelor's Degree - Physical Education

Lucian Blaga University of Sibiu

10/2015 - 07/2018

Sibiu Romania

WORK EXPERIENCE

Operations Specialist - Personnel and Business Administration

Dream Personal Logistik GmbH

06/2020 - 03/2024

Heilbronn, BW

DPL is a multinational provider of staffing services, specializing in all areas, with approximately 150 active employees.

Achievements/Tasks

- **Payroll and Bonus Receipts:** Implemented a system for digital transfer of salary slips and bonus receipts, replacing the previous physical format.
- **Time Tracking Automation:** Led the implementation of employee time tracking using the Aida scheduling program, overseeing significant configurations and hands-on involvement.
- **Fleet Management Excel Tool:** Developed an efficient Excel tool for calculating vehicle costs and maintaining a record of the fleet's condition.
- **IT Team Backup and Support:** Acted as a backup for the IT team, handling minor tasks and providing support to colleagues in my office.
- **Strategic Personnel Management:** Oversee comprehensive personnel management initiatives, aligning organizational objectives with workforce strategies.
- **Strategic Regional Leadership Role:** I was recently appointed regional manager and have committed myself to gradually taking on important regional tasks.

GENERAL SKILLS

Problem Solving

Creativity

Leadership

Communication

Excel Proficiency

IT Support and Backup

PERSONAL PROJECTS

Erasmus - Youth for active European Citizenship (05/2023)

- The project encourages discussions on active citizenship, addressing youth inactivity and empowering participants to actively contribute to their communities

Work & Travel (06/2019 - 10/2019)

- During my participation in Work and Travel, I worked as a busser, a role that significantly enhanced my English language skills and provided me with the opportunity to immerse myself in American culture.

CERTIFICATES

Codefinity (03/2023)

Python Data Types

Telc Deutsch B2 (12/2021)

LANGUAGES

English

Full Professional Proficiency

German

Limited Working Proficiency

Romanian

Native or Bilingual Proficiency

INTERESTS

TRAVELING

SPIRITUALITY

SPORTS

PSYCHOLOGY

READING

SELF DEVELOPMENT