

To Whom it May Concern:

Alessandra Guerinoni, a candidate for this position, has requested me to write a letter of recommendation on her behalf, I, Mohammad KK Khan, Manager of Maintenance & Publications Services, for the Customer and Product support team of MHI RJ Aviation ULC recommend Alessandra Guerinoni for this position.

I had the pleasure of managing Alessandra during her 16-month internship at Bombardier/Mitsubishi Heavy Industries. Alessandra's support was instrumental in the successful transaction of our company to Mitsubishi. As part of the sale, we were required to fulfill urgent requests for financial information and employee records, sometimes on a daily basis. As time went on, Alessandra was able to anticipate the requests and organize our records accordingly to provide the information in a timely and efficient manner.

Although it's one of her primary duties, it's worth highlighting Alessandra's leadership resulting in a successful hiring and onboarding of our 2020 student interns during the height of COVID-19. In order to adapt to the social distancing requirements and new mandate to work from home, she was able to devise a process and schedule to provide our students with the necessary orientation and hardware/network set up. Her achievements were rightfully recognized and praised by our Senior Director.

Alessandra was able to quickly assume the aforementioned responsibilities and streamlined the processes which allowed her to take on additional projects. She took the initiative and volunteered her time supporting other departments with the additional benefit of cultivating her technical and coding skills. Alessandra was helpful in the python – oracle adaptation module needed by our employers, allowing for easy access to oracle databases, directly through python. Witnessing Alessandra's hard work and dedication, other managers across the CRJ division requested her support on numerous occasions

Alessandra was not only an exemplary student, but also an outstanding employee during her time with us. The intent of our internship program is not to have temporary resources performing menial tasks, but to fully acclimate and integrate them as full-time employees. The work Alessandra performed was no different than what was expected from full-time employees and was especially evident during the onset of COVID-19 where a majority of our workforce was furloughed. Recognizing the turbulent situation in the company, Alessandra went above and beyond volunteering her support across other departments to make up for the reduced capacity. Her dedication meant working late nights and even weekends in order to complete her tasks and was frequently highlighted as the model student others should be striving to follow.

I recommend you consider Alessandra Guerinoni for the position, as her dedication and work ethic will bring great value to your team.

Sincerely,

Mohammad
KK Khan

Digitally signed by Mohammad
KK Khan
DN: cn=Mohammad KK Khan

Mohammad KK Khan
Manager Maintenance & Publications Services
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