

ADDING AN OPERATION FROM THE  
LOCK SCREEN



# Step 1. Creating a New Shortcut

- Open the Shortcuts app.
- Go to the first tab, Library, at the bottom of the screen.
- If you're not already there, open All Shortcuts.
- Tap the "+" icon in the top right corner.
- Find the Budget Hound app in the list.
- Select Add transaction.

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## Step 2. Configuring Parameters

- Leave the Amount field empty.
- In the Category field, select Ask Each Time.
- In the Account field, select a specific account or Ask Each Time.
- In the Plan field, select a specific plan or Ask Each Time.
- You can leave the Comment field empty or select Ask Each Time.
- Tap Back, and the new shortcut should appear on the screen.

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## Step 3. Set Up the Lock Screen

- Unlock your iPhone and stay on the lock screen.
- Press and hold the screen until the edit menu appears.
- Tap Customize.
- In the preview at the bottom, remove an unnecessary button (camera or flashlight) using the “-”, then add a new one using the “+”.
- From the list, select Shortcuts → Run Shortcut, then choose the shortcut you created (from Steps 1–2).
- Confirm your changes and tap Done.

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## Step 4. Testing

- Lock and wake your screen again.
- Tap the new button — your shortcut should launch.
- Done! 🙌

The image shows a mobile device's lock screen. A notification at the top reads "Receive transaction as input". Below it is a settings card for an operation titled "Save transaction from Apple Pay". The card has five fields: "Amount" (with a "Amount" button), "Category" (with a "Ask Each Time" button), "Account" (with a "Account" button), "Plan" (with a "Ask Each Time" button), and "Comment" (with a "Merchant" button). The "Amount" field is highlighted with a blue border.

Setting	Value
Amount	Amount
Category	Ask Each Time
Account	Account
Plan	Ask Each Time
Comment	Merchant