

# Daniela Dunman

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## EDUCATION

### Texas State University

Bachelor of Fine Arts  
Communication Design  
4.0 GPA  
Dean's List

### Austin Community College

Associate of Arts  
3.9 GPA  
Honor student

## SKILLS

Journey mapping  
User Flows  
Surveying  
Mixed-method Research  
User Interviews  
Data Analysis  
Prototyping  
User Testing  
Task Management  
Organization  
Communication  
Collaboration  
Customer Service  
Fluent in Portuguese  
Intermediate Spanish

## SOFTWARE

Illustrator  
InDesign  
Adobe XD  
Photoshop  
Miro  
Figma  
Basic HTML/CSS  
Slack  
Excel

## EXPERIENCE

### Freelance Consultant | August 2020–Present

#### AUSTIN, TEXAS

Collaborate with software developer to produce and code websites and web applications  
Assist in developing responsive websites and web applications by providing design input

### Conversation Sem Enrolation (CSE) | March 2020–Present

#### ONLINE ENGLISH TEACHER | PORTO ALEGRE, RIO GRANDE DO SUL, BRAZIL (REMOTE)

Lead remote, semiweekly English lessons for 4+ Brazilian students of various levels through self-paced, one-on-one interactions through Skype  
Maintain and update students' records that outline lessons, tuition, assignments, and attendance using Excel  
Prepare engaging materials and review lessons for students to optimize learning and practice the English language

### Projeto Brasil | September 2015–March 2020, September 2021–Present

#### ADMINISTRATIVE ASSISTANT | AUSTIN, TEXAS

Complete in-house design work that reflects and extends the school's brand using Adobe Suite  
Create and maintain filing systems for 50+ student financial records, and library of 1500+ books, movies, and games  
Oversee school email account, managing communication with parents and other stakeholders  
Supervise work and training of 8+ junior staff and volunteers  
Take over classes and deliver lessons when teachers are late or absent  
All work done in Portuguese

### University Star | February–June 2019

#### DESIGN INTERN | SAN MARCOS, TEXAS

Illustrated and designed content for university newspaper  
Designed layout of stories and other content for weekly publications  
Coordinated with the publication team to attend weekly meetings about newspaper content to be published that week  
Met weekly deadlines for newspaper publications

## RECOGNITION

### Best Design Research Award | Fall 2021

#### TXST Top ComDes | Fall 2021

Exhibit for most award-winning students

### Maura Rose Kampa Scholarship Finalist | Summer 2021

### Texas State University 100-4-100 Scholarship | Spring 2021

### Graphis New Talent 2021, International | Spring 2021

EZ Grill Trademark, Gold Publication Award  
Zippo Trademark, Silver Publication Award  
Nephelae Trademark, Honorable Mention  
Cattlemen Trademark, Honorable Mention

### Inducted member of NSLS | Fall 2020

### Maura Rose Kampa Scholarship Finalist | Summer 2020

### Council of Scholars 2020 | Spring 2020

### Honor Society at ACC | Spring 2017

## INVOLVEMENT AND INTERESTS

Member of AIGA  
Member of Students of UX Design (SOUXD)  
Travel yearly to Brazil and spend 3 months there  
Passionate about fitness training  
Currently learning Spanish