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Microsoft

74-344 PRACTICE EXAM

Managing Programs and Projects with Project Server 2013

Managing Programs and Projects with Project Server 2013

Question: 1

Your organization is performing a Portfolio Analysis in Project Server 2013.
You want to create a consolidated Portfolio Analysis optimization based on Cost and Resource data, which will be part of the project information in Project Server 2013.
You plan to provide different simulations to your organization by using those parameters and returning the best prioritization.
This organization has two different unit directors, who have the final decision on the consolidated Portfolio Analysis results.
You need to provide the ability for your unit directors to modify the final portfolio selection.
Which element should you use?

A. Resource Requirements
B. Project/Proposal Priority
C. Field Cost Constraint
D. Project Original Start
E. Field Force In/Out

Answer: E

Question: 2

You are a project manager in an organization that uses Project Server 2013. All project managers have permission to edit all projects.
You edit a project in Project Web App (PWA), make changes, publish the project, and close your browser.
A project manager calls you to report they are unable to open your project for edit in PWA.
You need to resolve this issue. What should you do?

A. Advise the project manager to open the project in Project Professional 2013.
B. Open Project Professional 2013 and use the Clean Up Cache button.
C. Open the Project Center in PWA and use the Check in My Projects button.
D. Open the Project Center in PWA and use the Project Permissions button.

Answer: C

Question: 3

Your organization is a multinational corporation that uses Project Online to plan and control the projects in different business units. Each business unit has its own portfolio of projects but can participate in strategic projects.
The Research and Development (R&D) department has been struggling to gather and materialize the new ideas. The Project Management Office (PMO) has the necessary templates and Enterprise Project Types (EPTs) to start a formal process for any new product and to adhere to the general guidelines. However, the R&D group does not want to register all of their ideas since many are related to improvements and few of them could be materialized into projects.
You need to generate a solution that allows R&D to gather their ideas and facilitate the materialization into Enterprise Projects.

What should you do?

A. Create a new EPT for the SharePoint Task List and name it R&D New Idea.
B. Within the same site collection of Project Web App (PWA), create a Custom SharePoint Item List for ideation and requests with custom fields that easily match with Project custom fields when using the Add SharePoint Sites command in Project Center.
C. Create a new EPT for Enterprise Projects and name it R&D New Idea.
D. Within the same site collection of Project Web App (PWA), create a custom list for ideation and match list columns with Project custom fields when using the Create Projects command in the SharePoint Item List.

Answer: D

Question: 4

Your organization uses Project Online for project portfolio selection. The business drivers and priorities are set, as are the main constraints to identify the efficient frontier.
The company has been collecting business cases for new proposals in which many projects may solve the same business need. For example, the selection for a Customer Relationship Management system has six different proposals, whereas only one is necessary to fulfill the business need.
You need to guarantee that the analysis will produce the most viable proposal in terms of cost and resources and that no repetitive efforts exist in the portfolio selection.
What should you do?

A. Create a mutual exclusion dependency among all these projects.
B. Create a mutual inclusion dependency among all these projects.
C. Exclude these projects from the Portfolio Analysis to prevent a deviation from the main goal.
D. Exclude the related projects from the portfolio after the cost analysis with the Force in/out option.

Answer: A

Question: 5

You are a program manager for an organization that uses Project Server 2013.
You are responsible for implementing a data warehouse that compiles relational data from many business areas. Your project managers need to be able to manage the implementation for a business area as separate projects, while still recognizing the dependencies at a program level.
You need to maintain ownership and authority of key program dates at the program level.
What should you do?

A. Create one project file for all project managers that includes the program-level tasks and each sub-project's tasks. Require each area project manager to share the file, and add their dependencies within their own tasks.
B. Create and publish a master project file with general durations for each business area sub-project, and have the area project manager reconcile the dates in their own project manually each week.
C. Have the project managers create, save, and publish sub-projects for each area. Then insert them into a program-level project, define dependencies, and save and publish the program-level project to the server.
D. Create a master project and insert your projects, but never publish the file on the server.

Answer: C

Question: 6

You are a program manager for a company that uses Project Server 2013 and Project Professional 2013. You manage the implementation of a data warehouse.
You have set up your program master project with subprojects for each implementation area.
You need to make edits to the dependencies between projects.
What are two possible ways to achieve this goal? (Each correct answer presents a complete solution. Choose two.)

A. View the subproject in Project Web App (PWA) and choose Edit. Then add your dependencies in the predecessor's/successor's column.
B. Open the program-level project from Project Web App (PWA) by using Project Professional 2013. Highlight the tasks you wish to link for a dependency with the control key. Then click the link button on the tool bar.
C. Open the program-level project and the subproject from the Project Web App (PWA) and save them to your local machine. Then add your predecessor's/successor's column in either file.
D. Open each of the required subprojects from the Project Web App (PWA) by using Project Professional 2013 and create the link in the predecessor's/successor's column to the other projects using the <>\Project Name\Task ID.
E. View the program-level project in Project Web App (PWA) and choose Edit. Then add your dependencies in the predecessor's/ successor's column using the <>\Project Name\Task ID.

Answer: B, D

Question: 7

Your work in a multinational corporation which uses Project Server 2013 to plan and control projects in different business units. Each business unit has its own portfolio of projects but can participate in strategic projects. The Project Management Office (PMO) has configured Enterprise Project Types (EPTs) to create new products, launch marketing campaigns, and deploy new lines of business tools to comply with the governance processes.
One of your roles is to identify new products. A local team in Singapore produces an effective idea for a new product.
You need to create a business case for the next portfolio analysis. You need to gather general information about the new product by efficiently collaborating with the local team.
What should you do?

A. Start a Project with the New Product EPT, which will trigger a workflow and allow you to display and collect descriptive data and exchange information in the Project site.
B. Exchange information by sharing documents through SkyDrive Pro 2013.
C. Create a Team Site for the Singapore business unit for gathering information and assigning tasks. Save the Team Site as a template for use within the New Product EPT.
D. Start a new enterprise project with the Microsoft SharePoint task list EPT, and grant immediate access to the team so they can share information, assign tasks, and collaborate.

Answer: A

Question: 8

Your organization has implemented Project Server 2013 to plan and control enterprise projects.
Your organization plans to perform a Portfolio Analysis for the first time on the Selection of Projects to be done the next year. Business drivers, as well as a pair wise comparison of those business drivers to set the business priorities, is the chosen method.
Your organization has provided you with a total of 35 business drivers, 30 of which are related in some way.
You need to return with a valid set of drivers and prioritization to perform the analysis.

What should you do?

A. Perform a pairwise analysis on the drivers to identify relative priorities with key stakeholders.
B. Specify a priority value for each driver in order to complete the pairwise analysis.
C. Reduce the number of drivers to fewer than 12 and perform the prioritization with the key stakeholders.
D. Assign priorities to each driver and normalize to 100 percent.

Answer: C

Question: 9

You are a manager for a project your team has been working on for many weeks. Your project is created as a Microsoft SharePoint task list project and is available in Project Center.
You have established the work breakdown structure (WBS), predecessors, assignments, and all of the functionalities you can get from a SharePoint task list. However, the project has grown in detail, and managing 200 activities has become difficult in Project Web App (PWA).
You need to ensure resources continue to report their progress in the same way.
What are two possible ways to achieve this goal? (Each correct answer presents a complete solution. Choose two.)

A. Activate the Enterprise Project Features for the SharePoint site task list and edit the tasks in PWA project details.
B. Edit the project in Project Professional 2013 from the Project Center by clicking the icon of the SharePoint task list project in the Indicators column.
C. Activate the Enterprise Project Features for the SharePoint site task list and edit the tasks in Project Professional 2013.
D. Edit the project in Project Professional 2013 by synching the SharePoint task list so you can take advantage of the extended features.

Answer: B, D

Question: 10

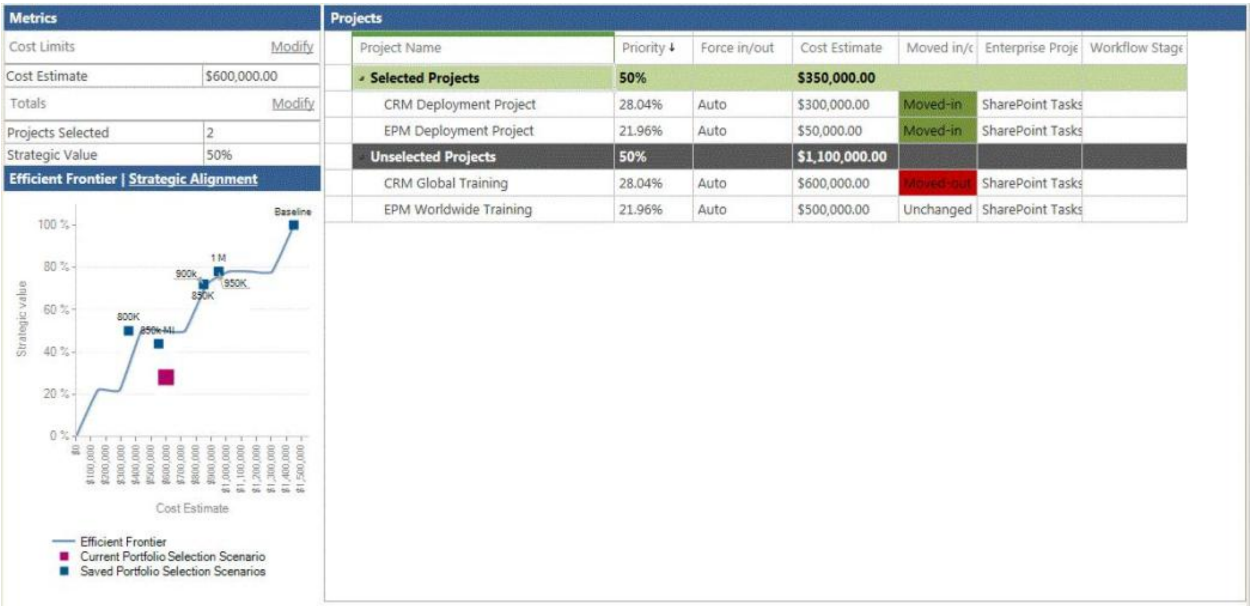
A company deploys Project Server 2013 to perform a Portfolio Analysis, which they will use to select the projects they will execute in the next fiscal period.
The company establishes the criteria to evaluate the portfolio components, and all business cases must be evaluated under these parameters. When configuring Project Server 2013, the Project Management Office (PMO) finds that the established criteria contain both qualitative and quantitative elements, such as corporate reputation and internal rate of return (IRR).
You need to provide a system calculated approach to rank your strategic initiatives against each other. Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Create a Business Driver library that captures the criteria in quantifiable impact statements that are specific and measurable.
B. Perform a pairwise analysis on the driver set to identify relative priorities.
C. Perform a prioritization by assigning a relative weight to each value criterion and establish the priorities.
D. Create a custom field for each criterion and ensure each value is captured for each project by making the project fields as required.

Answer: A, B

Question: 11

The IT department uses Project Online to analyze the projects they will execute the next year. Four projects with their respective priority and costs are shown in the exhibit. (Click the Exhibit button.)



Metrics	
Cost Limits	Modify
Cost Estimate	$600,000.00
Totals	Modify
Projects Selected	2
Strategic Value	50%

Project Name	Priority	Force in/out	Cost Estimate	Moved in/c	Enterprise Proje	Workflow Stage
Selected Projects	50%		$350,000.00			
CRM Deployment Project	28.04%	Auto	$300,000.00	Moved-in	SharePoint Tasks	
EPM Deployment Project	21.96%	Auto	$50,000.00	Moved-in	SharePoint Tasks	
Unselected Projects	50%		$1,100,000.00			
CRM Global Training	28.04%	Auto	$600,000.00	Moved-out	SharePoint Tasks	
EPM Worldwide Training	21.96%	Auto	$500,000.00	Unchanged	SharePoint Tasks	

The team needs to get the most value from their portfolio, but some last minute restrictions could change their selection. A mutually inclusive dependency is added between the two CRM projects. A mutually inclusive dependency is also added between the two EPM projects.

You need to assist the team in achieving the most value in their portfolio, given the constraints shown in the exhibit. You enforce the dependencies and recalculate the analysis. Which two statements become true? (Each correct answer presents part of the solution. Choose two.)

A. The Portfolio Strategic Value will be of 56%.
B. The sum of Cost Estimate of Selected Projects will be 550k.
C. The sum of Cost Estimate of Selected Projects will be 900k.
D. The Portfolio Strategic Value will be of 44%.

Answer: B, D

Question: 12

An organization has performed a portfolio analysis in Project Server 2013 by defining a list of drivers and establishing the prioritization for next year's portfolio.

You are finalizing the second quarter for the next year, which is when changes to the strategy will take place. For transparency reasons, the organization intends to keep historic analysis for a certain number of years.

You need to reevaluate your portfolio for the rest of the year, considering new projects and current executing projects. Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Create new business drivers.
B. Update or inactivate business drivers.
C. Create new driver prioritizations for the current period.
D. Update or delete current driver prioritizations.

Answer: A,C

Question: 13

You are a program manager who uses Project Server 2013 and Project Professional 2013. You have administrative rights.
Your project managers create subprojects for your program-level master project. You insert the subprojects into your master project file by using Project Professional 2013. You are unable to save the master project file.
You need to ensure that your master project file appears with its subprojects when you use the Project Web App (PWA).
What should you do?

A. Create the master project file and add the subprojects while in PWA rather than in Project Professional 2013. Then publish to the server.
B. Create your master project file and publish to the server.
C. Create a custom view in the PWA to view the master projects.
D. Turn on the allow master projects to be saved and published setting and publish to the server.

Answer: D

Question: 14

Your organization uses Project Server 2013. Your environment's default task mode is auto scheduled. Your environment allows manually scheduled tasks to be displayed in Project Web App (PWA).
You create a detailed enterprise project with resources assigned to auto scheduled tasks. Your project has three phases, but only the first two phases have been approved to begin work.
You need to ensure resources cannot provide status on phase three assignments.
What should you do?

A. Change all tasks in phase three to manually scheduled tasks.
B. Change the Confirmed field for all tasks in phase three to No.
C. Change the Publish field for the tasks in phase three to No.
D. Change the Publish field for all tasks in phase three to Yes.

Answer: C

Question: 15

You are a team member for an organization that assigns your tasks on schedules. Single-entry mode is not enabled.
At the end of the week, you submit your timesheet in Project Server 2013. Default security settings are enabled. However, a task assigned to you should have been assigned to a co-worker who does the same type of work and who has other tasks on the schedule.
The project manager who assigns the tasks is unavailable.
You need re-assign this task to your co-worker.
What should you do?

A. As a team member, re-assign the task in the Project Center screen in Project Web App (PWA).
B. As a team member, re-assign the task in the Tasks screen in Project Web App (PWA).
C. As a team member, re-assign the task in the Timesheet screen in Project Web App (PWA).
D. As a team member, notify the co-worker to re-assign the task.

Answer: B

Question: 16

You are an administrator in an organization that uses Project Server 2013. Single entry mode is disabled.
Resources use the Tasks page in Project Web App (PWA) to report task progress. You need to ensure that resources have the ability to report work actuals per day.
What should you do?

A. Set the tracking method to actual work done and work remaining.
B. Set the tracking method to percent of work complete.
C. Set the tracking method to hours of work done per period.
D. Enable the option to allow users to define custom periods for task updates.

Answer: C

Question: 17

You are a project manager for an organization that uses Project Server 2013.
You create a complex schedule that has many segments which are divided by your organization's departments and external vendors. The duration of the schedule is 18 months. After six months, you learn that a different department may do some of the upcoming work.
While upper management decides which department they need to perform the work, you realize that your schedule has numerous assignments that now may be done by another department. You do not want to delete the assignments because you have many inter-dependencies among these tasks and the rest of your schedule. However, you cannot have resources working on these tasks at this time.
You need to keep your tasks in your schedule so upper management can view them, and you need to ensure that the team members do not work on or update those tasks.
What should you do?

A. Lock the tasks
B. Inactivate the tasks
C. Set the tasks to manually scheduled
D. Delete the tasks

Answer: A

Question: 18

You are a team member in an organization that uses Project Server 2013. Each week you report progress on multiple projects that are managed as Microsoft SharePoint task lists.
You need to update task progress on multiple projects from one page.
Which page should you use?

A. Tasks page in Project Web App (PWA)
B. My Tasks page in Newsfeed
C. Tasks page in a Project site
D. Timesheet page in Project Web App (PWA)

Answer: B

Question: 19

You are a timesheet manager for several team members. Your organization uses Project Server 2013.
You accept all timesheets for a timesheet period. One of your team members contacts you about a mistake they made on their timesheet. They ask you to let them change it.
You need to enable this team member to change their timesheet.
What should you do in Project Web App (PWA)?

A. Go to the Tasks page and reject the timesheet tasks.
B. Go to the Timesheet page, access the history of the timesheets, select the timesheet, and recall.
C. Go to the Approvals page and reject the timesheet.
D. Go to the Approvals page, access the history of the timesheets, select the timesheet, and recall.

Answer: D

Question: 20

You work in the Project Management Office (PMO) for an organization that uses Project Server 2013. Team members enter task updates in Project Web App (PWA), and project managers review these updates in PWA.
You discover that team members enter hours worked each day on your project, but they enter percent complete on another project.
You need to limit the task update method across the enterprise to one method for team members.
Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Enable the option that indicates resources should report their hours worked every day.
B. Enable the option to force project managers to use the progress reporting method for all projects.
C. Ensure that free form is not selected as a tracking method.
D. Ensure that free form is selected as a tracking method.

Answer: B, C

Question: 21

Your organization uses Project Server 2013. For security reasons, only individuals inside your organization have access to Project Web App (PWA).
You want to keep track of progress made by a third-party vendor. The vendor will email task progress to the resource manager. The resource manager will be responsible for reporting vendor progress back to the project manager in PWA.
You need to enable this functionality.
You add the vendor as a resource in Project Server.
What should you do next?

A. Assign the resource manager as the Status Manager.
B. Assign the project manager as the Assignment Owner.
C. Assign the resource manager as the Assignment Owner.
D. Assign the administrator as the Status Manager.

Answer: C

Question: 22

You are a project manager in an organization that uses Project Server 2013. Project team members submit updates to tasks through Project Web App (PWA).
A project team member clicks Remove Task, and you approve it. You apply this change to the project.
The team member indicates that they only want to hide the task from that particular view, not remove the task permanently.
You need to ensure the task is returned to the Tasks page so it can be properly hidden.
What should you do?

A. Mark the task as active and publish the project.
B. Tell the team member to choose Add Row and click Add Team Task.
C. Tell the team member to modify the filter to show incomplete tasks.
D. Assign the team member to the task and publish the project.

Answer: D

Question: 23

You are a project manager for an organization that uses Project Server 2013.
As part of a regular project review, you notice that several tasks of one of your projects that should be finished are outdated.
You need to update those tasks with the exact percent complete as of today.
Which three steps should you perform? (Each correct answer presents part of the solution. Choose three.)

A. Open the project for editing in Project Web App (PWA).
B. Type today's date in the Actual Start field for each outdated task.
C. Open the project for editing in Project Professional 2013.
D. Type today's date in the field Update work as complete through.
E. click the Update Project button.

Answer: BCE

Question: 24

Your organization uses Project Server 2013. You are the project manager of a schedule.
Team Members send you emails with their percentage complete on their assignments.
Your organization only uses the following two percentages for tracking tasks:

- 50% for tasks that are started
- 100% for tasks that are completed

You have Project Web App (PWA) and use the information from the emails to update the tasks.
You need to update the tasks in PWA.
What are two possible ways to achieve this goal? (Each correct answer presents a complete solution. Choose two.)

A. In PWA, open the Tasks screen, select the task(s), and enter 50% or 100% in the % Complete field.
B. In PWA, open Project Center. Edit the Project, and enter either 50% or 100% in the % Complete field of each task, as needed.

C. In PWA, open Project Center. Edit the Project, select the task(s), and select the 50% or 100% button in the ribbon.
D. In PWA, open the Microsoft SharePoint site for the schedule, select the task(s), and update the % Complete field to either 50% or 100%.

Answer: B,C

Question: 25

As a team member, you submit your timesheet for approval in Project Server 2013.
After sending the timesheet to the timesheet manager, you realize you forgot to include some work.
You need to ensure that the work is added to your timesheet.
What are two possible ways to achieve this goal? (Each correct answer presents a complete solution. Choose two.)

A. Make an adjusting entry on your next timesheet and then submit that one.
B. Re-open it immediately. Make your changes and re-send it.
C. Recall the timesheet from the Manage Timesheets page. Make your changes and re-send it.
D. Ask your timesheet manager to reject your timesheet. Make your changes and re-send it.

Answer: C,D

Question: 26

You are a project manager for an organization that uses Project Server 2013.
Your team members update their task status.
You need to see how these updates impact your project before you approve the tasks.
What should you do?

A. Go to the Approvals page, select the tasks, and preview updates to analyze the impact in your Project.
B. Open Project Professional 2013, select the tasks, and preview updates to analyze the impact in your Project.
C. Go to the Status Report page, select the tasks, and preview updates to analyze the impact in your Project.
D. Go to the Project Schedule page, select the tasks, and preview updates to analyze the impact in your Project.

Answer: A

Question: 27

You are a project manager who has standard permissions, and your organization uses Project Server 2013.
Some of your resources consistently update their assignments correctly. You want to accept their future updates without review.
You need to begin accepting their updates without review by using the least amount of effort possible.
What should you do?

A. Set up a rule in the Approval Center to automatically accept ail updates, specifying the resources by name, for all projects.
B. Set up a VBA macro to automatically accept all updates, specifying the resources by name, for all projects.
C. Set up a Project Server 2013 workflow by using Microsoft SharePoint Designer to automatically accept all updates, specifying the resources by name, for all projects.
D. Set up a timesheet event handler in the Project Server Settings to automatically accept all updates, specifying the resources by name, for all projects.

Answer: A

Question: 28

You are a project manager for an organization that uses Project Server 2013. You have the default Project Server security permissions and can modify your Project Site.
Your project schedule has a Project Site, which includes a Document Library that contains some standard documents and a calendar view used only for project meetings.
You need a separate calendar view to track team members' vacation dates.
What should you do?

A. In the Project Server 2013 Project Site, use the Add Lists, Libraries, or Apps button and create a new Calendar.
B. Ask the Project Server administrator to elevate your permissions and give you the ability to create a new calendar.
C. Ask the Project Server administrator to create your desired Calendar view and add it to the default Project Site.
D. In Project Professional 2013, create a new Calendar view for the schedule. The next time you publish the schedule, the new Calendar view will be available in the Project Site.

Answer: A

Question: 29

You are a program manager in the Project Management Office (PMO) of an organization that has Project Server 2013.
You plan to have a weekly project meeting review with all the project managers, and one of the topics that you will cover is the status of all active Issues.
Your need to create a report that displays the following information:
- Name, Status, Priority, and Resolution of all Issues
- Name, Owner, and Start and Finish date of all projects

What should you do?

A. Create a Microsoft Excel Services report that pulls information from the Issues cube.
B. Create a Microsoft Excel Services report that pulls information from the Microsoft SharePoint Configuration Database.
C. Create a Microsoft Excel Services report that pulls information from the Microsoft SharePoint Content Database.
D. Create a Microsoft Excel Services report that pulls information from the Project Server 2013 database.

Answer: D

Question: 30

You are a program manager in the Project Management Office (PMO) of an organization that uses Project Server 2013.
You review your organization's issue management process.
You need to implement a new issue management process that meets the following requirements:
- All issues for future projects need to be associated with a source.
- Source values are either Internal or External.

What should you do?

A. Instruct the users to attach a text file with the source information every time they create a new issue.
B. Instruct the users to write the information about the source into the description field every time they create a new

issue.
C. Add a new enterprise custom field named Source with an associated lookup table which contains the values Internal and External. Make this field required. Save the Project Site as a template for new Project Sites.
D. Go to a Project Site, and customize the issue list by including a new column to allow a value from Internal or External options to be chosen. Make this field required. Save the Project Site as a template for new Project Sites.

Answer: D

Question: 31

You are a program manager in the Project Management Office (PMO) of an organization that uses Project Server 2013. You notice that some projects have been published with incorrect dat
a. You and the project managers spend a lot of time correcting the data problems.
You need to implement a new project creation process which does not affect the projects that are already created and which allows you to perform the following actions:
- Review the project data after the project managers create the projects.
- Send the projects back to the project managers if you find incorrect data so that they can make the appropriate corrections.
- Repeat the data verification process unless the data does not have any errors.
- Publish a project only when all of its data is correctly completed.

What should you do?
A. Instruct the project managers to include a task named project review every time they create a project and assign it to you. Project Server will notify you about the project creation. If you find an error, delete the project, and the project manager should create the project again.
B. Instruct the project managers to send you an email every time they create a project they need so that you can review the project. If you find an error, delete the project, and the project manager should create the project again.
C. Create a new workflow that automates all of the requirements. Create a new enterprise project type and link it with the workflow.
D. Create a Published event handler that automates all of the requirements for this enterprise project type.

Answer: C

Question: 32

You are a portfolio manager for an organization that uses Project Server 2013.
You plan to create weekly status project reports for your executive team. You want to publish your report only once in Project Web App (PWA). Users must be able to fully interact with the report by adding or excluding fields and by changing the rows or columns fields.
You need to create a report that meets these requirements.
What should you do?

A. Create a tabular report in Microsoft SQL Server Reporting Services (SSRS).
B. Create a Pivot Table report in Microsoft Excel Services.
C. Create a graphic report in Microsoft Visio Services.
D. Create a view in Project Center.

Answer: B

Question: 33

You are a project manager for an organization that uses Project Server 2013. When you publish a new schedule, a default Project Site is created for you.
A team member asks you to create a task list separately from the schedule. The team member wants to use the list for specific work they need to perform in order to complete one of the assignments in the project schedule.
On your Project Site, you have the tasks that they have asked for in a task list. The work being performed by this team member becomes critical to the success of your overall schedule.
Management asks for a simple report showing them the task list in an easy-to-read format.
You need to implement this request.
What should you do?

A. In Project Web App (PWA), open the schedule and export the task list to Microsoft Excel. Add the tasks to the Pivot Chart for management to view.
B. In Project Web App (PWA), open the schedule and add the tasks to the Timeline for management to view.
C. In your Project Site, open the task list and add the tasks to the Timeline for management to view.
D. In your Project Site, open the task list and export it to Microsoft Excel. Add the tasks to the Pivot Chart for management to view.

Answer: C

Question: 34

You are a project manager for an organization that uses Project Server 2013.
After performing a review of all the risks created by your project team for one of your projects, you realize that the risks are not linked to their related tasks.
You need to link the risks to their related tasks.
What should you do?

A. Open each risk, select the Attach file option, and then select the name of the related task.
B. Open your project in Project Web App (PWA). Highlight each task and use the Related Item option for linking one or more risks for each task.
C. Create a new field for the Risk content type in SharePoint and name it "task name". Then open each risk and write the name of the related task into the new field.
D. Open each risk and copy and paste its name into the Notes field in the task page.

Answer: B

Question: 35

You are a program manager in the Project Management Office (PMO) of an organization that uses Project Server 2013.
Project Server Permission Mode is enabled.
You create a new project enterprise custom field and a Project Center view.
Project managers report that they cannot see the new view in the Views dropdown box in Project Center. However, they can see other views.
You need to enable the project managers to see the new view.
What should you do?

A. Give project managers db-reader permission in the Project Server database.
B. Add the view to a Category to which the Project Managers belong.
C. Set the Resource Department Value field of each Project Manager so the fields match the Department Value field of

the new project enterprise custom field.
D. Enable the View Project Schedule view's global permission for the project managers' group.

Answer: B

Question: 36

You are a project manager for an organization that uses Project Server 2013 with Project Professional 2013.
The stakeholders on your project want to easily view the issues related to tasks on your project schedule from within Project Center.
You need to allow the stakeholders to view the related issues.
Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Have the stakeholders go to the Project Site and group the Issues List by task.
B. Have the stakeholders view the schedule in Project Web App (PWA) and select the Issues icon in the indicators column associated with a task.
C. Edit your project in Project Web App (PWA), select the task, and use Link to Issues option
D. Edit your project in Project Web App (PWA), select the task and use the Related Items option.

Answer: BD

Question: 37

You are a project manager in an organization that uses Project Server 2013.
The internal audit department plans to review one of your projects. The audit will include a regular revision of all project documents, risks, and issues.
You need to assign read-only access to an internal auditor so the auditor can access the project's Project Site only.
What should you do?

A. Open your project in Project Professional 2013, create a new task named internal audit, assign the internal auditor as a resource of the task, and save and publish the project.
B. Go to your project's Project Site, select the Share your Site option, and invite the internal auditor by typing the auditor's email address and selecting the Visitors group.
C. Open your project in Project Professional 2013, include the internal auditor as a member of the project resource team, and save and publish the project.
D. Ask the Project Server 2013 administrator to temporarily include the internal auditor into the Administrators group, and then remove the auditor from the group after the revision is concluded.

Answer: B

Question: 38

You are a program manager in the Project Management Office (PMO) of an organization that uses Project Server 2013.
The Enterprise Gantt Chart is visible to all project managers.
You plan to create a new project enterprise custom field to show information about schedule variance.
You need to include this new field in the Enterprise Gantt Chart in Project Professional 2013 so that all project managers of actual and future projects who use this view can see this field by default.
What should you do?

A. In Project Professional 2013, check-out the Enterprise Global template, modify the Enterprise Gantt Chart view by adding the new project enterprise custom field, and then update the view.
B. Create a Project Center view named Enterprise Gantt Chart with the new project enterprise custom field, and select the Gantt Chart Views format.
C. Modify the Project Information project details page by adding the new project enterprise custom field.
D. In Project Professional 2013, create a blank project, add a new view named Enterprise Gantt Chart, modify the view by adding the new project enterprise custom field, and then save the view. Save the project as a template.

Answer: A

Question: 39

You are a project manager in an organization that uses Project Server 2013. You manage two projects named Proj1 and Proj2.
You create a deliverable dependency between both projects by taking the following actions:
- You create a deliverable named Deliverable1 against a milestone named Milestone1 in Proj1. The Finish date for Milestone1 and the Deliverable Finish date for Deliverable1 are the same.
- On Proj2, you associate a dependency that has a milestone named Milestone2 to the Deliverable1.

After several days of work, Proj1 has been rescheduled, which moves the Finish date for Milestone1 ahead by five days.
You need to ensure that these changes are reflected in both projects.
Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Open Proj1 in Project Professional 2013, open the dependency panel by choosing the Manage Dependencies option in the Task tab, and select Accept all server changes. Save and publish the project.
B. Open Proj2 in Project Professional 2013, select Milestone2, and choose Sync Deliverables option in the Task tab. Save and publish the project.
C. Open Proj2 in Project Professional 2013, open the dependency panel by choosing Manage Dependencies option in the Task tab, and select Accept all server changes. Save and publish the project.
D. Open Proj1 in Project Professional 2013, select Milestone1, and choose Sync Deliverables option in the Task tab. Save and publish the project.

Answer: A, D

Question: 40

You are a project manager in an organization that uses Project Server 2013. You manage a project that has Baseline0 set. There are enterprise custom fields with formulas that make calculations by using the Baseline0 fields.
You are planning a major rescheduling in your project and intend to update the project baseline so the formulas in the enterprise custom fields take the new values of the baseline fields.
However, for future reference, you want to keep your original baseline.
You need to update the project baseline without losing the original values.
What should you do?

A. Open you project in Project Professional 2013. In the Gantt chart view, include all the Baseline0 and Baseline1 fields. Copy and paste all values from Baseline0 to Baseline1. Set a new Baseline0, and save and publish the project.
B. Open your project in Project Professional 2013 and copy Baseline0 into Baseline1. Set a new Baseline0, and save and publish the project.
C. Open your project in Project Professional 2013 and set a new Baseline0. Project Professional will automatically copy the original Baseline0 into Baseline1. Save and publish the project.

D. Open your project in Project Professional 2013, set a new Baseline1, and save and publish the project. Ask the Project Server administrator to change the enterprise custom fields so that they use the Baseline1 instead of Baseline0.

Answer: B

Question: 41

You are an area project manager who uses Project Server 2013.
You are aligning and planning your team's availability against existing and proposed projects.
You need to estimate your team members' work load for future time periods against projects that have not completed a work breakdown structure (WBS) yet. You need to account for both existing and planned projects.
What should you do?

A. Create a resource plan for the planned project, assign team members, and estimate the hours expected in the time period expected. Then view total load in the Resource Availability view.
B. Create generic resources in the Resource Center and add them to the project in the Project Web App (PWA).
C. Use budget work resources and assign them to tasks in the project file to view resource load.
D. Export the project tasks to Microsoft Excel, add your proposed projects, and plan your future resource load against those proposed projects. Use Microsoft Excel to view total planned work load.

Answer: A

Question: 42

You are a project manager who uses Project Server 2013 and Project Professional 2013.
You build your project plan.
In the least amount of time, you need to assign resources to your plan based on their availability.
What should you do?

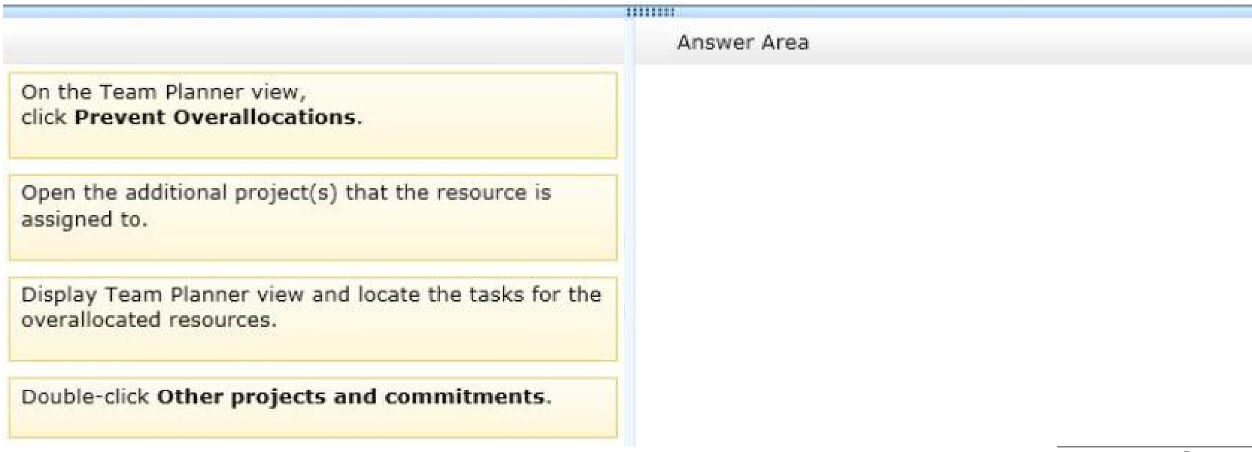
A. Open your project in the Project Web App (PWA) and use the Resource Center Availability view to see what the availability is for each resource you would like to use. Then return to the task view and add the resources.
B. Open your project in Project Professional 2013 and add resources to your plan. Then use the Team Planner view to determine their availability.
C. Open your project in Project Professional 2013 and use the Build Team From Enterprise dialog box and filter by resource availability by time period. Then add the resources to your plan.
D. Open your project in the Project Web App (PWA) and use the Resource Center Assignments view to see where your resources are currently available before deciding which resources to use. Then add the resources to your plan.

Answer: C

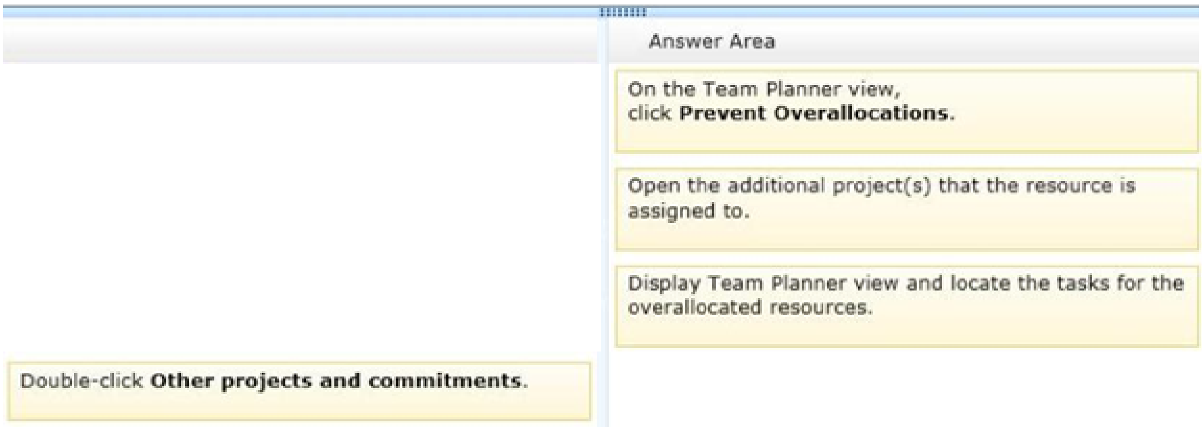
Question: 43

DRAG DROP
You are a project manager for an organization that uses Project Server 2013.
You check out a project for editing in Project Professional 2013 and discover that one resource is overallocated across three projects.
You need to determine the cause of the overallocation by using the Team Planner view to resolve the issue.
Which four actions should you perform in sequence? (To answer, move the appropriate four actions from the list of

actions to the answer area and arrange them in the correct order.)



Answer:



Question: 44

You are a project manager in an organization that uses Project Server 2013. You have access to Project Web App (PWA) but no access to Project Professional 2013 for making changes to your schedule.
In your organization, projects begin work after the project sponsor provides funding for the first phase of the project.
You need to take a snapshot of your schedule and make that information available to the Project Management Office (PMO), who will view it in PWA.
What should you do?

A. Set all tasks to auto scheduled and publish the project.
B. Set the baseline and publish the project.
C. Clear the baseline and publish the project.
D. Change to the Tasks Tracking view and publish the project.

Answer: B

Question: 45

You are a project manager for an organization that uses Project Server 2013.
You have many projects that you schedule and manage. Your organization hires an individual that will be a resource on one of your schedules.

You need to use Project Web App (PWA) to add the resource to your schedule as a Team Member so that you can assign them tasks.
What should you do?

A. Edit the Project schedule and type in the name of the Resource on a task.
B. Edit the Project schedule and add the new resource in Resource Plan.
C. Edit the Project schedule and add a new task with the name of the Resource on the new task.
D. Edit the Project schedule and add the new resource in Build Team.

Answer: D

Question: 46

You are a project manager who uses Project Server 2013.
You want to use the Resource Center Availability function and the Assignment Work by Resource view to see the proposed and active projects for a particular resource. However, you are only able to view part of the work load for the resource.
You need to view the complete work load for the resource.
Which two settings should you verify? (Each correct answer presents part of the solution. Choose two.)

A. That Include proposed bookings is selected
B. That the units chosen are correct
C. That the date range is correct
D. That the resource is selected on the Resource Availability view

Answer: CD

Question: 47

You are a project manager for an organization that uses Project Server 2013.
Only administrators have Project Professional 2013. You use Project Web App (PWA) for schedule management.
You modify your schedule after some changes are approved through your organization's Project Scope Change process.
You need to set a baseline for the project.
What should you do?

A. Ask the administrator to access the project schedule in PWA, select the tasks affected by the change request, and baseline those tasks.
B. Open the project schedule in PWA, select the tasks affected by the change request, and baseline those tasks.
C. Open the project schedule in PWA and set the baseline from the option in the ribbon.
D. Ask the administrator to set the baseline because a baseline can only be set in Project Professional 2013.

Answer: C

Question: 48

You are a new project manager in the software development department. Your company uses Project Server 2013. The software development department has 100 developers that are members of a team named Developers. A generic resource named developer is also a member of this team.

Only the generic resource has checked the Team Assignment Pool option in the Team Details section in the Resource page definition.
You plan to create a new project, but you do not know which developers have the availability and proper skills to perform the tasks.
You need to create a tasks-assignment process that meets the following requirements:

- Let the developers choose which tasks they want to participate in based on their availabilities and skills.
- Review and approve the resources assignments.
- Use the least amount of time possible.

What should you do?

A. Assign all tasks to yourself and then save and publish the project. Meet with each developer and decide together which tasks the developer wants to participate in. Then delegate the tasks to the developer.
B. Assign all tasks to the Developers team and then save and publish the project. Instruct the developers to add the Team tasks into their Task page and assign themselves the tasks in which they want to participate. You will receive a task approval to accept/reject the assignment.
C. Assign all tasks to the developer generic resource, and then save and publish the project. Instruct the developers to add the Team tasks into their Task page and assign themselves the tasks in which they want to participate. You will receive a task approval to accept/reject the assignment.
D. Instruct all developers to open the project in Project Professional 2013, assign themselves the tasks in which they want to participate, save the project to a local folder, and then email you the project for your revision and approval.

Answer: C

Question: 49

You are a project manager who uses Project Online. Your project is scheduled to run for at least 18 months. You create a schedule for the first six months, including estimated resource demand, using Project Professional 2013.
For planning purposes, you need to reserve proposed demand for the final 12 months.
What should you do?

A. Create new tasks in the project to represent the unplanned portion of the project. Assign resources to these tasks and set their booking type to committed.
B. Create a resource plan and enter the resource requirements for the final 12 months.
C. Create a resource plan and set the Resource Utilization to calculate from the project until a date six months from now.
D. Create new tasks in the project to represent the unplanned portion of the project. Assign resources to these tasks and set their booking type to proposed.

Answer: C

Question: 50

You are the administrator of a Project Server 2013 environment.
You set up an enterprise custom resource field to define skill sets for resources. When trying to replace your generic resources, the matching function does not work.
You need to reconfigure Project Server 2013 to enable the skills match function.
What should you do?

A. Ensure that the resource is assigned to the correct department relative to the type of skills required.
B. Define a supporting skills table and associate it to the enterprise resource custom field. When adding the table,

ensure that you are using this field for matching generic resources.
C. Use the Department table and associate it to the enterprise resource custom field you create for skills.
D. Create an enterprise custom skills field for defining your resources' skills. Then use the Enterprise Resource Pool view alongside the Project Team view, and replace your resources with the required skillset.

Answer: B

Question: 51

You are a project manager who uses Project Online.
You build and publish a resource plan for your project. You check the resource demand in the Resource Availability screen.
You do not see the correct demand as defined in the resource plan.
You need to see the correct demand.
What should you do?

A. Ensure that the date range of the resource plan matches the date range of the project plan.
B. Ensure that the resource utilization is calculated from the resource plan.
C. Ensure that the resource's default Booking Type is set to Committed.
D. Ensure that Work Units is set to hours for the resource plan.

Answer: B

Question: 52

You are a project manager who uses Project Server 2013 and Project Professional 2013. You build a project with common tasks for which many resources on your team can be used.
Because your resources have responsibilities outside of the project, you would like to have them assign themselves to tasks they are able to complete.
You need to configure your resources to enable this method of assigning tasks.
What should you do?

A. Open the Build Team From Enterprise dialog box for the project and change each resource on the team to Proposed. Assign the resources. Then have them view their tasks in the My Tasks view and submit changes to the project manager.
B. Create your project in Project Professional 2013 and publish the file without any resources assigned. Inform your team to review the tasks in the Project Web App (PWA) and email you which tasks they are able to work on.
C. Create your project in Project Professional 2013 and then email it to each resource, asking them to add their name to the Resource Field column for each task they feel they could complete.
D. Create a Generic Work resource and assign it to the same team as the other resources. Check the Team Assignment Pool checkbox and assign this resource to the tasks in your project file. Have your resources add team tasks to their My Tasks views for the project and submit for reassignment to the task they are able to work on.

Answer: D

Question: 53

You are a project manager for an organization that uses Project Server 2013.
You are evaluating resource information in the Resource Center. The following information is presented to you on the

Resource Availability page:

Team Member	Week 1
Availability	-8h
Capacity	40h

You need to determine if a team member has available capacity to assist on another project or if this team member is overallocated.
What should you do?

A. The team member has 32 hours available for enterprise projects and should be assigned to the other project.
B. The team member has 8 hours available for enterprise projects and should be assigned to the other project.
C. The team member is overallocated by 32 hours on enterprise projects and is not available to assist on the other project. You should perform resource leveling.
D. The team member is overallocated by 8 hours on enterprise projects and is not available to assist on the other project. You should perform resource leveling.

Answer: D

Question: 54

You are a Project Server 2013 administrator, and you support the Project Management Office (PMO) project managers who need to estimate project hours and costs without knowing the specific resource names.
There are options available to accommodate this request when creating resources on Project Server 2013.
You need to allow project managers to plan workload and cost from the task level up.
What should you do?

A. Create a budget work resource in the resource center and have project managers use the Build Team From Enterprise function to assign the resource at the task level.
B. Create two custom task level fields named Resource Hours and Resources Costs, and add them to the default view so project managers can input their estimations of hours and cost at the task level.
C. Have project managers add resources from the Build Team From Enterprise function when building their projects, and tell them to guess who the resource might be, since the resource can be replaced later by the correct resource.
D. Create a generic work resource in the resource center and have project managers use the Build Team From Enterprise function to assign the generic resources at the task level.

Answer: D

Question: 55

You are a project manager who uses Project Server 2013 and Project Professional 2013.
You are managing a project that has already begun. A new change request has been pre-approved, and the director wants to understand the impact to the overall project schedule prior to formally approving the project to include in the project schedule.
You add the change request to your project schedule. Your original baseline is Baseline1.
You need to include the change request in your baseline to see the impact of your overall project schedule including duration, work, and cost.
What should you do?

A. Set Interim plan for the entire project.
B. Set Baseline1 for the selected tasks.

C. Set Interim plan for the selected tasks.
D. Set Baseline1 for the entire project.

Answer: D

Question: 56

You are a project administrator and are implementing Project Server 2013 for a large organization.
You are asked to ensure that resource assignments, work load, and completion of work can be reported and rolled up by organizational structure.
You need employ the correct functionality in order to configure Project Server 2013.
What should you do?

A. Define your information hierarchy in the server settings by using the Resource Breakdown Structure (RBS), located in the Enterprise custom fields, and RBS's lookup field table.
B. Use the Resource Center in Project Web App (PWA) to edit your resources and use the Group field to define the department they are associated with.
C. Define your information hierarchy in the server settings by using the Project Department field, found in the Enterprise custom fields, and its supporting department table. Define the organizational structure and assign each project added to Project Server 2013.
D. Require all project managers to use Project Professional 2013 to assign a department to the Group field from the Resource Sheet view when they assign resources.

Answer: A

Question: 57

You work in an organization that uses Project Online. Project managers have full control over resource assignments.
You work in the Project Management Office (PMO) and discover that two of your critical resources are overallocated in the Resource Center for future work. They are critical resources because they have specialized skills that no one else in your organization has, and they are integral to several projects.
You need to determine how to correct the overallocation of these resources.
Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Manage resource plan task assignments.
B. Manage Project assignments.
C. Manage Microsoft SharePoint task assignments.
D. Manage Project issue assignments.

Answer: B,C

Question: 58

You are a resource manager and manage a project with Project Server 2013 and Project Professional 2013.
Without notice, one of your key resources decides to take a leave of absence for 30 days.
You need to account for the absent resource and assess how the absence will affect your schedule.
What should you do?

A. Open Project Professional 2013 and manually reschedule the tasks associated with constraint dates which start

when the resource returns.
B. Open the resource from the Resource Center view and edit the resource in Project Professional 2013. Then go to the Project tab and change working time and log non-working exceptions to the availability.
C. Open the Project Web App (PWA), go to the Resource Center, and change the earliest available date to when the resource will return.
D. Open your project file in Project Professional 2013 and adjust the units for your resource to 0% available while the resource is gone.

Answer: B

Question: 59

You are an administrator who uses Project Server 2013 and Project Professional 2013.
The leadership of your organization asks you to assign resources to teams so that the resources are aligned with a team definition.
You need to implement this request.
Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Go to the Resource Center on Project Server 2013, edit all resources, and assign them to the correct team.
B. Create a custom field in the resource global file and add a team field.
C. Instruct project managers to add resources to the project plan in Project Professional 2013. Then add the Team Name field and define the team associated with the resource.
D. In Project Web App (PWA), use server settings. Then use enterprise custom fields and find the predefined Team Name custom field. Create a lookup table for that custom field to match your organization's structure.

Answer: BC

Question: 60

You are a project manager who uses Project Server 2013.
You build a project plan with the required tasks and want to add your resources. You know which resources you would like to include but are not sure if they will be approved for your project.
You cannot formally assign these resources to the project until it is approved.
You need to load your project with your desired resources against tasks.
What should you do?

A. Create your project in Project Professional 2013 and add your desired resources by name locally until they are approved for use.
B. Create your project in Project Web App (PWA) and build the team from the enterprise. When adding resources, specify the booking type to proposed and add them to your tasks.
C. Ask the administrator to create a custom field for you to acknowledge the commitment type of your resource.
D. Have the administrator create an alternate resource for your resources and use those to allocate your resource needs.

Answer: B

Question: 61

You are a project manager for an organization that uses Project Server 2013. You have the appropriate permissions to

set all baselines. Your project experiences a scope change, which requires you to add tasks to the end of the schedule. You need to retain historical information for both completed and in-progress tasks but create a baseline that includes the newly-selected tasks.
You check out your schedule in Project Web App (PWA) for editing and select the newly-added tasks.
What should you do next?

A. Set an interim plan.
B. Use an unused baseline to set a new baseline.
C. Clear the baseline and then set a baseline for the entire project.
D. Set a baseline for only the selected tasks.

Answer: B

Question: 62

You are a project manager who uses Project Server 2013.
You have an in-progress project. A resource who has reported actual work on the project is no longer available. You want to preserve their actual work.
You need to replace this resource with a newly-hired resource.
What should you do?

A. Open the project in Project Professional 2013. Go to the Resource Sheet view and add the new resource. Then replace the resource assignment in the Assignment view with the new resource.
B. Open the project in Project Web App (PWA) and manually edit the resource in the Gantt view.
C. Open the project in Project Professional 2013. Edit the project, build the team, and then select the resource to add and the resource to replace. Then click Replace.
D. Open the project in Project Professional 2013 and manually edit the resource in the Gantt view.

Answer: C

Question: 63

You are a project manager in an organization that uses Project Online. Project managers have access to Project Professional 2013 for schedule management.
You create a project schedule with resource assignments on Monday. No resources are overallocated. However, on Tuesday, you open the same project schedule and discover on several of your tasks that resources show as overallocated.
Your project has a lower priority than other projects in the organization.
You need to solve the overallocation by adjusting the Scheduled Start for the resources on your tasks to when the resources are available.
What should you do?

A. Use Task Inspector to reschedule the tasks.
B. Use the Resource Usage view to go to next overallocation.
C. Use Team Planner view to reassign the tasks.
D. Use Task Information to change the priority number of the tasks.

Answer: A

Question: 64

An organization is performing a Portfolio Analysis with Project Server 2013 to determine the projects that will be executed the next year. The company has the following base staff: one application developer, one business analyst, one project administrator, and one trainer.
The Resource Analysis is shown the following exhibit. (Click the Exhibit button.)

Resource Availability

Name ↑	January,	February	March, 2	April, 20	May, 20:	June, 20	July, 201	August,	Septemt	October,	Novemb	Decemb
◢ Roles	3	3	3	0	0	0	1	1	1.09	3	3	3
Application Developer	1	1	1	0	0	0	0	0	0.05	1	1	1
Business Analyst	1	1	1	0	0	0	0.5	0.5	0.52	1	1	1
Project Administrator	1	1	1	0	0	0	0.5	0.5	0.52	1	1	1

Project Requirements

Name	Priority ↓	Force in/ou	Original St:	New Start	Requirement	Deficit	January,	February	March, 2	April, 20	May, 20:	June, 20	July, 201	August,	Septemt	October,	Novemb	Decei
◢ Selected	76.29%						0	0	0	3	3	3	2	2	1.91	0	0	0
◢ CRM Deployment Project	52.58%	Auto	April, 2014	April, 2014	9		0	0	0	3	3	3	0	0	0	0	0	0
Application Developer	52.58%	Auto	April, 2014	April, 2014	3		0	0	0	1	1	1	0	0	0	0	0	0
Business Analyst	52.58%	Auto	April, 2014	April, 2014	3		0	0	0	1	1	1	0	0	0	0	0	0
Project Administrator	52.58%	Auto	April, 2014	April, 2014	3		0	0	0	1	1	1	0	0	0	0	0	0
◢ EPM Worldwide Training	23.71%	Auto	July, 2014	July, 2014	5.91		0	0	0	0	0	0	2	2	1.91	0	0	0
Application Developer	23.71%	Auto	July, 2014	July, 2014	2.95		0	0	0	0	0	0	1	1	0.95	0	0	0
Business Analyst	23.71%	Auto	July, 2014	July, 2014	1.48		0	0	0	0	0	0	0.5	0.5	0.48	0	0	0
Project Administrator	23.71%	Auto	July, 2014	July, 2014	1.48		0	0	0	0	0	0	0.5	0.5	0.48	0	0	0
Not selected	23.71%						0	0	0	1	1	1	0	0	0	0	0	0
◢ EPM Deployment Project	23.71%	Auto	April, 2014	April, 2014	3	-3	0	0	0	1	1	1	0	0	0	0	0	0
Business Analyst	23.71%	Auto	April, 2014	April, 2014	1.5	-1.5	0	0	0	0.5	0.5	0.5	0	0	0	0	0	0
Project Administrator	23.71%	Auto	April, 2014	April, 2014	1.5	-1.5	0	0	0	0.5	0.5	0.5	0	0	0	0	0	0

You need to include all projects and resolve the overallocations in the most cost-effective way.
What should you do?

A. Hire an additional business analyst.
B. Revise the primary cost constraint.
C. Enter new start dates.
D. Use the Force In/Out feature.

Answer: C

Question: 65

Your company uses Project Server 2013 to evaluate and select projects based on a primary cost constraint, as well as a secondary constraint of internal rate of return (IRR).
Management authorizes a budget and establishes a minimal IRR of 5% to execute any project the following year. Your company has never analyzed constraints other than cost.
As the portfolio analysis expert, you need to recommend a reasonable approach to perform the analysis.
What should you recommend?

A. Create a new analysis through portfolio analysis and select the primary and secondary constraints when defining properties.
B. Create the analysis and, during the cost analysis, introduce the secondary constraint to manually force out the non-compiling projects.
C. Create a new analysis through Portfolio Analysis and select the primary cost constraint. Then select an alias to force-out when defining properties and name it IRR.
D. Create the analysis and, during the cost analysis, introduce the secondary constraint to automatically force out the non-compiling projects.

Answer: B

Question: 66

You are a program manager in an organization that uses Project Server 2013. The allow master projects to be saved and published function is not enabled.
Your program contains seven active projects managed in Project Online.
You need a way to review the tasks flagged as milestones in all seven active projects at one time.
You open Project Center in Project Web App (PWA).
What should you do next?

A. Select all seven projects and choose Export to Excel on the ribbon.
B. Select all seven projects, open in a temporary master project, expand all tasks, and filter for milestone tasks.
C. Select the Subprojects check box on the ribbon.
D. Create a custom filter in which the Milestone field equals Yes, and apply it to the view.

Answer: B

Question: 67

You work for a multinational corporation which uses Project Server 2013 to plan and control the projects in different business units. Each business unit has its own portfolio of projects but can participate in strategic projects. The Project Management Office (PMO) configures as many Enterprise Project Types as necessary to create new products, launch marketing campaigns, and deploy new lines of business tools to comply with the governance processes.
A business unit creates a new proposal, and your team waits for the new proposal approval, which will provide the information necessary to begin this proposal. In the Project Center, the stakeholders are able to view the phases and stages of each proposal, and your proposal has not moved since the last time you saved it in Project Web App (PWA).
The sponsor waits for the notification to review and authorize the next stage of the project.
You need to ensure the project moves through its lifecycle.
What should you do first?

A. Access the Project Details pages, click Options, and select Restart the Workflow.
B. Access the Project Details pages and publish the schedule.
C. Access the Project Details pages, verify that the sections are completed, and click Submit.
D. Access the Project Center, select the project, and change the Project Type.

Answer: C

Question: 68

You are a program manager. You use Project Server 2013 and Project Professional 2013 to manage your portfolio which includes master projects and sub-projects.
There is a mandatory Enterprise Custom Field called Business Unit that provides lookup values so that project managers can categorize their sub-projects. The Business Unit field has been added to all of the Project Center views.
You need to show all projects within Project Center grouped by business unit.
Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Make sure the Subprojects checkbox is checked in ribbon.
B. Set the Filter option to Filter by Business Unit.
C. Set the view from Summary View to the Detail View.
D. Set the Group by option in the ribbon to Business Unit.

Answer: A, D

Question: 69

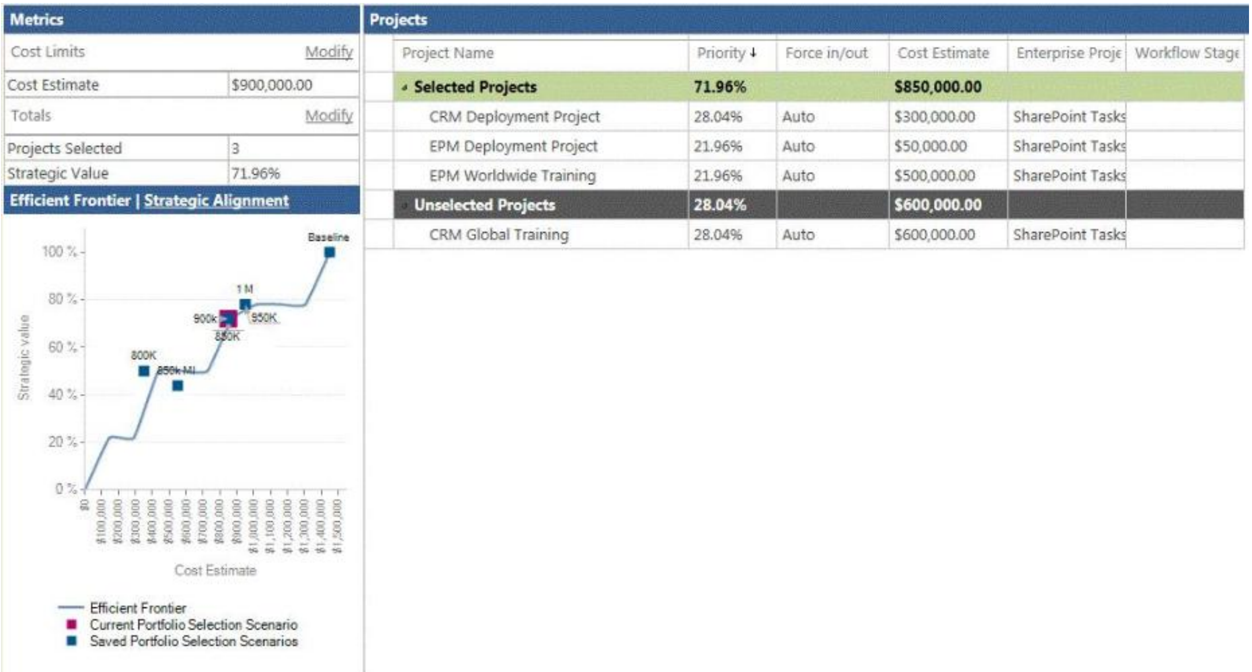
You are a project manager for an organization that uses Project Server 2013. One enterprise project has grown in complexity and size; the project manager creates sub-sites to organize the work by team.
All the teams are comfortable working with a familiar tool, such as the Microsoft SharePoint site. However, management cannot view all of the work being performed in the portfolio, and they need to permanently make decisions about the best use of the resources.
You need to bring all of this work into visibility in the least amount of time and without affecting current resource processes. What are two possible ways to achieve this goal? (Each correct answer presents a complete solution. Choose two.)

A. Add the SharePoint Sites to Project Web App from the Project Center.
B. Start an import process from Project Professional and then publish those projects in Project Web App (PWA).
C. Use the Get Started with Project Web App to add the existing SharePoint sites to Project Web App (PWA).
D. Use the Get Started with Project Web App to create new enterprise projects with the same information.

Answer: A, C

Question: 70

The IT department uses Project Online services to analyze the projects they will execute the next year. Four projects in the pool with their respective priority and costs are shown in the exhibit. (Click the Exhibit button.)



Metrics	
Cost Limits	Modify
Cost Estimate	$900,000.00
Totals	Modify
Projects Selected	3
Strategic Value	71.96%

Project Name	Priority	Force in/out	Cost Estimate	Enterprise Proje	Workflow Stage
Selected Projects	71.96%		$850,000.00		
CRM Deployment Project	28.04%	Auto	$300,000.00	SharePoint Tasks	
EPM Deployment Project	21.96%	Auto	$50,000.00	SharePoint Tasks	
EPM Worldwide Training	21.96%	Auto	$500,000.00	SharePoint Tasks	
Unselected Projects	28.04%		$600,000.00		
CRM Global Training	28.04%	Auto	$600,000.00	SharePoint Tasks	

The team wants to get the most value from their portfolio, with the cost constraint indicated.
There are some last-minute restrictions that could change their selection; the CEO indicates that the CRM Global Training project must occur when the CRM Deployment Project takes place.
As the portfolio analyzer, you need to assist the team in achieving their goals.
You force-in the CRM Global Training project. What are two results of this action? (Each correct answer presents part of the solution. Choose two.)

A. The sum of Cost Estimate of Selected Projects is 900k.
B. The sum of Cost Estimate of Selected Projects is 1450k.

C. The Portfolio Strategic Value is 100%.
D. The Portfolio Strategic Value is 56%.

Answer: A,D

Question: 71

You are a project manager for an organization that uses Project Server 2013. Synchronization is enabled. Project Sites at your organization are created by a default template when a new schedule is published.
You are the Project Owner of a schedule. You have a Project Site associated with this schedule.
You need to quickly change the look and colors of your schedule's Project Site.
What should you do?

A. In the Project Site, select the Edit Page option from the ribbon and modify the Project Site.
B. Since your organization is using default Project Sites, ask the Project Server administrator to create another Project Site template with the look that you desire.
C. In the Project Site, select the Change the look option and modify the Project Site based on the available templates and color schemes.
D. Since your organization uses default Project Sites, ask the Project Server administrator to change the default look so it aligns with the color and look you desire.

Answer: C

Question: 72

Your organization is in the process of deploying Project Server 2013.
Your business unit manages projects with different tools, such as Microsoft Excel and different versions of Project Professional and Standard. Your business unit needs to upload and manage the projects in the new platform.
You need to guarantee that the projects are uploaded in an efficient way while maintaining data integrity. Which two actions should you perform? (Each correct answer presents part of the solution. Choose two.)

A. Import the projects from Excel spreadsheets to Project Professional 2013 by copying and pasting the information in the correct fields. Then publish to Project Web App (PWA).
B. Use Project Professional 2013 connected to Project Server 2013, open the standalone project plan, click Save As, and publish the plan to Project Server.
C. Import the projects from Project Standard 2013 to Project Web App (PWA) with the Import Wizard in order to map any local resources to enterprise resources.
D. Use Project Professional 2013 connected to Project Server 2013, open the Excel file in Project Professional 2013, run the import wizard, and save and publish the plan to Project Server.

Answer: B, D

Question: 73

Your organization is using Project Online to facilitate the selection of optimal portfolios.
The Project Management Office (PMO) expects to analyze the portfolio of projects in a short period of time by using the efficient frontier and the strategic value provided by the tool.
You need to ensure the tool provides the expected outcome.
Which three actions should you perform? (Each correct answer presents part of the solution. Choose three.)

A. Create a custom workflow that allows the capture of projects with business-relevant information.
B. Define the list of projects that include cost estimates.
C. Create a custom field to be used as alias when force-in or force-out options are selected.
D. Create a custom cost field to be used as a cost constraint.
E. Define and rank specific business drivers or other factors relevant to the project approval process.
F. Populate and configure the resource pool, including maximum units, resource calendars, and a primary role field.

Answer: CEF

Question: 74

You are in the Project Management Office (PMO) for a company that uses Project Online to select portfolios for each business unit.
The parameters used as cost constraints vary from department to department, including Cost, CapEx, and Estimated Hours. You are responsible for providing the infrastructure to support the various constraints.
You need to select a feasible method for employing cost constraints.
Which two fields should you use? (Each correct answer presents part of the solution. Choose two.)

A. Project Number
B. Project Cost
C. Project Text
D. Project Duration

Answer: A,B

Question: 75

You are a program manager for an organization that uses Project Server 2013.
You work in a master project, which contains ten sub-projects. One of your project managers makes changes to a sub-project and publishes it.
You open the master project and realize that these changes are not reflected in the master project schedule.
You need to ensure these changes are reflected in the master project.
What should you do?

A. Open the master project in Project Web App (PWA), click on the Calculate Project to calculate all changes, and then publish.
B. Open the master project in Project Professional 2013, click on the Calculate Project to calculate all changes, and then publish.
C. Open the master project in Project Professional 2013, expand all sub-projects, and then publish.
D. Open the master project in Project Web App (PWA), expand all sub-projects, and then publish.

Answer: C

Question: 76

You work for an organization that uses Project Server 2013.
You are updating your assigned task information from your Microsoft SharePoint task list.
You need to ensure that the appropriate fields are updated.
Which three standard fields can be updated when in SharePoint? (Each correct answer presents a complete solution.

Choose three.)

A. Task Status
B. % complete
C. Predecessors
D. Work
E. Duration

Answer: ACD

Question: 77

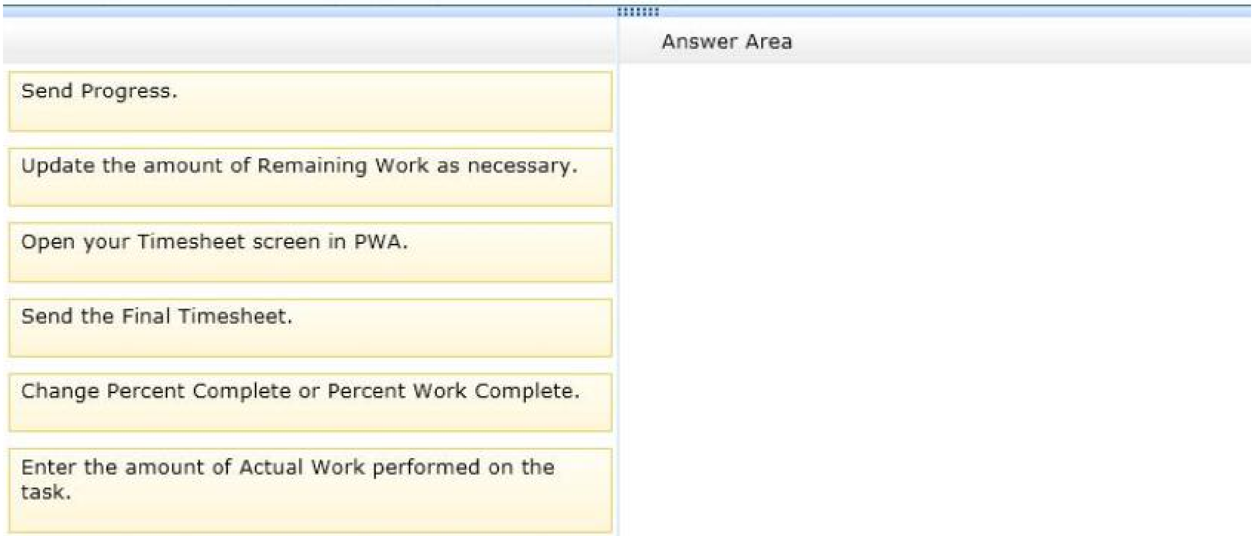
You are a project manager for an organization that uses Project Server 2013. You and other project managers use Project Professional 2013 to manage projects.
The resources on your project are overallocated due to work assigned across the enterprise. As a result, some work on your project does not finish as scheduled. Some tasks are left partially complete. Other tasks did not start at all.
You need to resolve this issue.
What should you do?

A. Select all tasks that are partially complete or did not start as scheduled and move incomplete parts to status date.
B. Move all tasks that are partially complete back one week.
C. Move only the tasks that did not start forward by one week.
D. Select all tasks that are partially complete or did not start as scheduled, and move completed parts to status date.

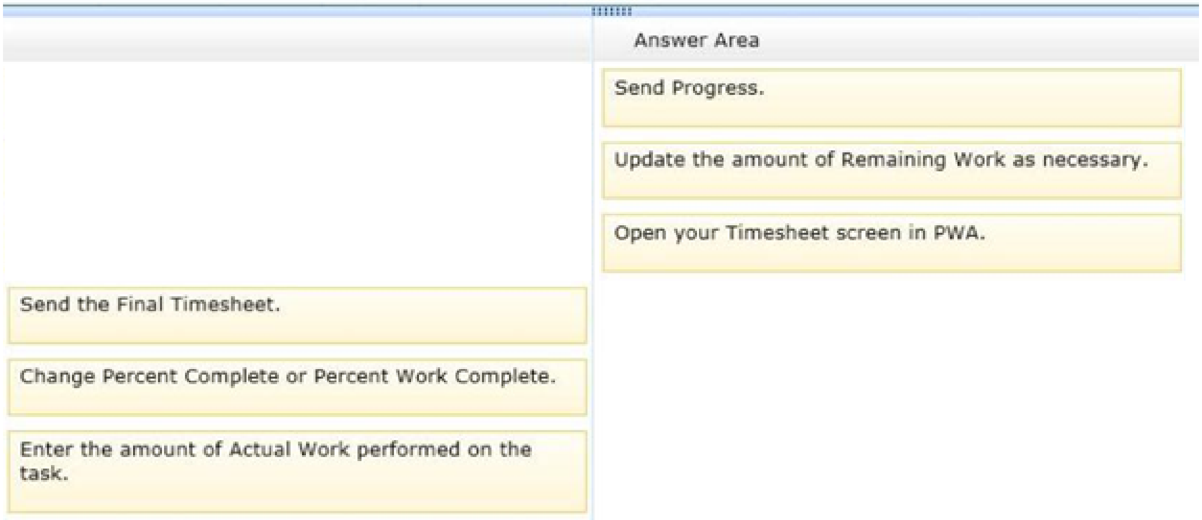
Answer: A

Question: 78

DRAG DROP
You work as a team member for an organization that uses Project Server 2013.
The organization tracks work in hours and has single-entry mode enabled. You are required to complete a timesheet at the end of each week. For this week's timesheet, you only have one assigned task to complete.
You need to ensure that your timesheet is accurate and ready for approval.
Which four actions should you perform in sequence? (To answer, move the appropriate four actions from the list of actions to the answer area and arrange them in the correct order.)



Answer:



Question: 79

You are a project manager in an organization that has recently installed Project Server 2013. The organization is new to project management and to Project Server 2013. The organization has experience with Microsoft SharePoint task lists. The free form tracking method has been selected in Project Server 2013.
You plan to create task assignments.
You need to implement update procedures that meet the following requirements:

- Resources need to be able to report on a task when it is completed.
- Resources should NOT have the ability to report on partially completed tasks.
- Resources should be able to easily and quickly update project tasks.

Which two update procedures should you implement? (Each correct answer presents part of the solution. Choose two.)

A. Resources should go to the Tasks page of their Newsfeed.
B. Resources should go to the Tasks page of Project Web App (PWA).
C. Resources should enter hours in the work column.
D. Resources should select the check box next to each task.

Answer: A,D

Question: 80

You work for an organization that uses Project Server 2013. Single-entry mode is disabled.
Team members enter updates in Project Web App (PWA) through the Tasks page. You need to select a tracking method that enables the following scenario:

- During week one, a team member enters a total of 20 hours of actual work.
- During week two, the team member modifies the total to 30 hours of actual work.
- Following a save, the work value remains the same, and the remaining work value decreases.
- Additionally, the percent of work complete increases.

Which tracking method should you use?

A. Percent of work complete
B. Actual work done and work remaining
C. Hours of work done per period

D. Report hours worked every day

Answer: B

Question: 81

You are a resource manager for an organization that uses Project Server 2013 in Project Server Permission Mode with default security settings.
One of the resources you manage is unexpectedly out of the office, and timesheets are due today. The resource has told you their current work and what should be on their timesheet. You do not have access to the resource's corporate user ID and password.
You need to meet the submission deadline by updating their timesheet so that the system recognizes you as your resource.
What should you do?

A. Delegate yourself as the resource and update their timesheet as them.
B. Reassign the tasks to your user ID and update the tasks as the resource.
C. Wait until the resource can sign onto the system and do it themselves.
D. Ask the administrator to give you the Update Tasks for the resource's permission.

Answer: A

Question: 82

You are the Project Server 2013 administrator for an organization. Most of the project managers and timesheet managers have set up rules to automatically accept all task updates from all resources in all of their projects.
Although most updates are automatically approved, the team members notice that their projects do not always reflect the resource updates in Project Center.
You need to resolve this issue.
What should you do?

A. Have project managers open and save their project plans.
B. Have resource managers approve all timesheets.
C. Have the administrator enable single-entry mode for all team members.
D. Have project managers modify their automatic updates to also automatically publish the acceptance.

Answer: D

Question: 83

You are a project manager in an organization that uses Project Server 2013. Single-entry mode is disabled. The Only allow task updates via Tasks and Timesheets option is enabled.
Project team members submit updates to tasks through Project Web App (PWA).
A team member submits a status update to you for approval. The team member later informs you that they made a typing mistake in the status update.
You need to correct the status update.
What should you do?

A. Instruct the team member to enter the correct information and send the status again.

B. Accept the status update in Project Professional 2013 and correct the user's mistake.
C. Reject the status update in Project Professional 2013 and have the user send the correct status.
D. Instruct the team member to recall the timesheet.

Answer: A

Question: 84

You are a project manager for a company that uses Project Server 2013 in Project Server Permission Mode.
You have been managing a project for several months. You go on vacation, and you delegate your project management responsibility to one of your coworkers.
Your coworker accepts multiple status updates on the project. When you return, you notice that no project updates are visible in Project Web App (PWA), and there are no status updates awaiting approval.
You need to ensure that the previously accepted status updates are visible in PWA.
What should you do?

A. Set the date range in the Approval's page to include last week's updates.
B. Have your team resubmit last week's status updates.
C. Have your team resubmit last week's timesheet updates.
D. Publish the task updates from the Status History page.

Answer: D

Question: 85

You work as a project manager in an organization that uses Project Server 2013. All project managers belong to the Project Management Office (PMO) and use Project Professional 2013.
A member of the PMO is responsible for initiating a new project schedule in Project Server and fills in critical project-level fields such as Sponsor and Project Budget. The PMO publishes the new project and then, through email, instructs the project manager to complete a detailed schedule.
You are responsible for planning and managing the schedule, including approving task updates from team members. After speaking to your team members, you discover that task updates have been submitted, but you are not receiving them; instead, these updates are going to the person in the PMO who initially set up the schedule.
You need to solve this problem. What should you do?

A. Instruct the person in the PMO to open the schedule in Project Professional 2013 and change the status manager to you for all tasks.
B. Instruct the person in the PMO to open the schedule in Project Professional 2013 and change the Publish field to Yes for all tasks.
C. Open the schedule in Project Professional 2013 and change the status manager for all tasks to you.
D. Open the schedule in Project Professional 2013 and change the assignment owner for all tasks to you.

Answer: C

Question: 86

You are a portfolio manager at an organization that uses Project Server 2013.
You supervise five very large projects. Each project has its own project manager and a project team with many resources. One of your main activities is reviewing all documentation of the five projects. The project teams are

constantly updating and publishing new documents in the Project Site of each project.
You need to implement an information review process that meets the following requirements:

- Receive a notification every time a document is updated or published in the Project Sites.
- Have a centralized way to view the notifications.
- Implement the process in the least amount of time.

What should you do?

A. Go to Project Site of each project and select the Follow option for each published document. Review your Newsfeed periodically for news about the documents.
B. Go to the User page of each member from the five project teams and select the Follow user option. Review your Newsfeed periodically for news about each user.
C. Go to Project Site of each project and select the Follow site option. Review your Newsfeed periodically for news about the Project Sites.
D. Ask the project managers and the project teams to send you an email every time they update or create a new element in the project site. Review your inbox periodically for notifications from the project team.

Answer: C

Question: 87

You are a program manager in the Project Management Office (PMO). Your organization is implementing Project Server 2013.
Only the IT, human resources, and financial departments will use Project Server 2013, and each department will use its own set of enterprise custom fields.
You plan to create an Enterprise Project Template (EPT) with two project details pages (PDPs) named pdp1 and pdp2, which will have the following functions:

- pdp1 will be used as the new project page, and it will contain only default project fields.
- pdp2 will be used to fill out custom information about the project, and it will contain all of the project's enterprise custom fields.

You need to ensure that, when project managers access the pdp2, they will only see the enterprise custom fields of their own departments.
Which three actions should you perform? (Each correct answer presents part of the solution. Choose three.)

A. Add three entries in the RBS lookup table, one for each department.
B. Add three entries in the Department lookup table, one for each department.
C. In the edit resource page, set the appropriate department in the Resource Department field for each project manager.
D. In the edit resource page, set the appropriate department in the Resource Breakdown Structure field for each project manager.
E. In the edit enterprise custom field page, set the appropriate department in the Department field for each enterprise custom field.
F. In the edit enterprise custom field page, select the option Behavior controlled by workflow for each project enterprise custom field.

Answer: B,C,E

Question: 88

You are managing two projects named Proj1 and Proj2. Proj1 has a milestone named Milestone!. Proj2 has a milestone named Milestone2.

You need to create a relationship between both projects that meets the following requirements:

- Milestone2 depends on Milestone1.
- The relationship provides visibility without affecting Milestone2's schedule.

What should you do?

A. Open Project Professional 2013 and create a master project with Proj1 and Proj2 as subprojects. Make Milestone2 a predecessor of Milestone1. Save and publish the master project.
B. Open Project Professional 2013 and create a master project with Proj1 and Proj2 as subprojects. Make Milestone1 predecessor of Milestone2. Save and publish the master project.
C. Open Proj1 in Project Professional 2013 and create a deliverable for Milestone1. Save and publish Proj1. Open Proj2 in Project Professional 2013, add a new dependency for the deliverable on Proj1, and link the dependency to Milestone2. Save and publish Proj2.
D. Open Proj2 in Project Professional 2013 and create a deliverable for Milestone2. Save and publish Proj2. Open Proj1 in Project Professional 2013, add a new dependency for the deliverable on Proj2, and link the dependency to Milestone1. Save and publish Proj1.

Answer: C

Question: 89

You are a program manager in the Project Management Office (PMO) of an organization that uses Project Server 2013.
The Project Site Provisioning Mode for your organization allows users to choose when to provision project sites.
You use Project Web App (PWA) to create a new enterprise project named Sub1 that will be inserted as a subproject in your existing master project named Master.
You need to create a new project site for Sub1 as a subsite of the existing Master Project Site.
What should you do?

A. Open the Sub1 project for editing in PWA, click the Project Site button, and provision the Sub1 site under the Master Project Site.
B. Open the Master project in Project Professional 2013, insert Sub1 as a subproject, publish, and provision the Sub1 site under the Master Project Site.
C. Open the Sub1 project for editing in PWA, publish, and provision the Sub1 site under the Master Project Site.
D. Open the Sub1 project in Project Professional 2013, publish, and provision the Sub1 site under the Master Project Site.

Answer: D

Question: 90

You are a program manager in the Project Management Office (PMO) of an organization that is implementing Project Server 2013.
You plan to include five of your organization's departments in the first rollout of Project Server 2013.
You need to develop a project creation process that meets the following requirements:

- Each department must have its own Project Site template.
- Each department must have its own Project Schedule template.
- The project creation process needs to be developed in the least amount of time.

What should you do?

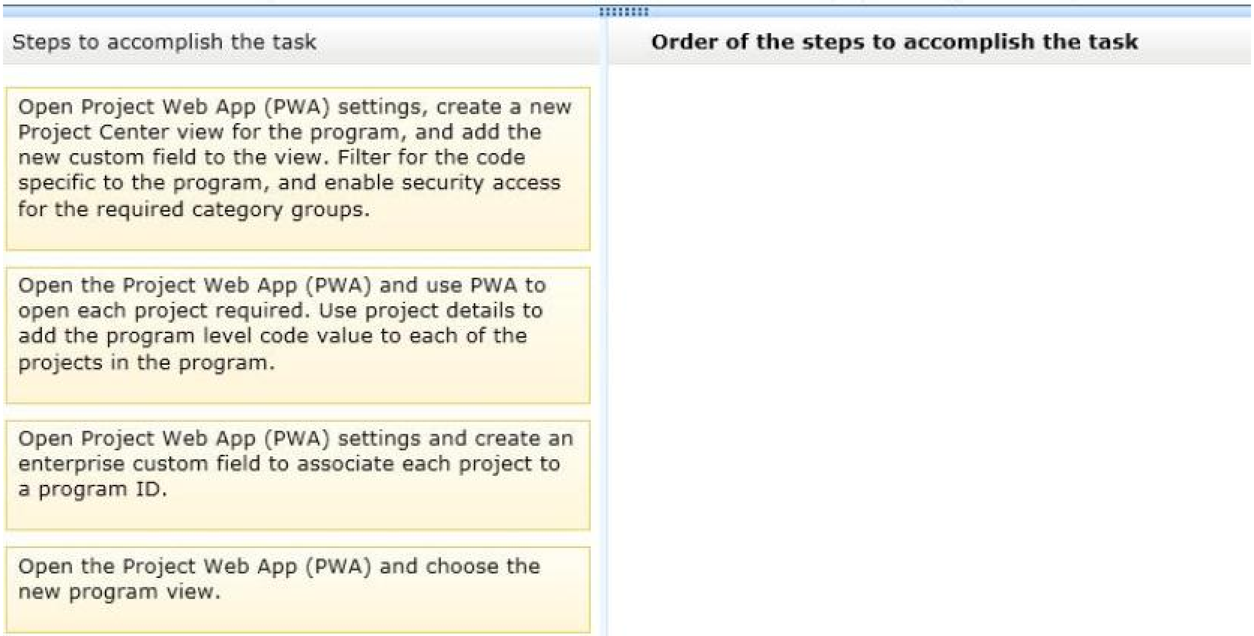
A. Create five projects, one for each department. Send the project file via email to the respective department leader. Instruct them to use the project file as a template every time they need to create a new project.

B. Create five Microsoft SharePoint sites and five projects, one for each department. Publish the projects into the respective SharePoint site. Instruct the department leads to create a copy of their SharePoint site and to use the project file as a template each time they need to create a new project.
C. For each department, create one enterprise project template (EPT), one Project Site template, and one project template. Associate the Project Site template and the project template with the EPT.
D. Create a single Microsoft SharePoint site and one project for each department, and then publish the projects into the SharePoint site. Instruct the department leads to create a new sub-site from the SharePoint site and to use the appropriate project file as the template each time they need to create a new project.

Answer: C

Question: 91

DRAG DROP
You are a program manager with administrator rights/ and you use Project Server 2013 to implement a data warehouse.
You set up your program master project with sub-projects for each implementation area.
You need to use the Project Center view to create a custom view of the data warehouse projects for your vice president.
Which four actions should you perform in sequence? (To answer, move the appropriate four actions from the list of actions to the answer area and arrange them in the correct order.)



Answer:

Question: 92

You are a portfolio manager in an organization that uses Project Server 2013.
You plan to review the milestones status of a project named Proj1.
You need to create a graphical view of all milestones of Proj1 that allows you to see the Start and Finish dates of each milestone. You need to accomplish this goal in the least amount of time.
What should you do?

A. Open Microsoft Visio and make a data connection against the Project Server database. Write a query that returns the Name, Start, and Finish dates of all milestones of Proj1. Create a chart with that information.
B. Open Microsoft Excel and make a data connection against the Project Server database. Write a query that returns the Name, Start, and Finish dates of all milestones of Proj1. Create a chart with that information.
C. Create a Project view named Milestones with the Task Name, Start, and Finish fields. Filter the view by the Milestone field so that the view only shows milestone tasks. Open Proj1 in Project Web App (PWA), choose the Milestones view, and select all the milestones. Then add them to the Timeline.
D. Create a Microsoft SQL Server Reporting Services (SSRS) report with a data connection against the Project Server database. Write a query that returns the Name, Start, and Finish dates of all milestones of Proj1. Create a chart with that information.

Answer: C

Question: 93

You are a project manager for an organization that uses Project Server 2013.
You manage a schedule with a Project Site, which includes a section for documents that team members and other stakeholders need. You have a very large number of documents that you want to put into the Project Site.
You need to upload these documents by using the most efficient method.
What should you do?

A. In the Project Site, select the document folder and select the New Documents option in the screen. Then upload files one at a time.
B. In the Project Site, select the document folder and, in your source document list, select the files to upload. Drag

them to the "drag files here" section of the screen.
C. In the Project Site, select the document folder and select the Upload Document button from the ribbon. Select the Multiple Documents option. Then select all the documents that you want to upload.
D. In the Project Site, select the document folder and select the Import Documents button from the ribbon. Then select the documents you want to upload.

Answer: B

Question: 94

You are a portfolio manager for an organization that uses Project Server 2013.
You plan to create several portfolio reports for the executive team.
You need to ensure that your first report shows a list of all projects in your organization with timephased information regarding how the Actual Work and the Actual Cost have varied on a monthly basis.
What should you do?

A. Create a Project Center view with the following project fields: Name, Start Date, Finish Date, Actual Work, and Actual Cost. Export the view to Microsoft Excel, and group the projects by using the Finish Date column. Save the file into the Reports library in Project Web App (PWA).
B. Create a Pivot Table in Microsoft Excel that gets data from the OLAP Portfolio Analyzer data connection. Include the dimensions of Project List and Time, and the measures of Actual Work and Actual Cost. Save the file into the Reports library in Project Web App (PWA).
C. Create a Project Center view with the following project fields: Name, Start Date, Finish Date, Actual Work, and Actual Cost. Export the view to Microsoft Excel, and group the projects by using the Start Date column. Save the file into the Reports library in Project Web App (PWA).
D. Create a Pivot Table in Microsoft Excel that gets data from the Project Server - Simple Projects List data connection. Include the dimensions of Project List and Time, and the measures of Actual Work and Actual Cost. Save the file into the Reports library in Project Web App (PWA).

Answer: B

Question: 95

You are a project manager for an organization that uses Project Server 2013. Synchronization is enabled. Project Sites at your organization are created by a default template when a new schedule is published.
You are the Project Owner of a schedule. You have a Project Site associated with this schedule.
You need to quickly change the look and colors of your schedule's Project Site.
What should you do?

A. In the Project Site, select the Edit Page option from the ribbon and modify the Project Site.
B. Since your organization is using default Project Sites, ask the Project Server administrator to create another Project Site template with the look that you desire.
C. In the Project Site, select the Change the look option and modify the Project Site based on the available templates and color schemes.
D. Since your organization uses default Project Sites, ask the Project Server administrator to change the default look so it aligns with the color and look you desire.

Answer: C

Question: 96

You are a project manager, and your organization uses Project Server 2013 with an enterprise resource pool.
After assigning resources, you discover that two of them are showing up as overallocated. These two resources also work on other projects that you cannot change.
You need to solve this problem.
What should you do?

A. Change the project priority level of your project to 1000 so that it becomes the highest priority and will be automatically leveled.
B. Open your Project Plan in Project Professional 2013 and level the resources.
C. Open all Project Plans in Project Web App (PWA) as a temporary master plan and level all resources.
D. Open all Project Plans in Project Professional 2013 and level all resources.

Answer: B

Question: 97

You are a project manager for an organization that uses Project Online.
You create a resource plan to provide high level resource demand during the portfolio intake and selection process.
Your project is now selected for detailed planning. You complete a detailed work breakdown structure (WBS).
You need to remove the resource demand from the resource plan.
What should you do?

A. Change the Calculate From setting on the resource plan.
B. Go to Project Center and delete the resource plan.
C. Inactivate the resource plan.
D. Go to Server Settings and delete the resource plan.
E. Set the Publish flag to No on the resource plan.

Answer: A