

Alessandra Sanchez Garro

Undergraduate Business student in New Jersey

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Experience

2020-Present

OMS – Data Intake

Mountainside Hackensack Hospital
Montclair, NJ

Currently, I'm part of the OMS team in Mountainside to obtain data concerning the vaccination against COVID-19 for Ardent Health Services.
Proficiently daily use of ServiceNow platform.

2018-Present

Guest Services Representative

Mountainside Hackensack Hospital
Montclair, NJ

Currently, I interact and communicate in a fast-paced environment with all employees, volunteers and visitors in an effective manner. Follow the HIPAA standards regarding patient's information.
Proficiently daily use of computer terminal: HMS system and EPIC platform.

2017 – 2018

Sales Associate

Luxottica Group
Orlando, Florida

Interpreted and communicated with international customers on a daily basis and maintained an extended knowledge of products and services offered by the company and the competitors.

2017 – 2018

Sales Associate

Elizabeth Arden, Inc.
Orlando, Florida

I consistently exceeded volume targets and reached highest sales. Learned and used various marketing, merchandising and inventory control techniques.

Education

2019-Present

Montclair State University, MSU

Feliciano School of Business, Major in Economics
Montclair, NJ
3.474/4 GPA

2016

Universidad Nacional de Trujillo, UNT

Faculty of Sciences and Arts, Economics
Trujillo, Peru
Dean's List

Personal Development & Skills

Information Design & Data Visualization
Full-Stack Web Development
R / Python / LaTeX / HTML / CSS / QGIS /
Git & Github / Advanced Microsoft Excel,
Word, and PPT.

Volunteer Experience:

HOP Hands on Peru, (2016-2017)
Switzerland-Peru

Assistant to the Director of Education & Outreach.

Helped to develop a healthcare educational partnership with foreign universities.

Santa Barbara Clinic, (2015-2016)
Cajamarca, Peru

Assistant to Clinical Director
Processed clinical files and patient records for a healthcare clinic of 350 families in the Peruvian highlands.

Native Spanish Speaker, Advanced English level, Beginner French level.