

G.SOT MSc.....(For office use only)

APPLICANT'S NAME:.....
(Surname first e.g. Agyapong, Stephen)

MORNING ☐ EVENING ☐ MODULAR ☐ (Please Tick as Appropriate)

Please fix your
photograph here



SCHOOL OF TECHNOLOGY

Application Form for

*Master of Science in Information
& Communication Technology
(MSc. ICT)*

1. Proposed Entry Date
(mm/yy)

2. About You:

Title: Mr. /Mrs. Etc _____ Date of Birth (ddmmyy) _____
Family Name _____ Country of Residence _____
Given Name(s) _____ Country of Birth _____
Sex: Male _____ Female _____
Nationality _____

3. About contacting you

Address for correspondence

Daytime

_____ Telephone Number _____

Evening

Telephone number _____

Country

Mobile

(cellular) number _____

Email Address

Contact _____

Fax Number _____

4. About your Educational History

Undergraduate and Postgraduate Qualification(s)

From	To	Name of Institution & Location	Subjects & Grades	Qualifications
09/94	07/96	Example School, Someplace	BSc Admin (1st Class)	Marketing

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Professional Qualifications

From	To	Name of Institution & Location	Subjects & Grades	Qualifications
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Please include official transcripts of your studies, detailing subjects studied and grades achieved together with a translation into English if appropriate, or indicate if you have arranged for them to be sent directly to GIMPA School of Technology.

5. Language Skills

What is your first language? _____

How often do you use English in a business context? __daily__weekly__rarely__never

How often do you use English in a study context? __daily__weekly__rarely__never

Competence in reading, speaking and writing in English is essential if you are to get the most from the GIMPA MSc ICT. We ask that you demonstrate competence in English by one of the following criteria. Please indicate which:

☐ English is your native language

☐ You have graduated with a degree from an English-speaking university

☐ You have worked in an English-speaking environment for at least two years

If English is not your native language, please outline your experience of working or studying in an English-speaking environment and indicate if, when and where you plan to take further English language training before starting the GIMPA MSc ICT.

Please list languages you can use, apart from English, indicating whether your ability is basic, competent or fluent in each:

Language

Level of competence

_____	<input type="checkbox"/> basic <input type="checkbox"/> competent <input type="checkbox"/> fluent
_____	<input type="checkbox"/> basic <input type="checkbox"/> competent <input type="checkbox"/> fluent
_____	<input type="checkbox"/> basic <input type="checkbox"/> competent <input type="checkbox"/> fluent
_____	<input type="checkbox"/> basic <input type="checkbox"/> competent <input type="checkbox"/> fluent
_____	<input type="checkbox"/> basic <input type="checkbox"/> competent <input type="checkbox"/> fluent

6. EMPLOYMENT *(include a current CV or Resume)*

(a) About your Current Employment

Job Title/Position Held _____

Date Employment Started _____

Department _____

Total Experience on Current Job _____

Name of Organisation _____

Starting Salary (Annual) _____

Address _____

Current Salary (Annual) _____

Does your Employer know you are
applying to the GIMPA MSc ICT? _____

Country _____

May we Contact you at Work? _____

(b) About your Previous Employment (if any)

Particulars of Past Employment (indicate job title, position held, name of organisation, date and address in that order)

7. Why You Want to Join the GIMPA MSc Programme (Please type your essay to cover the following:

- (a) Explain your principal reasons for wishing to join the GIMPA MSc ICT.
- (b) Describe your career aspirations in the next decade
- (c) Describe the contribution you will make to the programme when admitted
- (d) State if you will be sponsored and indicate the value you will add to your sponsoring organisation.**

8. Funding

Which of the following sources of finance do you propose to use in funding your GIMPA MSc ICT programme?

_____ Self funding

_____ Self-funding with bank loan

_____ Self funding with employer contribution

_____ Employer sponsorship

_____ Scholarship

_____ Other (please specify)

9. Choosing an MSc Programme

(a) Please list, in order of preference and including GIMPA, the institutions to which you have made an application for an MSc. Programme.

1. _____

2. _____

3. _____

4. _____

(b) How did you find information about the GIMPA MSc ICT?

___ Former or current GIMPA student _____

___ Web site: _____

___ Colleagues/employer _____

___ Press advertisement _____

___ Other (Please specify) _____

10. Referees

Please choose three referees who have direct knowledge of your intellectual ability and/or your professional skills. If you have left further or higher education within the last five years, you should offer one academic reference and one employment-related reference. Otherwise you should offer two academic references. References from personal friends or relatives are not acceptable.

Each referee should complete one reference form, seal it in an envelope, sign across the seal to ensure confidentiality, and then return it to you before you submit your application.

	First Referee	Second Referee	Third Referee
Name	_____	_____	_____
Position	_____	_____	_____
Relationship to you	_____	_____	_____
Organisation name	_____	_____	_____
Address	_____	_____	_____
	_____	_____	_____
Telephone number	_____	_____	_____
Email address	_____	_____	_____

Checklist

Please staple your recent passport-sized photograph to your application form. All applicants will be treated on equal grounds irrespective of sex, gender, religion, ethnicity, marital status or physical ability.

Please tick when you have enclosed:

☐ one application form with a copy of your essays and CV.

☐ two endorsed passport photographs

☐ three references sealed in their envelopes

☐ one stamped self-addressed envelope

☐ sponsorship statement form (for sponsored applicants)

☐ application fee receipt; Payment of downloaded form should be made either at Ecobank account number 0041126245701 or Unibank account number 0510110559613 in any of their branches in Ghana.

☐ Original academic transcripts and certified true copy of Certificate(s)

Your application cannot be processed until we have received all of these items.

Declaration

I sign to confirm that the details I have given in this application are correct, that I have included all the documents required and that I apply for admission to the GIMPA MSc ICT.

Signature _____ Date _____

Please contact the Assistant Registrar's office if you have any queries or comments about this form on 0302-405802 or 0302-401681-3 Ext.1076, 1130

The Assistant Registrar, GIMPA School of Technology, P.O. Box AH50, Achimota, Accra.

Email: sot@gimpa.edu.gh Website: <http://sot.gimpa.edu.gh>