

TOP SECRET COLLATERAL DOCUMENTS

WHAT

Top Secret collateral documents, not qualified for control access, distribution, and protection as mandated for sensitive compartmented information (SCI) and other special access programs. Top Secret is the classification assigned to national security information that requires the highest degree of protection. Top Secret classification is based upon the determination that unauthorized disclosure of the information reasonably could be expected to cause exceptionally grave damage to the national security of the United States.

HISTORY

1972 Office of Central Reference transferred the responsibility for controlling collateral Top Secret material to the Office of Security.

1975-1976 Office of Security developed and implemented the Top Secret Control Automated Data System (TSCADS). Information was taken from office log and control cards to build the data base.

1977 Office of Security created a Manual For Top Secret Control Officers emphasizing control and accountability of TS documents, identifying TSCADS data entry procedures, and maintenance of TS office documents.