

Team Expectation Agreement

Communication:

- Slack Channel: <https://csc01-team5.slack.com>
- UofT Email:
 - Alexander Greff (greffal1): alex.greff@mail.utoronto.ca
 - Saad Syed Ali (alisaad2): saadsyed.ali@mail.utoronto.ca
 - Mohammed Osumah (osumahmo): mohammed.osumah@mail.utoronto.ca
 - Gyeongwon Choi (choigyeo): gyeongwon.choi@mail.utoronto.ca
- Expected response time: within 2 hours. If unable to address the inquiry right away, just let the sender know so.

Meetings:

- Group Meeting: **Tuesdays 5:00-6:00 pm** (Location: Student Center or another on-campus site)
- TA Meeting: **Tuesdays 6:00-6:30 pm** (Location: IC400A)
- All meetings are weekly and mandatory.
- Necessary preparation is expected based off the agreed upon topics of the meeting via the Slack channel.

Work Distribution:

- Assigned in the Slack channel or during the tutorial/meeting.
- Everyone contributes a fair and roughly equal amount.

Submitting Work:

- Alexander Greff is responsible for compiling the completed work from among the group members into a submit-ready package. Note, he is NOT necessarily responsible for the completion of the work, that is the responsibility of the person(s) who was/were assigned the tasks.
- The completed work should be organized well enough such that the submitter simply needs to compile the works into a package.

Contingency Planning:

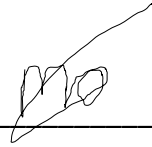
- Drop out:
 - In the case of a group member dropping the course (which hopefully does not happen), the assigned workload will be distributed among the remaining members.
 - If no more than 2 members remain, then the option of disbanding the group may be considered with the remaining members joining other pre-existing groups.
- Sickness:
 - If a group member gets sick, then they are expected to make the necessary arrangements with the rest of the group to make sure their work is completed on time and with no loss of overall quality.
- Slacking Off / Missing Meetings without Cause / Academic Dishonesty:
 - If a group member shows signs of being a liability to the group and the project then a representative for CSCC01 will be contacted and the situation will be dealt with accordingly, including the option of removal of said member from the project.

I have read the team expectation agreement and accept to the material presented in it

Alexander Greff



Mohammed Osumah



Saad Syed Ali



Gyeongwon Choi

