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Email signature creation

Signature language

English ▼

Full name

Alexander Smirnov

Email

A.Val.Smirnov@metinvestholding.com

Company

Metinvest-SMC LLC ▼

Position

Administrative specialist

Additional information (optional)

For example, a scientific degree

Main phone number

+38 099 999 99 99

Additional number (if needed)

+38 099 999 99 99

Sincerely,

Alexander Smirnov
Administrative specialist
Metinvest-SMC LLC
Metinvest Group

+38 099 999 99 99

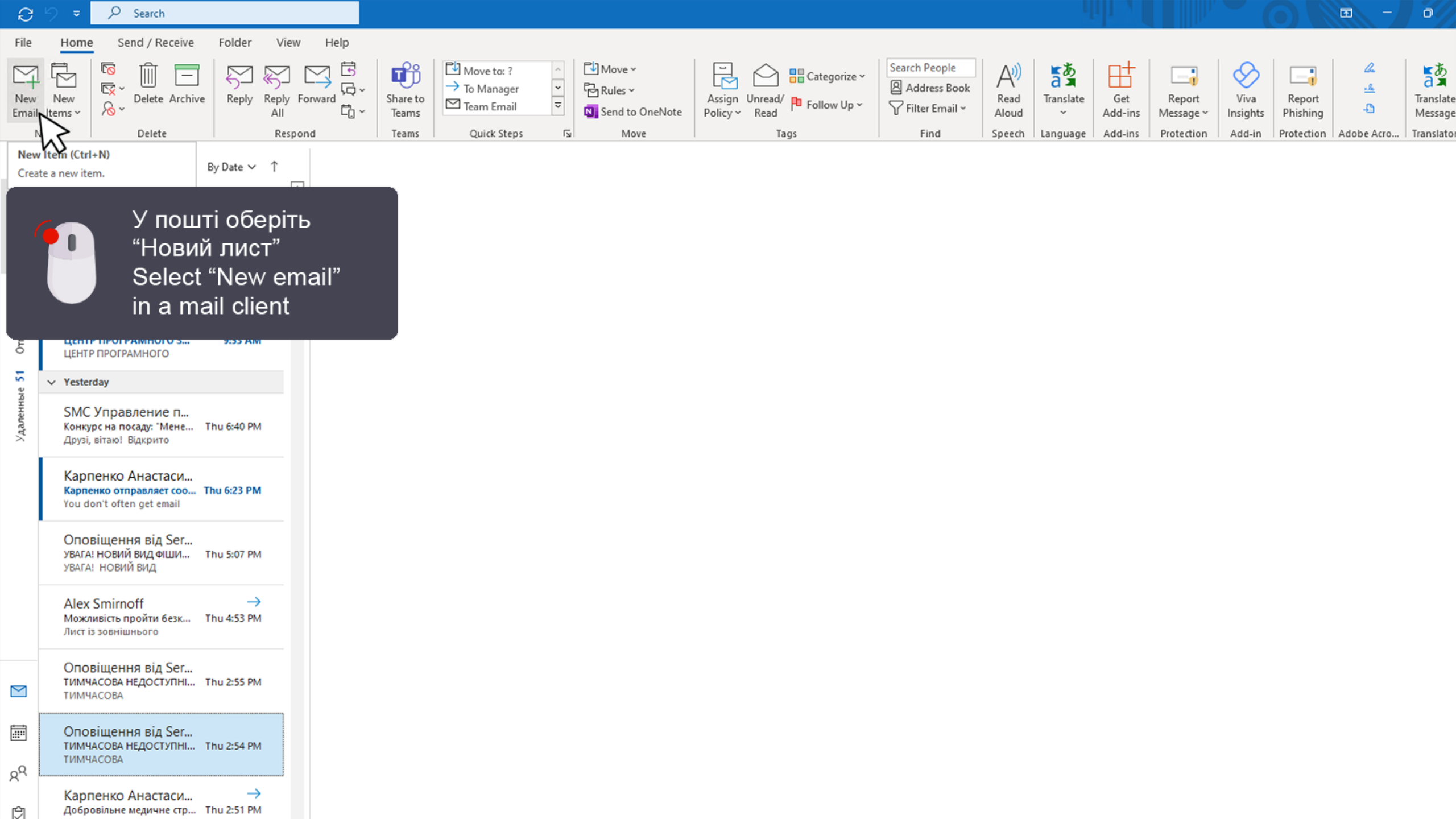
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Натисніть
“Копіювати підпис”
Click “Copy signature”



У пошті оберіть
“Новий лист”
Select “New email”
in a mail client

File **Message** Insert Options Format Text Review Help Tell me what you want to do

Paste Cut Copy Format Painter Clipboard

Calibri (Bod) 11 A[^] A^v B I U Basic Text

Address Book Check Names Names

Attach File Link Include

Signature Sensitivity

Assign Policy High Importance Low Importance Tags

Dictate Editor Immersive Reader Viva Insights Add-in

Send for Signature Adobe Acrobat Sign

View Templates My Templates

Send To Cc Subject

Signature
Attach one of your e-mail signatures to this message.

У меню натисніть
“Підпис”
Click “Signature”
in the menu

File Message Insert Options Format Text Review Help Tell me what you want to do

Paste Cut Copy Format Painter Clipboard

Calibri (Bod) 11 A[^] A^v B I U Basic Text

Address Book Check Names Names

Attach File Link Include

Signature Sensitivity

Assign Policy Follow Up High Importance Low Importance Tags

Dictate Voice

Editor Editor

Immersive Reader Immersive

Viva Insights Add-in

Send for Signature Adobe Acrobat Sign

View Templates My Templates

Send To Cc Subject

Приклад1

Signatures...

Оберіть "Підписи"

Select "Signatures"

Send To Cc Subject

Signatures and Stationery

E-mail Signature Personal Stationery

Select signature to edit

Приклад1

Delete New Save Rename

Choose default signature

E-mail account: A.Val.Smirnov@metinvestholding.com

New messages: (none)

Replies/forwards: (none)

Edit signature

Calibri (Body) 11 B I U Automatic [List] [List] [List] Business Card [Image]

Натисніть "Новий"
Click "New"

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OK Cancel

Send To Cc Subject

Signatures and Stationery

E-mail Signature Personal Stationery

Select signature to edit

Приклад1

Delete New Save Rename

Choose default signature

E-mail account: A.Val.Smirnov@metinvestholding.com

New messages: (none)

Replies/forwards: (none)

Edit signature

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New Signature

Type a name for this signature:

My new signature

OK Cancel

Введіть назву
Input a title

File Message Insert Options Format Text Review Help Tell me what you want to do

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Address Book Check Names Names

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Follow Up High Importance Low Importance

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Select signature to edit

Приклад1

Delete New Save Rename

Choose default signature

E-mail account: A.Val.Smirnov@metinvestholding.com

New messages: (none)

Replies/forwards: (none)

Edit signature

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New Signature

Type a name for this signature:

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OK Cancel

Натисніть "OK"

Click "OK"

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Calibri (Bod 11 A^ A^ Basic Text

B I U Address Book Check Names Attach File Link Signature Sensitivity Assign Policy Follow Up High Importance Low Importance Dictate Editor Immersive Reader Viva Insights Send for Signature View Templates

To Cc Subject

Signatures and Stationery

E-mail Signature Personal Stationery

Select signature to edit

My new signature
Приклад1

Delete New Save Rename

Choose default signature

E-mail account: A.Val.Smirnov@metinvestholding.com

New messages: (none)


Replies/forwards: (none)

Edit signature

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Administrative specialist
Metinvest-SMC LLC
Metinvest Group

+38 099 999 99 99
+38 099 999 99 99
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Вставте підпис
Paste a signature

Send To Cc Subject

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Select signature to edit

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Delete New Save Rename

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E-mail account: A.Val.Smirnov@metinvestholding.com

New messages: (none)


Replies/forwards: (none)
My new signature
Приклад1

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metinvest-smc.com



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Оберіть підпис у випадному списку
Choose a signature from the dropdown list

Можна обрати, щоб підпис був тільки в нових повідомленнях та/або у відповідях і пересланих повідомленнях.
It is possible to choose whether the signature should appear in new messages or/and in forwards and replies.

File Message Insert Options Format Text Review Help Tell me what you want to do

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To

Cc

Subject

Signatures and Stationery

E-mail Signature Personal Stationery

Select signature to edit

My new signature
Приклад1

Delete New Save Rename

Choose default signature

E-mail account: A.Val.Smirnov@metinvestholding.com

New messages: My new signature


Replies/forwards: (none)

Edit signature

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