

# Youth Empowerment Crime Diversion Scheme Limited

(A company limited by guarantee)

# Report & Financial Statements for the year ended 31<sup>st</sup> March, 2015

**Company Registration No. 7142210** 

**Charity Registration No. 1136013** 





# A Company limited by guarantee No. **7142210**Charity No. **1136013**

# Annual Report & Financial Statements for the year ended 31st March, 2015

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#### **Reference and Administrative Information**

Charity Name: Youth Empowerment Crime Diversion Scheme Ltd

Working Name: YES+

Charity Registration No: 1136013

**Company Registration No: 7142210** 

Registered Address: Unit 4 Highpoint Business Village, Henwood, Ashford, Kent, TN24 8DH

#### Directors/Trustees who manage the Charity:

Name	Office	Dates Acted
Jackie Malton	Chair to 4 <sup>th</sup> March 2015	2 <sup>nd</sup> February 2010 – Present
Pauline Newton	Treasurer	2 <sup>nd</sup> February 2010 – Present
Stewart Dakers		2 <sup>nd</sup> February 2010 – Present
Laura Levy		19th June 2012 – 2nd October 2014
Emma Wilson		17th October 2013 - Present
James Mendelssohn	Chair	4th March 2015 - Present

Bankers: Lloyds Bank

Independent Examiner: Yvette How, MAAT (MIP), 6 Frailey Close, Maybury, Woking, GU22 8EB

#### Structure, Governance and Management

The Youth Empowerment Crime Diversion Scheme (Working name: Youth Empowerment Services+ - YES+) was in its developmental stages from 2008 and became operational in August 2009 as a Social Enterprise. The organisation is now a not for profit charitable company limited by guarantee. It was incorporated on 2<sup>nd</sup> February, 2010 and registered as a Charity on 19<sup>th</sup> May, 2010. The Management Team members are Directors for the purposes of company law and Trustees for the purposes of charity law.

During this funding period, YES+ has recruited one further Trustee, James Mendelssohn, who joined the board following an invitation from Trustees to carry out a review of the organisation. The remit for the review was to examine the structure and governance of YES+, with a view to strengthening and re-structuring the organisation to ensure both sustainability and effectiveness following recent years of considerable growth. In March 2015, James was appointed Chair of Trustees and was asked to implement the recommendations contained in the review report. These changes will be implemented throughout 2015-16. In October 2014, Laura Levy stood down as Trustee to pursue her personal career development. Laura remains a friend and advisor to YES+.

The role of Operations Manager was established during the year and this important role will support the development of the organisation moving forward. It allowed Graham Godden (Founder and former Operations Manager) and Fiona Medley (former Fundraising and Development Manager) to take on additional responsibilities and delegate certain operational tasks.

During the year, the demand for services increased with a particular emphasis on our Service Users moving towards more regular inputs. This saw a rise in weekly annual inputs and service level agreements. We view this as a positive development and further evidence of our service users understanding the value and effectiveness of our service and the impact that it has on young people.

In addition, we have seen the further expansion of our services, including the development of programmes covering Healthy Relationships for Young Men, Self-esteem and Confidence and a more structured programme of one-to-one work. We also finalised the design and development of our Substance Misuse Programme, which will be rolled out during 2015/16 following some pre-arranged pilots. Our Sexual Exploitation and Healthy Relationships Programme for



Young Women was well received during the year and is now an integral part of our service offering. This is in line with our strategic aim of supporting a wider reach of young people who are able to benefit from specialist support and information.

#### **Governing Document**

The company was established under a Memorandum of Association and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

#### **Risk Management**

The Charity works with ex-offenders and young people so the major risks to which the Charity is exposed are constantly under review. Systems and procedures are in place to manage those risks including Child Protection and other training related to working with young people, DBS checks and policies regarding working practices.

Patrons: Lord Ramsbotham Jonathan Lord MP

David Burrowes MP

Working relationships: Rehabilitation for Addicted Prisoners Trust (RAPt), Kent Integrated Adolescent

Support Service (KIASS), Kent Police, Surrey and Kent Police and Crime

Commissioners Office, Community Safety Partnerships (Thanet, Maidstone, Dover), Woking Borough Council, Reigate & Banstead Borough Council, London Borough of Merton Council and Youth Justice Service, Education Sector, Voluntary Sector, Her

Majesty's Prison Service (Kent), Lifetrain Trust, AQA

**Associations:** Kent Safeguarding Board, Unlock, London Youth, Project Oracle Youth Evidence

Hub, Prisoners' Education Trust, Reigate Valley College

## Objectives and Activities Objects:

To act as a resource for young people and adults who are in particular, but not exclusively, prisoners and exprisoners, by providing advice and support and organising programmes of physical, educational and other activities as a means of:

- helping people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals:
- advancing education;
- relieving unemployment.

#### Aims:

**Aim 1**: To promote a positive change in the attitudes of young people, which supports a reduction in offending, antisocial behaviour and other vulnerabilities.

**Aim 2**: To support the process of rehabilitation and resettlement of ex-offenders by offering employment and training opportunities.

#### **Public Benefit:**

The Trustees have regard to the Charity Commission guidance on public benefit. All our activities are undertaken to further our charitable purposes for the public benefit. The young people we work with have all been identified as being at risk of offending or other identifiable risks at varying levels and the specific services we offer are all aimed at reducing risk. Evaluation and feedback from service users indicate we are successful in this aim.

The measurement of social impact is one of the areas for further development, and as such, YES+ have been working closely with The London Mayor's Office Youth Evidence Hub, Project Oracle. In 2015/16, YES+ will undertake a full



review of our current evaluation framework to ensure that outcomes for young people are measured and recorded using the most effective, up to date systems available. Offering support, training and employment opportunities to exoffenders is a proven protective factor in the process of rehabilitation and active citizenship. The work our facilitators are engaged in promotes continual reflection on pro-social attitudes and good decision making.

#### **Activities:**

Youth Empowerment Services (YES+) delivers unique and specialist interventions and awareness-raising programmes to young people. Some of these people are at risk of offending and/or school exclusion, while others have separate identifiable needs, including sexual exploitation, unhealthy relationships and substance misuse. Our services are designed by the YES+ team and incorporate established theoretical approaches, including research, evidence, principles of effective practice and authentic life experiences.

The programmes are delivered by ex-offenders, who are trained and experienced in working with young people. This delivery method produces high levels of identification and engagement from some of the most challenging and hard-to-reach groups of young people. We aim to divert young people from crime and raise awareness of other areas of risk by empowering them to explore social responsibilities and lifestyle choices.

Our facilitation team all have extensive offending backgrounds. Our challenge is to take people, who have all undergone their own process of change and rehabilitation, from this background, and mould them into professionals who are appropriately trained, resourced and experienced in delivering services to young people.

YES+ employs a structured and comprehensive programme of volunteer recruitment, training and education to enable this process. We invest heavily to ensure that all our facilitation team meet the highest standards of practice and understanding of the work they are engaged in. We receive regular and consistent feedback that we achieve this. It is our strong belief that people with offending histories, care and/or substance misuse experience, and other life experiences, including the process of change and rehabilitation, hold knowledge, insight and experience which can benefit others. Today, YES+ has a professional and experienced team whose training, qualifications and track record ensures the delivery of a quality and effective service of which we are proud.

YES+ has developed and sustained a substantial client base, which includes working relationships with statutory and voluntary organisations throughout Kent, Surrey and London. It is our longer term vision to extend our services into new geographical areas, as there has been considerable interest in our services from outside our current catchment area.

#### **Achievements and Performance**

Aim 1: To promote a positive change in the attitudes of young people, thereby supporting a reduction in offending and anti-social behaviour and other vulnerabilities.

From 1<sup>st</sup> April 2014 – 31<sup>st</sup> March 2015, YES+ worked with **2,152** young people, delivered **128** six-week programmes, **9** twelve-week programmes and **21** one-off sessions. This is equivalent to 897 'sessions'. We have worked with 45 separate referring organisations, including:

- Mainstream Schools
- Alternative Education Provision
- Statutory Youth Justice and Youth Support Services
- Local Authorities
- Police
- Third Sector Organisations

Since April 2014, young people referred to YES+ have been able to achieve the accredited Unit Award Scheme from AQA.



In this first year of offering Accredited Programmes, **123** young people have received accreditation for the completion of our programmes, including unit awards in the following areas:

- Anger Management
- · Understanding the Effects of Crime
- Participating in Discussions
- Describing Risks Related to Alcohol, Smoking and Drugs
- Developing Skills for Group Work

The majority of young people achieving AQA accreditation were from alternative education provision. This is in line with the YES+ policy of promoting educational achievement to groups of young people who have become disengaged from mainstream education.

YES+ have continued to deliver specific projects in Local Authority areas in Thanet (Kent), Woking and Reigate & Banstead (Surrey). These projects allow YES+ to offer services to local schools and alternative education providers at little or no cost.

These projects have been funded by the allocation of YES+ core funding from charitable trusts and foundations, supported by local funds from local authorities, Community Safety Partnerships and The Police and Crime Commissioner's Office (Surrey). YES+ is dedicated to delivering services to young people in areas that our research and evidence has highlighted as being areas of high need. We are grateful to all the trusts, foundations and agencies who support this work, enabling young people, who would otherwise be excluded by local budget restraints, to access our services.

#### Achievements and Outcomes - YES+ Projects

#### **Thanet Project**

During 2014-15, YES+ provided weekly services to young people in Thanet via six local schools (mainstream and alternative education provisions) and also worked alongside Kent Integrated Adolescent Support Service (KIASS – formerly Kent Youth Offending Service), providing added support to young people serving community sentences and young females engaging with the Kent Police and local YISP 'Say It' Programme. The programme targets young females in Thanet who are most vulnerable to sexual exploitation.

YES+ has established itself as part of the community network of youth support services working in Thanet and has engaged in some highly effective partnership working. This project is now in its third year and has formed the basis of our model of being more cohesive, visible and diverse in the delivery of services to young people in areas of high need. We have shown our ability to provide specialist support and expertise to address the issues facing young people which would otherwise not be addressed due to a lack of local funding. Thanet has some of the highest levels of deprivation, youth offending and school exclusions in Kent. It also has a significant population of Looked After Children. We are very proud to have supported over 250 young people from Thanet this year and nearly 750 since the project began in 2013.

#### **Outcomes**

Schools report a reduction in school exclusions after young people have attended the Yes+ project. One alternative education provision (Project 15 – which caters for the highest level of need at Key Stage 4) reported that:

"The YES+ project has truly been one of the most effective and inspirational programmes we have ever had in school, the impact it has had on our young people has been hugely positive. The sessions have gone a long way in reducing the risks our young people take, by improving thinking and decision making skills both within and outside of school, and in comparison to academic year 2012-13 our exclusion figures reduced by 47% in 2013-14, which I believe the YES+ programme has contributed to."

This is an example of the type of anecdotal and qualitative evidence that we are seeing across Thanet (and indeed our whole service) and emphasises to us the need for greater investment in impact measurement.



Analysis of pre and post questionnaires completed by young people highlights the benefits through the eyes of the young people themselves:

"Do you think participating on the YES+ programme can help you (pre) has helped you (post)?"

Responses: Pre: 72% YES Post: 91% YES

"Do you think you would benefit from making changes in your life?"

Responses: Pre: 61% YES Post: 94% YES

"My past behaviour has caused negative consequences for me"

Responses: Pre: 72% YES Post: 90% YES

"Talking about how I feel is better than bottling it up"

Responses: Pre: 62% YES Post: 88% YES

"Are you willing to make changes in your life?" Responses: Pre: 61% YES Post: 86% YES

These responses indicate a very positive experience for the young people and demonstrate a greater awareness and belief that change is both positive and possible. We also have numerous case studies of individual success stories evidencing change and more responsible lifestyle choices. We will be publishing a full impact report later in the year.

#### Other YES+ Projects - Woking, Reigate & Banstead (Surrey), Dover, Maidstone (Kent)

YES+ currently has projects operating in other local authority areas based on the Thanet model. The capacity and ongoing development of these projects vary in size and scope. One particular success has been in Woking where we have recently secured funding from Woking Borough Council and The Police & Crime Commissioner's Office (Surrey) to fund a year-long full-time project (2015-16) offering daily funded services to young people attending local secondary and alternative education provisions. This follows on from smaller-scale funded services which have been operating in the borough since 2012.

Feedback from local schools and young people and the impact we have seen have been instrumental in this project developing and expanding to the full-time project being delivered in the year ahead. It is extremely encouraging that Woking Borough Council, having assessed the impact and value of our service, has taken the decision to further fund and expand this project. It also recognises the financial challenges faced by the education sector in meeting the needs of their students with varying levels of identifiable risk factors and other vulnerabilities. Increasingly, supporting such students with specialist provision from internal school budgets is a considerable barrier and is now more reliant upon external funding which is not always available or accessible.

Other smaller but developing projects in Maidstone and Dover have been supported in part by local Community Safety Partnerships (CSP). This is an encouraging development for YES+ and one on which we hope to build during 2015-16. It is essential that we develop effective working partnerships with local and regional statutory agencies to ensure that a cohesive and joined up approach is delivered against both local community safety priorities and the aims of YES+. Our long term aim is to be a fully integrated part of youth services in the areas in which we work. It is a considerable achievement for YES+ that we are now recognised as an established, trusted and valued organisation working in partnership with local authorities, CSPs, police and the education and youth support sectors. It is clear recognition of the impact that we have and the outcomes that we achieve.

Our project in Reigate & Banstead has also been very well received. Now in its second year, we have become established in five local secondary schools and the main alternative education provision – Reigate Valley College (RVC). This project has been collaboratively funded by the local authority, YES+ funders and contributions from RVC and Surrey Community Foundation. It enables us to work on a weekly basis with approximately 280 young people per year, including all students attending RVC (some 60 students), who have the greatest need.



A very proud achievement for YES+ this year has been recognition in RVC's Ofsted report that commented that:

"Youth Empowerment Services were highly successful in helping students to make more positive lifestyle choices. In addition to turning their behaviour around, this adds to their understanding of keeping safe, and their spiritual, moral, social and cultural development, which is exceptionally well promoted". (Inspection Report: Reigate Valley College, 1–2 May 2014).

YES+ has provided services to RVC for five years and is extremely proud to be part of what is now the only alternative education provision in the UK to be awarded outstanding status across the board. RVC also invited Graham Godden (Our Founder and Director of Operations) to join RVC's Board of Governors.

We are seeing very encouraging outcomes in Reigate & Banstead, with service users reporting:

- Increased attendance
- Improved behaviour and attitudes
- Reduction in school exclusions
- RVC report no students leaving NEET in last two years (they attribute our programmes and weekly input as part of this achievement)
- Increased understanding of risk, choice and consequence

#### YES+ and Merton Youth Justice Service

YES+ has worked in partnership with Merton Youth Justice Service for five years. Commissioned by London Borough of Merton Council, 2014-15 saw the delivery of the second year of the current three year contract. YES+ is a fully integrated part of youth justice provision within Merton and is established as a professional and effective external agent. We currently work with approximately 40 young people per year, most of whom are higher-end offenders serving either intensive community orders or licence periods following release from custodial sentences.

Our Breaking Free Programme has become a valued and recognised risk reduction programme and is regularly used in sentence planning options by the courts and included in licence conditions set by the Parole Board at the recommendation of Case Managers. Merton Youth Justice Service Managers acknowledge the effectiveness of our input in reducing risk and empowering and inspiring young people to lead more productive lives, including engagement in employment, education and training.

#### **Merton YJS Outcomes**

- 24 young people completed the Breaking Free Programme, including additional on-going one-to-one support at varying levels
- Average number of weekly contacts per young person: **11** (range 4-21)
- Combined number of previous offences for this cohort: 204 (range 0-32)
- Number of young people who re-offended during this period: 5
- Number of young people NEET by completion of contact (or shortly after contact): 5
- Number of young people in custody during or by end of contact period: 2 (one for pre-contact offence)

(Data correct at March 2015. Source: Merton Youth Justice Service Careworks System)

These outcomes are extremely positive and provide evidence of the benefit to current young offenders of working with trained and experienced facilitators from an offending background. The level of identification and the relationships that are formed are key in this process. From the young person's perspective, there is an acceptance of authenticity, respect and understanding of shared experiences which creates an arena that few have experienced before. Levels of engagement are high and our ability to promote change as something that is both positive and achievable is a theme that runs through our work. It is also important to acknowledge the effective partnership working that exists between



YES+ and Merton YJS staff and that these outcomes need to be viewed in the context of this partnership and the joined-up working that takes place between us to reduce re-offending in Merton.

## Aim 2: To support the process of rehabilitation and resettlement of ex-offenders by offering employment and training opportunities.

During this period YES+ has provided training, volunteering and employment to 17 people, 15 of whom have offending histories. Nine of these people were in our paid employment of which:

- · Seven were full-time
- One part-time
- One Young Apprentice

#### **Training and Volunteering**

Eight other people have received training and/or volunteering opportunities during this period. Seven of those are people with offending histories and six of those were undertaking training with YES+ as part of their resettlement programme, preparing for release from custody. This is something we want to continue to build on over the coming years. We believe we have the capacity, experience and resource to offer opportunities to ex-offenders both in the community and those preparing for release and reintegration back in to the community.

We now have a core facilitation team of eight staff members of which six are full-time and two are part-time. This has enabled us to continue to increase our capacity. It has also enabled us to further develop their experience and continued professional development. The provision of on-going training and qualifications is a major part of the job offer at YES+ and this year we have seen our team engage in and achieve the following outcomes:

- 4 staff members registered for QCF Level 3 "Working with Vulnerable Young People"
- 1 staff member completed Open University/Youth Justice Board Level 5 "Certificate in Effective Practice (Youth Justice)"
- 1 Staff member completed 1st year Diploma in Counselling

In addition, training days provided to staff during this period included:

- Safeguarding Core Training (external)
- Reporting Safeguarding Incidents (external)
- Mental Health Awareness Working with Autism, ASD, ADHD (external)
- Working with Challenging Behaviour (external)
- AQA Accreditation Workshop (external)
- Working with Young Men (external)
- Personal Branding (external)
- Child Sexual Exploitation (external)
- IT Training (external)
- Safeguarding Update (in-house)
- Professionalism in the Work Place (in-house)
- Anger Management Training Workshops (in-house)
- YES+ Programmes (in-house)

Our core staff have developed and matured into a team of experienced and professional youth workers engaging with some of the most challenging and vulnerable young people in society. They currently have over 20 years' experience between them. It is telling of their passion and commitment that we have been able to maintain this core group. We see them as future team leaders and senior practitioners, and this will enable us to further develop and grow our organisation and enable others to follow in their footsteps.



The year ahead will see a move towards more professional training and qualifications to enable them to take on training roles within YES+. This organic development fits with our long term aim of expanding our service offering. It is also testament to our belief that, given the appropriate opportunities, training, management and career development, people with extensive offending histories who have a real desire for change and a new way of life, have a vast amount to offer society and can achieve successful and sustainable rehabilitation and a complete move away from past lifestyle choices.

#### **Evaluation Reporting - Impact Measurement**

Each year, YES+ produces an Evaluation Report to summarise outcomes for young people and staff. We have reviewed this process and the methods we use for collecting data. We have this year engaged in a number of initiatives aimed at enhancing this process to improve the quality of our impact reporting. Our Director of Operations has engaged with The London Mayor's Office Youth Evidence Hub, Project Oracle, via its Evidence Champions programme – a series of eight seminars aimed at improving both knowledge and application of impact measurement and reporting. We have also attended the New Philanthropy Capital (NPC) Leading Impact Conference and utilised publications and literature aimed at improved evaluation frameworks.

Therefore, we feel our future impact measurement methods will better equip us to report in a more structured and concise way than has previously been possible. There are still challenges to address in this area, including cost and resource. However, we are fully committed to providing funders, service users and our wider audiences with a quality annual impact report which conveys a clear picture of the work we do and the benefits we provide. Our Evaluation Report 2014-15 will be available later in the year.

### YES+ Fundraising Strategy Income Streams

As we continue to grow as an organisation, we face fresh financial challenges, both in terms of sustainability and sourcing appropriate funding. We have been successful in recent years in terms of support from charitable trusts and foundations and also in terms of increasing our revenue from our core business (service user income). We continue to explore all funding streams and opportunities which will assist in our aims and future plans.

#### **Fundraising and Budget**

To address needs in line with the YES+ aim of providing young people with specialist and alternative educational opportunities within the school setting, we must ensure that further escalation of known risk factors (and other areas of vulnerability) are managed, challenged and reduced, to improve future life opportunities and prevent school exclusion, entry to the criminal justice system and other known pathways of potential social exclusion.

Who should meet the cost of providing this service, and indeed, who should have the responsibility of addressing this need, is very much a local decision. Our recent experience across the areas in which we work, has shown that budgetary cuts and the consequent re-structuring and consolidation of youth services and educational priorities is creating a gap in both early intervention and specialist support services. YES+ is committed to developing and increasing its fundraising efforts to ensure we meet our primary aims and continue to support as many young people as possible, in line with our commitment to public benefit.

#### Summary

This year has been another successful and inspiring year. YES+ celebrated its 5<sup>th</sup> year anniversary of operations and again developed and grew as an organisation, reaching more young people, delivering greater capacity and providing increased support to people with offending histories. We have created a number of extremely productive working partnerships and established a respected and valued position within our marketplace. As we move forward, we feel we have a solid business model to further develop and grow. Our Trustees, Directors, Managers and staff are all committed and yet realistic about the challenges and opportunities we have in front of us.



We would like to take this opportunity to thank funders and financial supporters who have kindly given to YES+ this year.

#### **Reserves Policy:**

The Trustees' reserves policy is to maintain a level of reserves at approximately six months of budgeted expenditure.

The Trustees continue to review the level of reserves and cash flow projections on a regular basis and are satisfied that current assets, agreed grant funding and other anticipated income will cover our projected expenditure throughout the coming financial year.

Neither the Trustees nor any persons connected with them have received any remuneration for services provided. Trustees have been reimbursed some expenses and these are set out in note 10 to the accounts.

Approved by the Trustees/Directors on 23rd July, 2015

and signed on their behalf by:

James Mendelssohn, Chair (Director/Trustee)



### REPORT OF THE TRUSTEES/DIRECTORS for the year ended 31st March 2015

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of Youth Empowerment Crime Diversion Scheme Ltd for the purpose of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- · observe the methods and principles in the Charity SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the charitable company will continue on that basis.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Exemption Statement**

This report has been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities (issued in 2008) and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Chair:	James Mendelssohn	23 <sup>rd</sup> July, 2015

Approved by the Trustees and signed on their behalf:-

Trustee: Jacqueline Malton 23<sup>rd</sup> July, 2015



#### INDEPENDENT EXAMINER'S REPORT to the TRUSTEES/DIRECTORS of YOUTH EMPOWERMENT CRIME DIVERSION SCHEME LTD

I report on the accounts of the Youth Empowerment Crime Diversion Scheme Ltd for the year ended 31 March 2014 which are set out on pages 12 to 18.

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 145(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- c) state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements
  - i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met; or

b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	Date: 24th July, 2015
Olginea	Date. 24 July, 2013

Yvette How MAAT/MIP Member of the Association of Accounting Technicians Member in Practice No: 4551 6 Frailey Close, Maybury, Woking, GU22 8EB



## Youth Empowerment Crime Diversion Scheme Ltd. Statement of Financial Activities (incorporating income & expenditure account) for year ended 31<sup>st</sup> March, 2015

	Unrestricted Funds £	Restricted Funds £	Total 2015 £	Total 2014 £
Incoming Resources		_	_	_
Incoming Resources from Generated Funds Voluntary Income:	rte			
Donations & Grants  Activities for generating funds	-	148032 -	236945 -	245762 10255
Investment Income Bank Interest	<b>5</b> 409	-	409	429
Incoming resources from Charitable Activities	i 122023	=	122023	<u>79322</u>
Total incoming resou	rces <u>211345</u>	148032	<u>359377</u>	335768
Resources Expended				
Costs of generating funds Costs of generating				
voluntary income 7	21790	9400	31190	29460
Charitable Activities 8	<b>3</b> 167235	5 109946	277181	238462
Governance costs	24763	<u>15400</u>	<u>40163</u>	<u>35007</u>
Total resources expe	nded <u>213788</u>	134746	<u>348534</u>	302929
Net incoming resources bef transfers	ore (2443)	13286	10843	32839
Gross transfers between fund	s <u>-</u>	<u> </u>		<u>=</u>
Net movement in funds	(2443)	13286	10843	32839
Reconciliation of funds Total funds brought forward	<u>124490</u>	11666	<u>136156</u>	<u>103317</u>
Total funds carried forward	<u>122047</u>	<u>24952</u>	<u>146999</u>	<u>136156</u>

All of the activities are continuing. There were no recognised gains or losses other than those stated above.

The notes on pages 14 to 18 form part of these financial statements



## Youth Empowerment Crime Diversion Scheme Ltd. A Company Limited by guarantee registered in England No. 7142210 Registered Charity No. 1136013

#### Balance Sheet as at 31st March, 2015

		2015			
	Notes	£	£	£	£
Fixed Assets					
Tangible assets	12		<u>2009</u> <b>2009</b>		3083 <b>3083</b>
Current Assets					
Debtors	13	14785		10973	
Cash at Bank		<u>154184</u>		<u>132883</u>	
		168969		143856	
Creditors (Amounts falling					
due within one year	<sup>-</sup> ) 14	<u>(23979</u> )		<u>(10783)</u>	
Net current assets			<u>144990</u>		<u>133073</u>
Net Assets			<u>146999</u>		<u>136156</u>
Unrestricted funds	15		122047		124490
Restricted funds	15		<u>24952</u>		<u>11666</u>
Total Funds			<u>146999</u>		<u>136156</u>
			·		

The directors are satisfied for the year ending 31<sup>st</sup> March, 2015 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006 and under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 23<sup>rd</sup> July, 2015 and signed on its behalf by:

Pauline Newton Director/Treasurer James Mendelssohn Director/Chair



#### Notes to the Financial Statements for the year ended 31st March, 2015

#### 1 ACCOUNTING POLICIES

#### 1a Basis of accounting

The financial statements are prepared on the historical cost basis of accounting and have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and comply with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable accounting standards and Companies Act 2006.

#### 1b Going concern

The charitable company derives the majority of its income from grants. Some are in place for 3 years and we continue to explore new sources of funding. Our professional reputation is now widely recognized and this has resulted in an increase in income from Charitable Activities. The trustees are confident that costs for the next 12 months will not exceed expected income and therefore consider it appropriate to prepare the financial statements on a going concern basis.

#### 1c Tangible fixed assets

These are stated at cost over £500 less depreciation. Depreciation is provided at a rate of 25% on a straight line basis, calculated to write off the cost of each asset over its expected useful life.

#### 1d Taxation

The charitable company is exempt from taxation under s505 Income and Corporation Taxes Act 1988.

#### 1e Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Grants are accounted for in the period specified for their use by donors.

#### 1f Funds

The Restricted Funds are restricted income funds given to the charity for specific purposes. They are expendable by the trustees in furtherance of particular projects within the charity objects.

The Unrestricted Funds are funds expendable at the discretion of the trustees in furtherance of the objects of the charity.

#### 2 NET INCOMING RESOURCES

	2015	2014	
	£	£	
This is stated after charging:			
Depreciation	4913	1688	
Independent Examiner fee	350	350	



3	DONATIONS & GRANTS	Unrestricted	Restricted	Total	Total	
		Funds	Funds	2015	2014	
		£	£	£	£	
	Tudor Trust	-	30000	30000	30000	
	Big Lottery	-	20000	20000	40000	
	Kent Community Foundation:					
	Overstone Grassroots Fund	-	-	-	15000	
	Sylvia Adams Charitable Trust	-	-	-	10000	
	Garfield Weston	-	-	-	10000	
	The Monument Trust	40000	-	40000	40000	
	Henry Smith	-	30000	30000	30000	
	Dulverton Trust	-	-	-	20000	
	Netherby	-	10000	10000	10000	
	Hedley Foundation	-	10000	10000	-	
	Charles Hayward Foundation	-	3000	3000	-	
	Kent Police Property Fund	-	500	500	-	
	Surrey Community Foundation:					
	CSH Surrey Community Fd.,					
	Horley Edmonds Fd., Bryn Siriol Fd	_	3332	3332	_	
	High Sherriff of Surrey	1000	-	1000	_	
	Rapt	-	10000	10000	_	
	Trusthouse Charitable Trust	_	8000	8000	_	
	Kent Police & Crime Commissioner	_	1800	1800	_	
	29 May 1961 Charity	5000	-	5000	_	
	William Wates Memorial Charity	-	9900	9900	_	
	Marsh Christian Trust	400	-	400	_	
	AB Charitable Trust	10000	_	10000	_	
	Surrey Community Safety	10000	11500	11500	_	
	Other donations & grants	32513	11300	32513	40762	
	Other donations & grants	88913	<u>148032</u>	236945	245762	
		00313	140032	<u>230943</u>	<u> 243702</u>	
4	ACTIVITIES FOR GENERATING FU	PONI				
4	ACTIVITIES FOR GENERATING FO	Unrestricted	Restricted	Total	Total	
		Funds	Funds	2015	2014	
		£	£	£	£	
	Fundraising Services		_	_	<u>10255</u>	
	Year ended March 2015 reporting adju	etad in line with a	notes in SOPP	2015	10233	
	This income is not a Trading activity so				tany incomo: donati	ione
	This income is not a Trading activity so	year 14/15 inco	ine (£9500) inc	iuueu iii voiuii	lary income. donati	10115
5	INVESTMENT INCOME					
J	INVESTMENT INCOME	Unrestricted	Restricted	Total	Total	
		Funds	Funds	2015	2014	
		£	£	2013 £	2014 £	
	Donk interest ressinable		L			
	Bank interest receivable	<u>409</u>	<b>=</b>	<u>409</u>	<u>429</u>	
6	INCOMING RESOURCES FROM CH		TIVITIES			
O	INCOMING RESOURCES FROM C			Total	Total	
		Unrestricted	Restricted	Total	Total	
		Funds	Funds	2015	2014	
		£	£	£	£	
	0	400000		400000	<b>-</b> 0000	

Schools & Alternative Education Providers

Borough & District Councils including:

Service users:

Dover, Maidstone, Merton, Reigate & Banstead, Thanet, Tonbridge & Malling & Woking

122023

**79322** 

122023



7	COST OF GENERATING FUNDS	Unrestricted Funds £ 4655	Restricted Funds £	Total 2015 £ 4655	Total 2014 £ 7296
	Website/PR/Publicity Staff costs (see note 11)	4655 15096	9400	4655 24496	20579
	Travel/Parking	1541	-	1541	1332
	Office Consumables	498	-	498	<u>253</u>
		<u>21790</u>	9400	<u>31190</u>	<u>29460</u>
8	CHARITABLE ACTIVITIES				
		Unrestricted Funds £	Restricted Funds £	Total 2015 £	Total 2014 £
	Staff Costs (see note 11)	95733	99946	195679	170962
	Training & DBS	10388	-	10388	7673
	Travel/Parking	33850	10000	43850	37092
	Office Consumables	8706	-	8706	6441
	Office costs	13645	-	13645	14606
	Depreciation	<u>4913</u>	_ <del></del>	<u>4913</u>	<u>1688</u>
		<u>167235</u>	<u>109946</u>	<u>277181</u>	<u>238462</u>
9	GOVERNANCE COSTS				
		Unrestricted	Restricted	Total	Total
		Funds	Funds	2015	2014
	0. ((0) . ( ) . ( )	£	£	£	£
	Staff Costs (see note 11)	19955	15400	35355	30377
	Companies House	13	-	13	13
	Trustees' Meetings	387	-	387	459
	Trustee Training	556	-	556	2000
	Travel/Parking Independent Examiner fee	2171 350	-	2171 350	2099 350
	Insurance	350 726	-	350 726	635
	Office Consumables	436	-	436	530
	Other	169	-	169	544
	Culoi	24763	15 <u>400</u>	40163	35007

#### 10 TRUSTEES' REMUNERATION AND EXPENSES

The trustees neither received nor waived any emoluments during the year.

Trustees were reimbursed for expenses incurred on behalf of the charity. These amounted to £968 during the year (2014 - £948).



	2015	2014
	£	£
Gross Salaries	234591	202766
Payroll costs	1849	1794
Employer's NI costs	<u>19090</u>	<u>17358</u>
	<u>255530</u>	221918

No employee earned more than £60,000 per annum.

The average monthly number of employees during the year was ten (2014 – eight).

#### 12 TANGIBLE FIXED ASSETS

£
6593
<u>3839</u>
<u>10432</u>
3510
<u>4913</u>
8423
<u>2009</u>
<u>3083</u>

#### 13 DEBTORS

	2015 £	2014 £
Trade debtors	7900	4800
Other debtors	850	892
Prepayments and accrued income	<u>6035</u>	<u>5281</u>
	<u>14785</u>	<u>10973</u>

#### 14 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015	2014 £
	£	
Accruals and deferred income	16255	5350
Other creditors	1315	277
Social Security & other taxes	<u>6409</u>	<u>5156</u>
	<u>23979</u>	<u>10783</u>



#### 15 FUNDS

General Fund	Balance at 31.3.2014 £ 124490	Incoming Resources £ 211345	Resources Expended £ 213788	Transfers £	Balance at 31.3.2015 £ 122047
Ceneral Fana	124400	211040	210700		1220-1
Restricted funds					
Big Lottery Reaching Communitie	s -	20000	20000	-	-
Henry Smith	-	30000	30000	-	-
Rapt	-	10000	8235	-	1765
Sylvia Adams Charitable Trust	10000	-	10000	-	-
Surrey Community Foundation:	-	3332	3332	-	-
CSH Surrey Community,					
Horley Edmonds & Bryn Siriol					
Surrey Community Safety	1666	11500	1666	-	11500
Netherby Trust	-	10000	10000	-	-
Trusthouse Charitable Foundation		8000	2650	-	5350
Kent Police & Crime Commissione	er -	2300	2300	-	-
Tudor Trust	-	30000	30000	-	-
Hedley Foundation	-	10000	10000	-	-
Charles Hayward	-	3000	3000	-	-
Wm Wates Memorial Trust	-	9900	3563	-	6337
	44000	4.40000	404740		0.4050
	<u>11666</u>	<u>148032</u>	<u>134746</u>	<del></del>	<u>24952</u>
Total funds	<u>136156</u>	<u>359377</u>	<u>348534</u>	<u></u>	<u>146999</u>

The Big Lottery Reaching Communities grant URN No. RC/4/010388388, Henry Smith, Rapt & Tudor are for salaries

Sylvia Adams is for core costs

SCF & Wm Wates - workshops in Surrey

Surrey Community Safety & Netherby for sessions in Reigate & Banstead Borough. New SCS for Woking Borough.

Trusthouse, Kent Police & CC, Hedley & C Hayward for workshops in Kent

#### 16 LEASING COMMITMENTS

#### **Operating Leases**

The company's annual commitments for rental payments under non-cancellable operating leases at 31 March 2015 were as set out below:

	2015 Land and Buildings	Other	2014 Land and Buildings	Other
	£	£	£	£
Operating leases which expire: Within one to five years	<u>12000</u>	<u>3309</u>	<u>12000</u>	<u>3309</u>