

Date: March 5, 2025

Time: 3-3:57pm

Location: Discord Call

Objective: Get an overview of part 3 database requirements

Team members present: Alexandra, Sophia, Riley, Brandon and Vivian

Task Completion Confirmation:

- Timo: None
- Sophia: None
- Brandon: email the TA's
- Allie: None
- Riley: None

Brainstorming Session:

- Brandon setup the part 3 instructions for us on a google doc
- We can try to do objective and introduction this week
- We plan on doing the ER model next week
- Brandon started to brainstorm the objective by writing stuff down in it
- We didn't know if we had to make our introduction similar to our part 2
- We should email the TA about the introduction
- We decided to make the rough draft of introduction to be similar to part 2 introduction
- Once the TA's email back to us, will start making some changes to introduction
- We used the same components as last time from part 2
- We included sub-bullet points for each category and include stuff we want to include in the draft on what it does

Tasks Allocated:

- Timo: work on document (due March 16)
- Sophia: Upload meeting notes and work on document (due March 16)
- Brandon: Email the TA about the introduction (due March 5) and work on document (due March 16)
- Allie: work on document (due March 16)
- Riley: work on document (due March 16)
- Vivian: work on document (due March 16)

Follow-Up Actions:

Schedule the next meeting for March 13th, at 3:00 PM to discuss the rough draft of ER diagram