

# Lecture 5: Form a Project Group Meeting



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# Group Meeting

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- ☐ **Every one is assigned to a breakout room**
  - ☐ Zoom: <https://utah.zoom.us/j/2468214418>
  - ☐ Each breakout room has 5 people
- ☐ **Check out your assignment below**
  - ☐ <https://docs.google.com/spreadsheets/d/1JfWZkEyoXdVLtHkiwOqk24G7WVhLWMCP113cSe9fgsQ/edit#gid=2013796755>
- ☐ **Each group is given 40 minutes to discuss:**
  - ☐ Project name
  - ☐ Project objective
  - ☐ Challenge and Risk? Mitigation Plan?
  - ☐ Who to present
- ☐ **Fill in your discussion in the excel sheet**

# A Glance



Proeject Ideas and Team Forming



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Name / UID

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1	Name / UID	12:00-12:40 PM	Project Name	Project Objective	Challenges & Risks? Mitigation plan
2	Tsung-Wei Huang / u6024634	main zoom			
3					
4	<b>Benjamin Leaptrot/U0989540</b>	breakout room 1			
5	<b>Nathan Hummel/u0830703</b>	breakout room 1			
6	<b>McKay</b>	breakout room 1			
7	<b>Jacob Bills / U1012574</b>	breakout room 1			
8	<b>Kidus Yohannes / u1107937</b>	breakout room 1			
9	<b>John Michaels/u0970851</b>	breakout room 2			
10	<b>Emmanuel Lotubai / u0826827</b>	breakout room 2			
11	<b>Spencer Durrant/u1053412</b>	breakout room 2			
12	<b>Jason Zavala/u0740028</b>	breakout room 2			
13	<b>Salwa Bukhari/ u1108089</b>	breakout room 2			
14	<b>Colton Watson / u0935511</b>	breakout room 3			
15	<b>Tristan Stotesbery</b>	breakout room 3			
16	<b>Seth Jackson/ U1054714</b>	breakout room 3			
17	<b>Mohammed Fateh/u1251216</b>	breakout room 3			

# Things to Know!

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- ❑ **Consider this as a project meeting with tech details**
  - ❑ It does not matter if you already have a team
  - ❑ Try to come up with a suitable idea per group
  - ❑ Discuss the potential challenges of the project
  - ❑ Discuss the mitigation plan for the risks
- ❑ **Everyone has a chance to present!**
  - ❑ We will repeat this group meeting in the next 2 weeks
  - ❑ We will rotate the assignment
- ❑ **Collaboration, Collaboration, Collaboration,  
Collaboration, Collaboration, Collaboration,  
Collaboration, Collaboration, ...**

# Attention!

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- ☐ **You don't need to finalize the project idea!**
- ☐ **This is a lesson to learn:**
  - ☐ Hear others' voice and under their background
  - ☐ Hear others' opinions/feedback about your idea
  - ☐ Sit down and discuss the challenge of a project
    - What is it?
    - Why do we need it?
    - What are the challenge we need to overcome?
  - ☐ Everyone's opinion matters!



# Learn to Collaborate



# To Get You Off the Ground

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- ☐ Step 1: Start with a gentle introduction
- ☐ Step 2: Everyone talks about his/her idea
- ☐ Step 3: Discuss why people care about the idea
- ☐ Step 4: Come down to one project idea to present
- ☐ Step 5: Fill in the cells in excel sheet per group
- ☐ Step 6: Select one person to present

Again, the idea doesn't need to be finalized! It doesn't matter if you already have a team or a project to do. The process is to help everyone go through a “mock technical meeting” process and learn how to incubate a project starting from scratch. These experiences will be bring significant values to your senior project design!

# Assignment #2 Due Today 11:59 PM!

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- ☐ Resume (with link to your website)
- ☐ Virtual career fair is coming on Feb 8 and Feb 9
  - ☐ <https://careers.utah.edu/events/>
  - ☐ Submit your resume
  - ☐ Go find a summer internship
  - ☐ Go gain some “**real**” experience