CODE OF CONDUCT

midnight dreamers

Version [2.0]

March 22, 2018

# CODE OF CONDUCT

1. All documentation will be using the “Project Communication Plan” template, which has been provided to all members of the team.
2. Meetings should be conducted every other Thursday, with potentially at least one other meeting each week – it’s expected that members attend these meetings.
3. All code will be submitted to GitHub and group members are expected to use this repository for their progress whenever they make changes.
4. Documentation for team members should be submitted to GitHub also, rather than previous group modules where we have submitted to OneDrive.
5. Outside of meetings, group members are expected to complete their tasks and submitted electronically to GitHub.
6. Messenger (Facebook) has also been implemented as a means of communication outside of group meetings, use this if there are any problems or to arrange a spontaneous meeting.
7. All group members will be respectful of one another’s beliefs and cultural backgrounds.
8. Don’t belittle other group members ideas and opinions.
9. Don’t interrupt other members while they are speaking.
10. No personal attacks, rather constructive criticism of ideas.
11. If a member is unable to attend a meeting for any particular reason, they must message the Project Manager.
12. Drugs and Alcohol; members of the group shouldn’t participate in taking drugs during their work sessions and is banned, while Alcohol isn’t banned during our work sessions in the labs, it’s best using good judgement and not to drink enough which would impair the performance of the work being completed.
13. No Violence; at no point during our group meetings, or group study sessions should anyone promote acts of violence.
14. Documentation should be signed off by each team member if it includes specific names of actions by particular team members e.g. Task Allocations.
15. Since it’s impossible to provide every possible ethical problem or scenario, rely on good judgement if issues are brought up and try set a high standard of integrity.
16. Don’t bribe another group for work, don’t accept bribes of any kind for our work.
17. Functions tested should be signed off by the tester and the team member who’s code it belongs to.
18. Activities and work should be conducted without discrimination of sex, sexual orientation, nationality, colour, race, ethnic origin, religion, age, disability, or of any other condition.
19. Team members should carry out their responsibilities with diligence.
20. Avoid any situation which could result in conflict of interest between team members.
21. Provide support to other team members if they are struggling.