

**[OR-5] Login OraneHRM - pass**

Created: 17/Jun/22 2:26 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

**Status:** Done  
**Project:** OrangeHRM  
**Component/s:** None  
**Fix Version/s:** OrangeHRM

**Type:** Test  
**Reporter:** AlexandraCiobanu  
**Resolution:** Done  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

**Priority:** Medium  
**Assignee:** Unassigned  
**Votes:** 0

**Description**Open <https://opensource-demo.orangehrmlive.com/>

Enter correct username and password

Login succesful

**Links****Relates**

relates to

[OR-2](#)

Login OrangeHRM

Done

**[OR-6] Login OrangeHRM - fail**

Created: 17/Jun/22 2:31 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	OrangeHRM

<b>Type:</b>	Test	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

**Description**

Open <https://opensource-demo.orangehrmlive.com/>  
Enter correct username and no password  
Invalid credentials

**Links****Relates**

relates to	<a href="#">OR-2</a>	Login OrangeHRM	Done
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**[OR-7] Login OrangeHRM - fail**

Created: 17/Jun/22 2:33 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	None

<b>Type:</b>	Test	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

**Description**

Open <https://opensource-demo.orangehrmlive.com/>  
Leave username empty, enter correct password  
Invalid credentials

**Links****Relates**

relates to [OR-2](#) Login OrangeHRM Done



## [OR-8] Access OrangeHRM Admin section

Created: 20/Jun/22 10:04 AM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	None

<b>Type:</b>	Epic	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

Agile

**Epic Name:** Admin

### Description

The Admin Module provides you with full control of all settings that affect the action of your OrangeHRM implementation.

Through the Admin Module, you can:

- Define the company hierarchy, pay grades, work shifts, projects, memberships, qualifications etc.
- Add other administrators, and set access levels for each user
- Handle security issues
- Configure email notifications
- Configure language localization and date format that will be reflected throughout the whole system.
- Enable/Disable Module display

### Links

#### Relates

relates to [OR-11](#) Admin-Job Done

**[OR-9] Admin-User Management**

Created: 20/Jun/22 10:06 AM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

**Status:** Done  
**Project:** OrangeHRM  
**Parent:** [OR-8](#) Access OrangeHRM Admin section (Epic)  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Story **Priority:** Medium  
**Reporter:** AlexandraCiobanu **Assignee:** Unassigned  
**Resolution:** Done **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

*Agile***Epic Link:** Admin**Description**

Add multiple HR Admins who will control the system, create logins for general users through ESS Users.

**Links****Relates**

relates to [OR-10](#) Add User - pass Done

**[OR-10] Add User - pass**

Created: 18/Jul/22 3:54 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

**Status:** Done  
**Project:** OrangeHRM  
**Component/s:** None  
**Fix Version/s:** OrangeHRM

**Type:** Test  
**Reporter:** AlexandraCiobanu  
**Resolution:** Done  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

**Priority:** Medium  
**Assignee:** Unassigned  
**Votes:** 0

**Description**

To add a system user, go to Admin>> User Management>> Users and click "Add"

Complete following fields

1. User Role
2. Employee Name
3. Username
4. Status
5. Password
6. Confirm Password

Click "Save" once the fields are added.

**Links****Relates**

relates to [OR-9](#) Admin-User Management Done



## [OR-11] Admin-Job

Created: 18/Jul/22 4:07 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	OrangeHRM

<b>Type:</b>	Story	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

### Description

All job related information can be defined in this feature.

### Links

#### Relates

<i>relates to</i>	<a href="#">OR-12</a>	Add Job Titles - pass	Done
<i>relates to</i>	<a href="#">OR-13</a>	Delete Job Titles - pass	Done
<i>relates to</i>	<a href="#">OR-15</a>	Employment Status	Done
<i>relates to</i>	<a href="#">OR-17</a>	Job Categories	Done
<i>relates to</i>	<a href="#">OR-18</a>	Delete Job Categories	Done
<i>relates to</i>	<a href="#">OR-19</a>	Work Shift	Done
<i>relates to</i>	<a href="#">OR-20</a>	Delete Work Shift	Done
<i>relates to</i>	<a href="#">OR-14</a>	Pay Grade	Backlog
<i>relates to</i>	<a href="#">OR-8</a>	Access OrangeHRM Admin section	Done

**[OR-12] Add Job Titles - pass**

Created: 18/Jul/22 4:11 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

**Status:** Done  
**Project:** OrangeHRM  
**Component/s:** None  
**Fix Version/s:** OrangeHRM

**Type:** Test  
**Reporter:** AlexandraCiobanu  
**Resolution:** Done  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

**Priority:** Medium  
**Assignee:** Unassigned  
**Votes:** 0

**Description**

To add an entry, go to Admin>> Job>> Job Titles and click "Add"

1. Job Title \*
2. Job Description
3. Job Specification
4. Note

Click "Save" once the fields are added.

Successfully saved!

**Links****Relates**

relates to [OR-11](#) Admin-Job Done



**[OR-13] Delete Job Titles - pass**

Created: 18/Jul/22 4:16 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

**Status:** Done  
**Project:** OrangeHRM  
**Component/s:** None  
**Fix Version/s:** OrangeHRM

**Type:** Test  
**Reporter:** AlexandraCiobanu  
**Resolution:** Done  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

**Priority:** Medium  
**Assignee:** Unassigned  
**Votes:** 0

**Description**

To delete a Job Title click on the check box next to the Job Title name.

It is also possible to delete multiple entries at the same time by clicking the check box entries you wish to delete and simply clicking "Delete".

**Links****Relates**

relates to [OR-11](#) Admin-Job Done

**[OR-15] Employment Status**

Created: 01/Aug/22 2:15 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	OrangeHRM

<b>Type:</b>	Test	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

**Description**

Employment Status allows you to define the status of employment employees are hired for or if they are terminated. To add an entry, go to Admin>> Job>> Employment Status and click "Add" and a new screen would appear. Click "Save" once the field is added.

**Links****Relates**

relates to [OR-11](#) Admin-Job Done

**[OR-16] Delete Employment Status**

Created: 01/Aug/22 2:16 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	OrangeHRM

<b>Type:</b>	Test	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

**Description**

To delete an Employment Status click on the check box next to the "Employment Status" name. It is also possible to delete multiple entries at the same time by clicking the check box entries you wish to delete and simply clicking "Delete".

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## [OR-17] Job Categories

Created: 01/Aug/22 2:21 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	OrangeHRM

<b>Type:</b>	Test	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

### Description

This feature allows the HR Admin to create job categories specific to the company to aggregate job classifications. To add an entry, go to Admin>> Job>> Job Categories and click on "Add" and a new screen would appear.

Click "Save" once the field is added.

### Links

#### Relates

relates to [OR-11](#) Admin-Job Done

**[OR-18] Delete Job Categories**

Created: 01/Aug/22 2:47 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	OrangeHRM

<b>Type:</b>	Test	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

**Description**

To delete a Job Category click on the check box next to the "Job Category" name. It is also possible to delete multiple entries at the same time by clicking the check box entries you wish to delete and simply clicking "Delete".

**Links****Relates**

relates to [OR-11](#) Admin-Job Done

**[OR-19] Work Shift**

Created: 01/Aug/22 2:50 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	OrangeHRM

<b>Type:</b>	Test	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

**Description**

In this feature the HR Admin can define work shifts for an individual or a group of employees. To add an entry, go to Admin>> Job>> Work Shifts and click "Add" and a screen as shown in Figure 2.4 would appear. Click "Save" once the fields are added.

**Links****Relates**

relates to [OR-11](#) Admin-Job Done

**[OR-20] Delete Work Shift**

Created: 01/Aug/22 2:51 PM - Updated: 01/Aug/22 3:23 PM - Resolved: 01/Aug/22 3:23 PM

<b>Status:</b>	Done
<b>Project:</b>	OrangeHRM
<b>Component/s:</b>	None
<b>Fix Version/s:</b>	OrangeHRM

<b>Type:</b>	Test	<b>Priority:</b>	Medium
<b>Reporter:</b>	AlexandraCiobanu	<b>Assignee:</b>	Unassigned
<b>Resolution:</b>	Done	<b>Votes:</b>	0
<b>Labels:</b>	None		
<b>Original Estimate:</b>	Not Specified		
<b>Remaining Estimate:</b>	Not Specified		
<b>Time Spent:</b>	Not Specified		

**Description**

To delete a work shift click on the check box next to the "Work Shift" name. It is also possible to delete multiple entries at the same time by clicking the check box entries you wish to delete and simply clicking "Delete".

**Links****Relates**

relates to [OR-11](#) Admin-Job Done