

## **House Rules - Damåsveien 37 Accommodation Rig**

To ensure good living conditions for everyone, please read and follow these rules:

### **1. Fire prevention measures.**

- Familiarize yourself with the location of fire extinguishing equipment and the evacuation plan.
- Keep escape routes clear.
- Any evacuation must follow the escape routes to the assembly point in the parking area.
- Smoking indoors is prohibited. Use designated ashtray outside.
- Storing flammable liquids or waste in or around the rig is prohibited.
- Do not use private space heaters, hot plates, or other high-power heating equipment in your room.
- Barbecuing, campfires, and any use of open flames near the rig are not allowed.

### **2. Be respectful towards others and keep noise to a minimum.**

- Quiet hours are from 22:00 to 06:00.

### **3. Alcohol is not permitted in common areas, indoors or outdoors.**

### **4. Common areas must always be left tidy.**

- Remove laundry when finished.
- Clean up after using the kitchen area.

### **5. Household waste must be disposed of in the container outside.**

- Sort waste where facilities are provided.

### **6. Check-in day:**

- Check in is available after 15:00
- The key is in the key box or handed over from the rig manager.

### **7. Check-out day:**

- Leave the key in the key box when you depart.
- Check-out must be completed before 08:00 if the day of departure is on a monday.
- The refrigerator must be emptied.

### **8. Room cleaning and housekeeping every other week Monday**

On cleaning day:

- Clean bed linen will be put on, 2 big and 2 small new towels will be provided every 14 days.
- Keep the room tidy and dispose of rubbish.
- Common areas will be cleaned every week.
- Rooms will be cleaned monday every week

### **9. Any violations of Norwegian law will be reported to the police.**

### **10. Consequences of breaches.**

- Breaches may result in a verbal warning, written warning, a fee for additional cleaning, or eviction.
- Serious or repeated breaches may result in immediate check-out.

#### **11. Damage and deficiencies**

- Take photos of any damage or deficiencies at check in. If damage is found after the resident has checked out and the resident cannot document that it was present at check in, that resident will be held responsible.
- If smoking occurs indoors, cleaning and deodorizing costs may apply.
- If the room key is lost, a fee of NOK 1,000 will be charged for a replacement key.
- In case of deficiencies or damage to furniture or surfaces in the room, the company or person who booked the room will be held financially responsible.

#### **12. Booking routines**

- Rooms can be booked on a weekly basis, from Monday to Monday.
- Booking for 1 to 3 weeks: NOK 2,500 per week.
- Booking for 4 weeks or more: NOK 8,400 per month (NOK 2,100 per week).
- Booking requests will not be approved until this agreement has been signed.

#### **13. Invoicing**

- After the contract is signed, invoicing information must be sent together with the contract to [steffan@hab.no](mailto:steffan@hab.no)

#### **14. The person or company booking the rooms is responsible for communicating these rules to the people who will use the rooms.**

#### **Contact:**

For faults, deviations, or other needs, contact the rig manager

Contact information:

[steffan@hab.no](mailto:steffan@hab.no)

[pelle@hab.no](mailto:pelle@hab.no)

#### **Signing**

I confirm that I have read and understood the house rules, and that I will comply with them.

Name:

Company (making the booking):

Company main contractor (if the company is a subcontractor of a subcontractor):

Booking number:

Date: \_\_\_\_\_

Signature: \_\_\_\_\_