



**Campus Security Policy  
and Campus Crime Statistics Report  
October 1, 2014**

Florida Education Institute (FEI) is providing the following information to all of its employees and students as part of the Florida Education Institute's commitment to safety and security pursuant to the requirements of the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

We have also included Crime Report Definitions below to further assist with the understanding of Campus Security Policies and Crime Statistics. If you should have questions about any of the information provided in this Report, please contact our Administrative Offices by phone/mail:

**Florida Education Institute  
5818 SW 8 Street,  
Miami, FL 33144  
(305) 263-9990  
[consumerinfo@fei.edu](mailto:consumerinfo@fei.edu)**

**CAMPUS SECURITY POLICIES**

**Campus Security (As published in the School Catalog)**

Campus security statistics are updated and distributed by October 1 each year. Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Report is distributed to every employee annually by October 1st and is available to prospective employees and students at their request. A copy of the Campus Security and Crime Prevention Policy is delivered to each employee. The report is distributed to all students through the Campus Security and Crime Prevention Policy Handout. This is distributed during the admissions process and/or currently enrolled students in class. In addition, this information is readily available for review by students and employees in the Campus Director's office or the School's website at any time.

FEI makes every effort to maintain a secure campus. All students and employees are encouraged to report any crime occurring on campus to the Campus Director's office. While FEI strives to provide a safe and secure learning environment, FEI does not assume responsibility for loss of books or personal property on campus.

Please refer to the **latest Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Report which can be found at [www.fei.edu/disclosures](http://www.fei.edu/disclosures).**

**Reporting Of Criminal Actions and Emergencies**

Florida Education Institute students and employees will report immediately all observed criminal actions and bona fide emergencies to the Campus Director or senior administrator

present when a reportable incident occurs. If necessary, the administrator will contact the emergency response unit of the local police by dialing 911. The Campus Director or administrator to whom the crime or emergency is reported will complete an Incident Report and make written notation, including names, date and time of the reported incident and will remain on duty to assist the police in establishing details of the incident reported. Further, the Campus Director will maintain a file of such reported incidents and will endeavor to learn of and note the conclusions. In the absence of both the Campus Director and an administrator, reporting of criminal actions, and/or emergencies to the appropriate authorities should be undertaken directly by the employee or student who has either been victimized or has observed an alleged criminal action. FEI maintains a working relationship with our local police department.

### **Campus Security Personnel**

FEI contracts with a security company to provide campus security guard services in the evening and at some other times where administration determines necessary. In addition, FEI may contract with local police agencies to provide security at some school sponsored events. The role of the campus security guard is to deter crimes from occurring on or near campus property. Any crimes that do occur on campus while campus security guard is on duty should be reported to the campus security guard immediately. Campus security guard will document the incident and contact local law enforcement if necessary. FEI has a working relationship with local and state law enforcement, but does not have any formal agreement for the investigation of alleged criminal offenses.

For when the FEI campus is not being monitored by the campus security guards, all crimes that occur on campus should be reported immediately to the Campus Director or administrator on campus. If a crime occurs while campus security guard or the Campus Director is unavailable, please contact the appropriate law enforcement agency immediately. Students, staff and faculty involved in or witness to a crime are encouraged to give accurate and immediate information to campus security guards and the appropriate law enforcement agencies for all reported crimes.

### **Student Orientation and Awareness**

FEI conducts new student orientation each time new students start a program. This orientation includes information about on-site security and crime awareness. Employees are informed of crime reporting policies, campus policies and crime statistics at the time of their employment and are given updates yearly. Further, all students are informed of FEI's drug and alcohol policy as a condition of eligibility to participate in Title IV financial assistance programs. FEI has no specific program designed to inform students and employees about the prevention of crimes, with the exception of those described herein and occasional announcements from outside authorities.

### **Preparing The Annual Disclosure Of Criminal Statistics**

All incidents are reported and documented in the Incident Report, which is sent immediately to the President. Reports are kept in a secure location in the Campus Director's office. The annual

crime report is prepared by gathering campus crime statistics and data from the local police department and other relevant information by the Campus Director.

**Facilities Access**

The campus premises are considered off limits to all but those members of the general public who have specific business concerns or relations with FEI. Therefore, all unidentified visitors may be challenged for purpose of visit at any time by members of FEI staff and administration. Visitors deemed as intruders will be reported to the Campus Director and/or the Police Department when a staff member is not able to cause the unauthorized individual to vacate the campus property. Students, staff, and faculty are urged to report intrusions immediately to members of the administration.

**Programs To Inform Students And Employees About Campus Security**

All new FEI students are instructed on crime awareness, prevention and campus security during orientation, and are encouraged to take responsibility for their own security, as well as their fellow classmates and the FEI employees. The orientation includes a description of campus security policies and procedures, suggestions on how to avoid becoming a crime victim, evacuation plans at the institution, and procedures for reporting any criminal activity or emergency.

**Weapons Policy (As Published In The School Catalog)**

Guns, knives and instrument or devices that may be considered possible weapons are not permitted on the premises of FEI. This policy applies to employees, student and visitors. If this policy is violated, the police will be called and the offender escorted off the school premises. Student and staff offenders may be terminated, suspended, or put on probation at the discretion of the administration.

**Anti-Harassment/Discrimination (As Published In The School Catalog And Employee Manual)**

FEI strives to maintain a school and workplace that fosters mutual respect for all employees and students. FEI is committed to and promotes harmonious, productive working relationships and learning environment. Our organization believes that discrimination and/or harassment in any form constitutes misconduct that undermines the integrity of both the employment relationship and the student's learning relationship with an instructor or any member of the FEI staff. Harassment or unlawful discrimination against individuals on the basis of race, national origin, religion, sex, disability or any other classification protected by state or federal laws is illegal and prohibited by FEI policy. Such conduct by or towards any employee, student, contract worker, vendor or anyone else who does business with FEI will not be tolerated. To the extent an employee, student, vendor or other person with whom FEI interacts with or does business with engages in unlawful harassment or discrimination, FEI will take appropriate corrective action, including but not limited to the appropriate law enforcement authority. There will be no retaliation for reporting in good faith any behavior or conduct that violates this policy.

**PERSONAL RESPONSIBILITY**

The cooperation and involvement of students, faculty and staff is absolutely necessary. Every individual must assume responsibility for their own safety and the security of their property by following simple precautions and operating with common sense.

**VIOLENCE AGAINST WOMEN ACT**

The Violence Against Women Act (VAWA) is a federal law that was implemented in 1994 in recognition of the severity of the crimes associated with domestic violence, sexual assault, and stalking, as part of the Violent Crime Control and Law Enforcement Act of 1994. VAWA was reauthorized in 2000, 2005, and 2013 to strengthen the law.

The Violence Against Women Act provides protection to women against crimes of sexual violence. The act was amended on several occasions and placed new obligations on colleges and institutions to report and conduct educational programs under its Campus Sexual Violence Act (Campus SaVE Act), which amended the Clery Act.

The 2013 VAWA Reauthorization added a non-discrimination provision that prohibits discrimination on the basis of sex by organizations that receive funding under the Act and allows an exception for "sex segregation or sex-specific programming" when it is deemed to be "necessary to the essential operations of a program".

Critical to ending violence and maintaining a safe campus is recognizing and avoiding abusive behavior. Abuse can surface in many ways (emotional, verbal, psychological, sexual, and physical). Some warning signs of abuse are:

- Frequent yelling directed at a partner
- Blaming partner for own faults
- Name-calling
- Consistently accusing partner of infidelity
- Kicking, holding, slapping, and scratching
- Forcible sex (e.g., wanting sex after hitting)

**Impact on FEI**

All institutions are charged with adopting the following VAWA requirements:

- A statement that the institution prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking
- A clear definition of what constitutes domestic violence, dating violence, sexual assault, and stalking in the applicable jurisdiction
- A definition of consent in regards to sexual activity, in the applicable jurisdiction
- Safe and positive options for bystander intervention in order to prevent or intervene when there is a risk of sexual violence or stalking against another individual
- Information on risk reduction to recognize warning signs of abusive behavior or how to avoid potential attacks

**FEI's VAWA Policy Statement**

Florida Education Institute is committed to maintaining a safe and secure work and academic environment free of any form of sexual misconduct including domestic violence, dating violence, sexual assault, stalking, and sexual harassment. A violation of the Violence Against Women's Act shall constitute grounds for disciplinary action, up to and including, dismissal from the College.

**VAWA Resources:**

You can help to ensure that victims have access to services they need to feel safe and receive counseling. Direct the victim to the following resources:

City of West Miami Police Department (Students, Faculty, Staff, Other)

Campus Director (Students)

**Sexual Harassment and Violence Defined****Dating Violence**

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

**Domestic Violence**

A felony or misdemeanor crime of violence committed- by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a current or former cohabitant with the victim; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Sexual Assault**

An offense that meets the definition of rape, fondling, incest, or statutory rape.

**Stalking**

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others, or suffer substantial emotional distress.

**Consent**

"Consent" means intelligent, knowing, and voluntary consent and does not include coerced submission. "Consent" shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender. Giving in is not the same as giving consent.

**What You Need to Know****Bystander Intervention:**

**Offer Support** if you suspect that the person is being abused or has been sexually assaulted or stalked.

**Speak out** against all forms of sexual violence.

**Be an advocate** for preventing sexual violence.

**Model** the behavior that values respect for others and promotes positive pro-social behavior.

**Retaliation:**

FEI prohibits retaliation against individuals who file a complaint or who participate in the complaint process. Retaliation is regarded as a basis for a separate complaint and can lead to further review and disciplinary action.

**CRIME STATISTICS**

The following statistics are provided for your information in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The following statistics are made available to the Institution by campus security contacts or local police agencies, and show the total criminal offenses, hate crimes, arrests, and disciplinary action that occurred on the Institution's campus and public property.

**CRIMINAL OFFENSES**

<b>Criminal Offenses - On campus</b>			
	Total occurrences On campus		
Criminal offense	2011	2012	2013
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0

Criminal Offenses – Non campus			
	Total occurrences in or on Non campus buildings or properties		
Criminal offense	2011	2012	2013
a. <u>Murder/Non-negligent manslaughter</u>		0	0
b. <u>Negligent manslaughter</u>		0	0
c. <u>Sex offenses - Forcible</u>		0	0
d. <u>Sex offenses - Non-Forcible</u>		0	0
e. <u>Robbery</u>		0	0
f. <u>Aggravated assault</u>		0	0
g. <u>Burglary</u>		0	0
h. <u>Motor vehicle theft</u>		0	0
i. <u>Arson</u>		0	0

Criminal Offenses - Public Property			
	Total occurrences on Public Property		
Criminal offense	2011	2012	2013
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Sex offenses - Forcible</u>	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0
e. <u>Robbery</u>	0	0	0
f. <u>Aggravated assault</u>	0	0	0
g. <u>Burglary</u>	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0
i. <u>Arson</u>	0	0	0

## HATE CRIMES

Hate Crimes – On Campus	Occurrences of Hate crimes						
Criminal offense	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0

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e. <u>Robbery</u>	0	0	0	0	0	0	0
f. <u>Aggravated assault</u>	0	0	0	0	0	0	0
g. <u>Burglary</u>	0	0	0	0	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
i. <u>Arson</u>	0	0	0	0	0	0	0
j. <u>Simple assault</u>	0	0	0	0	0	0	0
k. <u>Larceny-theft</u>	0	0	0	0	0	0	0
l. <u>Intimidation</u>	0	0	0	0	0	0	0
m. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

	Occurrences of Hate crimes						
Criminal offense	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
e. <u>Robbery</u>	0	0	0	0	0	0	0
f. <u>Aggravated assault</u>	0	0	0	0	0	0	0
g. <u>Burglary</u>	0	0	0	0	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
i. <u>Arson</u>	0	0	0	0	0	0	0
j. <u>Simple assault</u>	0	0	0	0	0	0	0
k. <u>Larceny-theft</u>	0	0	0	0	0	0	0
l. <u>Intimidation</u>	0	0	0	0	0	0	0
m. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

	Occurrences of Hate crimes						
Criminal offense	2011 Total	Category of Bias for crimes reported in 2011					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent</u>	0	0	0	0	0	0	0



<u>manslaughter</u>							
b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
e. <u>Robbery</u>	0	0	0	0	0	0	0
f. <u>Aggravated assault</u>	0	0	0	0	0	0	0
g. <u>Burglary</u>	0	0	0	0	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
i. <u>Arson</u>	0	0	0	0	0	0	0
j. <u>Simple assault</u>	0	0	0	0	0	0	0
k. <u>Larceny-theft</u>	0	0	0	0	0	0	0
l. <u>Intimidation</u>	0	0	0	0	0	0	0
m. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

**Hate Crimes – Non campus**

	Occurrences of Hate crimes						
Criminal offense	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
e. <u>Robbery</u>	0	0	0	0	0	0	0
f. <u>Aggravated assault</u>	0	0	0	0	0	0	0
g. <u>Burglary</u>	0	0	0	0	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
i. <u>Arson</u>	0	0	0	0	0	0	0
j. <u>Simple assault</u>	0	0	0	0	0	0	0
k. <u>Larceny-theft</u>	0	0	0	0	0	0	0
l. <u>Intimidation</u>	0	0	0	0	0	0	0
m. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

	Occurrences of Hate crimes						
Criminal offense	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin

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a. <u>Murder/ Non-negligent, manslaughter</u>	0	0	0	0	0	0	0
b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
e. <u>Robbery</u>	0	0	0	0	0	0	0
f. <u>Aggravated assault</u>	0	0	0	0	0	0	0
g. <u>Burglary</u>	0	0	0	0	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
i. <u>Arson</u>	0	0	0	0	0	0	0
j. <u>Simple assault</u>	0	0	0	0	0	0	0
k. <u>Larceny-theft</u>	0	0	0	0	0	0	0
l. <u>Intimidation</u>	0	0	0	0	0	0	0
m. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes						
	2011 Total	Category of Bias for crimes reported in 2011					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent, manslaughter</u>							
b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>							
d. <u>Sex offenses - Non-forcible</u>							
e. <u>Robbery</u>							
f. <u>Aggravated assault</u>							
g. <u>Burglary</u>							
h. <u>Motor vehicle theft</u>							
i. <u>Arson</u>							
j. <u>Simple assault</u>							
k. <u>Larceny-theft</u>							
l. <u>Intimidation</u>							
m. <u>Destruction/damage/vandalism of property</u>							

Hate Crimes - Public Property							
Criminal offense	Occurrences of Hate crimes						
	2013 Total	Category of Bias for crimes reported in 2013					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin

a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0
b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
e. <u>Robbery</u>	0	0	0	0	0	0	0
f. <u>Aggravated assault</u>	0	0	0	0	0	0	0
g. <u>Burglary</u>	0	0	0	0	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
i. <u>Arson</u>	0	0	0	0	0	0	0
j. <u>Simple assault</u>	0	0	0	0	0	0	0
k. <u>Larceny-theft</u>	0	0	0	0	0	0	0
l. <u>Intimidation</u>	0	0	0	0	0	0	0
m. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes						
	2012 Total	Category of Bias for crimes reported in 2012					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent, manslaughter</u>	0	0	0	0	0	0	0
b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
e. <u>Robbery</u>	0	0	0	0	0	0	0
f. <u>Aggravated assault</u>	0	0	0	0	0	0	0
g. <u>Burglary</u>	0	0	0	0	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
i. <u>Arson</u>	0	0	0	0	0	0	0
j. <u>Simple assault</u>	0	0	0	0	0	0	0
k. <u>Larceny-theft</u>	0	0	0	0	0	0	0
l. <u>Intimidation</u>	0	0	0	0	0	0	0
m. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes						
	2011 Total	Category of Bias for crimes reported in 2011					
		Race	Religion	Sexual orientation	Gender	Disability	Ethnicity/ National origin
a. <u>Murder/ Non-negligent, manslaughter</u>	0	0	0	0	0	0	0

b. <u>Negligent manslaughter</u>							
c. <u>Sex offenses - Forcible</u>	0	0	0	0	0	0	0
d. <u>Sex offenses - Non-forcible</u>	0	0	0	0	0	0	0
e. <u>Robbery</u>	0	0	0	0	0	0	0
f. <u>Aggravated assault</u>	0	0	0	0	0	0	0
g. <u>Burglary</u>	0	0	0	0	0	0	0
h. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0
i. <u>Arson</u>	0	0	0	0	0	0	0
j. <u>Simple assault</u>	0	0	0	0	0	0	0
k. <u>Larceny-theft</u>	0	0	0	0	0	0	0
l. <u>Intimidation</u>	0	0	0	0	0	0	0
m. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0

## ARRESTS

Arrests - On campus			
	Number of Arrests		
Law Violation	2011	2012	2013
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Arrests – Non campus			
	Number of Arrests		
Law Violation	2011	2012	2013
a. <u>Weapons: carrying, possessing, etc.</u>		0	0
b. <u>Drug abuse violations</u>		0	0
c. <u>Liquor law violations</u>		0	0

Arrests - Public Property			
	Number of Arrests		
Crime	2011	2012	2013

a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

**DISCIPLINARY ACTIONS**

<b>Disciplinary Actions - On campus</b>			
	Number of persons referred for Disciplinary Action		
Law Violation	2011	2012	2013
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

<b>Disciplinary Actions – Non campus</b>			
	Number of persons referred for Disciplinary Action		
Law Violation	2011	2012	2013
a. <u>Weapons: carrying, possessing, etc.</u>		0	0
b. <u>Drug abuse violations</u>		0	0
c. <u>Liquor law violations</u>		0	0

<b>Disciplinary Actions - Public Property</b>	
	Number of persons referred for Disciplinary Action

Law Violation	2011	2012	2013
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0