



Team Charter

MBAN

2022-2023

Team Member Names	Azukaego Chukwuelue Alexandra George Takashi Konishi Hayata Nakamura Vaibhav Srivastava
Team Cohort and Team Number	Master of Business Analytics Team 12

Team Charter

Our Shared Goal
Our shared goal as a team is to produce high-quality output for our group projects on Excel-based linear model optimization, data analysis and visualization using Tableau, and Business Challenge #3. We are committed to working together to ensure that each member of the team grows in their skills and knowledge, while also contributing their best effort towards achieving our collective objective. Our focus will be on maintaining open communication, being proactive in problem-solving, and ensuring that all team members feel valued and supported throughout the duration of this project. By prioritizing quality and personal growth, we aim to produce an exceptional final product that exceeds expectations and showcases our team's capabilities.

Delegated Roles					
Role			Name		
<u>Project Manager</u> Tracks team progress and coordinate schedule and communication			Azukaego Chukwuelue		
<u>Data Collector & Engineer</u> Leads data collection, cleaning, conversion			Hayata Nakamura		
<u>Data Analyst</u> Leads data analysis and insight discovery			Alexandra George		
<u>Visual Designer</u> Leads visual design and data visualization			Takashi Konishi		
<u>Presentation Specialist</u> Layout and formatting of reports and presentations			Vaibhav Srivastava		
Team Assignments			Due		
Data Visualization & Analysis A2: Group Assignment: Visual Data Storytelling (ESR)			Apr 30 at 11:59pm		
Business Modeling & Optimization A2: Team Final Project			May 4 at 11:59pm		
Business Challenge #3 (TBD)			(TBD)		
	Country & Background	Technical Skills	Behavioral Skills	Personal Challenge	Contact Info
Azukaego Chukwuelue	Nigeria, FMCG-Food & Beverage Supply Chain Mgt, Sales, Marketing.	Project Management, Operations Excellence	Communication, Leadership, Teamwork work & Diversity, Problem solving	Developing codes from the start	AChukwuelue@student.hult.edu
Alexandra George	Nigeria, Management Consulting, Sales. Retail Banking/Fintech & Luxury Industry	Analysis, Credit and Finance	Emotional intelligence, Problem Solving Adaptability, Good communication, and Positive Attitude.	Complex Coding and Mathematics	AGeorge1@student.hult.edu
Takashi Konishi	Japan, Architect, Transportation Industry	Quantitative, PPT	Diligent, Harmonious	Language barrier	TKonishi@student.hult.edu

Hayata Nakamura	Japan, Financial Analyst, Manufacturing Industry	Accounting and Finance	Teamwork, Professional Collaboration	Presentation skills	HNakamura@student.hut.edu
Vaibhav Srivastava	Retail Sales, Mall Management	Presentation, Data Interpretation	Diligent, Hardworking	Deep coding	VSrivastava@student.hut.edu

Diversity Perspectives:

Our team is a diverse team. As a team, we recognize the value of managing and leveraging diversity to achieve our project goals. Specifically, to do this, we create an inclusive environment where everyone feels comfortable sharing their opinions, actively listen to each other, avoid assumptions, and look for opportunities to learn from each other through cross-cultural interactions and team building activities that encourage communication and collaboration.

Our Working Norms and Ground Rules

1. Communication tools as a team shall be basically regular meetings, WhatsApp, and OneDrive (shared folder for the team).
2. The schedule for the next regular meeting is to be decided at the first meeting. The frequency of meetings will be set according to the assignment's progress and deadlines. Some members have family or children's commitments, so meeting times are agreed upon on a case-by-case basis and determined flexibly.
3. Individual work and deliverables are to be stored in the shared folder so that everyone can keep track of their progress and contents.
4. Concerns or requests are shared and resolved real time through via WhatsApp Group

Our Plan for Making Decisions and Managing Disagreement

1. Major decisions will be made through regular meetings, while small decisions and discussions will be resolved in real-time through WhatsApp.
2. Individual work will be updated frequently in the team's shared folder to reduce information gaps and prevent conflicts by ensuring that everyone shares the same information.
3. In case of a conflict, face-to-face discussion will be the preferred method, and if a resolution is not reached within one hour, the team will vote to decide the direction.
4. All team members' ideas that are not selected will be respected and appreciated by all team members.

Other Considerations:

1. Unavoidable or urgent matters of individual members will be shared in advance and handled in a flexible manner.
2. We make it a good opportunity to learn about the multi-culture as well as the group assignments.

Team Signatures and date:

Hayata Nakamura April 11th, 2023
 VAIBHAV SRIVASTAVA 4/11/2023
 Takashi Konishi 4/11/2023
 AZUKAGI Chikage 04/11/2023
 Alexandra George 04/11/2023