



REPUBLIC OF MOZAMBIQUE
MINISTRY OF TRANSPORT AND COMMUNICATIONS

SOUTHERN AFRICA TRADE AND CONNECTIVITY PROJECT (P164847)

TERMS OF REFERENCE

PROJECT MANAGER TO SUPPORT CUSTOMS PROJECT IMPLEMENTATION

1. Introduction and Context

The Governments of Mozambique and Malawi are implementing the Southern Africa Trade and Connectivity Project (SATCP), a World Bank financed project to increase regional trade coordination, reducing trade costs and time, develop regional value chains, and improve access to infrastructure.

The project aims to build on the best operational and analytical evidence, combining infrastructure, information and communications technology (ICT) investments, roads upgrading, as well as targeted trade-related reforms and value chain development to advance regional integration. These joint project investments and activities are expected to lead to substantial economic benefits, including increased regional trade, income growth, job creation, and resilience. Positive economic spill overs should also benefit other countries in the sub-region.

There is considerable potential to increase trade along the Beira and Nacala corridors if trade costs can be reduced. Furthermore, increased efficiencies would reduce costs for goods such as fuel, fertilizer, and other agriculture inputs, that would primarily benefit the poor, making the potential for poverty reduction substantial.

2. Project Components

The SATCP main components, to meet the above objectives are:

Component 1: Reduce trade costs through trade facilitation by combining regulatory reforms with improvements in automation and border infrastructure,

Component 2: Strengthen Regional Coordination and Support Project Implementation.

Component 3: Strengthen value chains for regional Integration; and

Component 4: Strengthen transport infrastructure to improve market access.

3. Objective of the Consultant

The role of the consultant is to assist Mozambique Customs and the Mozambique Project Implementation Unit (PIU) in initiating, establishing, implementing, and integrating the SATCP Customs projects in alignment to the requirements of the Government of Mozambique and associated procurement policies and procedures. The consultant will be required to provide a full range of project management competencies to support the implementation of the SATCP Customs projects in alignment with the Customs stakeholders and with the associated entities and adjacencies within Mozambique.

The consultant will support Customs and the PIU to develop relevant, timely and high-quality project management roles to help ensure delivery of project business case, as well as ensure the application of governance and procurement processes to align with both the Mozambique government procurement regulations and the World Bank PIU process requirements.

Scope of work

The consultant is expected to maintain the highest professional standards to support the following program roles:

- I. Engage and coordinate with Customs and their core stakeholders to develop and manage the key SATCP projects, and support relevant engagement with public works, transport, other cross border regulatory agencies and the international development institutions to ensure smooth and optimal delivery of the SATCP projects in alignment with the PIU.
- II. Assist Customs, PIU and any relevant partnering Government agencies to develop the required project documentation such as concept notes, terms of reference, project appraisal plans, business cases, technical and functional designs, project implementation and the associated project reports to ensure delivery as per the defined scope, budgets and timelines of each customs related project within the Program.
- III. Support Customs in sequencing and aligning activities (review of legal framework, procedures and systems, internal and external communications, training and capacity building), particularly in relation to Customs risk management, coordinated border

- management, authorized economic operator, tracking and tracing solutions, trade facilitation and time release studies.
- IV. Support interinstitutional coordination, at national level through the National Trade Facilitation Committee, and at regional level with Malawi, Mozambique and South Africa, Zimbabwe and Zambia.
 - V. Support the PIU to initiate projects including: developing procurement plans, coordinating vendors, communication, developing tenders, evaluation of tenderable bid documents and bid packages and contract and supplier management.
 - VI. Support the procurement and project management process to meet appropriate governance and fiduciary requirements in Mozambique and development institutions.
 - VII. Support Customs and the PIU with implementation of projects and transitioning of projects into the business including supervision of Works and project monitoring
 - VIII. Proactively manage risks in alignment to Customs and the PIU to ensure the fulfilment of desired project outcomes across the lifecycle of each project, and ensure projects meet appropriate financial, social, and environmental safeguards.
 - IX. Periodically review and report on the levels of technical capacity building and skills transfer, to ensure that there is a continuity of knowledge transfer through the project lifecycle, and requisite transfer of skills to Customs and provide recommendations on refinements to the implementation arrangements and associated risk mitigation measures.
 - X. Provide up-to-date information to relevant institutions on project implementation.
 - XI. Ensure the accurate and up to date organization of the technical dossiers, so that it is possible to provide timely documentation relating to the implementation of each project.
 - XII. Develop implementation reports that provide an institutional record on each project's status and the progress achieved in comparison to the project scope, budget and timelines.

4. Deliverables and outputs

The following deliverables are required, working Customs Management and the PIU:

- a) Support PIU and Mozambique Customs with the procurement process of the customs related initiatives within the SATCP.
- b) Support with quality review and assessment of procured deliverables

- c) Ensure SATCP Customs projects are executed according to project management best practices and maintain delivery in terms of the planned project scope, budget and timelines.
- d) Develop Project Reports for the Customs related project portfolio on an Ad hoc, Monthly, Quarterly, 6-month review, Annual review.
- e) Transfer knowledge to associated Customs teams to support improved project management and Customs competencies in Mozambique Customs.

5. Duration, Reporting and other terms

The proposed consultancy is for a minimum of 60 days per annum based, with a maximum up to 150 days, dependent on the demand of the SATCP.

- The consultancy position will be a year-by-year arrangement, with the extension based on fulfilment of duties and the continuity of the SATCP.
- The consultant will undertake an initial mission, at the start of the contract, to the PIU offices in Maputo, to review the project, establish expectations, engage clients, and develop a workplan of activities in association with clients and the PIU.
- The consultant will arrange to support the SATCP work virtually, to mutually agreed WB PIU project timelines, on a self-determined work schedule.
- The appointed consultant will report directly to both Mozambique Customs, with a dotted line to the World Bank.
- The contract will be on a time and material basis, within a flexible contractual work agreement as agreed with the WB PIU.
- The remuneration of the contracted consultant will be based on the agreed daily rate between the WB PIU and the consultant. Payment will be made based on submission of work and time delivered to the WB PIU.
- On-site meetings at the offices of the WB PIU in Maputo will be determined based on the demand from the PIU for project initiatives.
- Travel and accommodation for on-site missions will be arranged by the PIU, in accordance with the project.

6. Qualifications, knowledge, and experience

The highly confidential nature of the assignment requires the appointment of a professional and discrete individual with the appropriate breadth of project management, procurement, and general management skills to support the planning, procurement and execution of the Customs and border management related program.

Candidates for the Project Manager Consultant role are required to have the following qualifications and key competencies to support the project:

- (i) The consultant will require mandatory fluency in Portuguese and English to engage with the Customs Authority and the PIU.

- (ii) At least 5+ years' experience in Customs and trade facilitation subject matters, preferably with an understanding of international customs business, and the WCO and WTO TFA provisions.
- (iii) At least 5+ years' experience within the program management environment with a track record demonstrating responsibility for project execution, team management, and decision making, across project initiation, implementation, monitoring, and reporting functions.
- (iv) Excellent communication skills in both verbal engagement and report writing in Portuguese. Knowledge of English is an advantage.
- (v) Excellent organizational ability and the ability to work under pressure.