First Meeting 5/20/2022

9:33 AM Start of Meeting

Recorder – Tommy Watson

People missing for this meeting: Louis

Ideas for project:

We decided to take a vote on what we would like to do for the project

* Test all the tables for IT and report back to them on which one’s work - Alayna
* Teach Assets Bundle Lesson - Drayven
* Cooking Video Instructional Video - Alex
* Board Game Instruction Video – Tommy

Voting:

* Round 1
  + Tables – 7
  + Bundle – 2
  + Cooking – 0
  + Board Games – 1

Leader: Alayna

The plan is to go and talk to IT about the plan and decided from there

Discord Group Made

Ending Ended at 10:04

Second Meeting 5/23/2022

12:34 PM Start of Meeting

Recorder – Alex Bates

People missing for this meeting: Tommy, Zach

During the meeting we discussed and decided the following:

We are “gathering data” – Testing tables, Alayna, Tommy, and Drayven

We also need to do video stuff for the video report,

Script - Alex

Camera work - Louis

Editing – Tommy

Narration – Zach (or text-to-speech?)

Details we want on Spreadsheet:

Room number, Table Number, Outlet Status (Plug, Top\_L\_Out, Top\_R\_Out, Bot\_Out)

Dates:

Data Collection Goal - May 27th

Data Collection Deadline - May 29th

Video Deadline - Wednesday June 1st night so the video is ready to review Thursday June 2nd

Presentation - Thursday June 2nd or Friday June 3rd

Script - May 27th

Meeting ended at 1:06