|  |  |  |  |
| --- | --- | --- | --- |
| **PARK:** | **Grandfather Mountain State Park** | **Date:** | **/ /** |
| **Daily Sales Report for Retail, special activity permits** | | **Imprest:** |  |
|  | |  | **Shift Start ❑** |

***RETAIL***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Item | Detail | qty | Price | sub-total | Tax (6.75%) | TOTAL |
| Bandana | *Lepidoptera* |  | $3.75 |  |  |  |
|  | *Wildflower* |  | $2.75 |  |  |  |
|  | *Bat* |  | $2.75 |  |  |  |
|  | *Turtle* |  | $2.75 |  |  |  |
| Bumper Sticker |  |  | $2.50 |  |  |  |
| Map Guide |  |  | $20.00 |  |  |  |
| Niche Guide |  |  | $10.00 |  |  |  |
| T-Shirt | Long Sleeve *S M L XL* |  | $20.00 |  |  |  |
|  | Short Sleeve  *S M L XL* |  | $15.00 |  |  |  |
| Water Bottle |  |  | $12.00 |  |  |  |

***PERMITS***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type | Date Of Issue | Issued To | Permit # | Fee |
| Special Activity |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DAILY TOTALS**   |  |  |  | | --- | --- | --- | | **Cash** |  |  | | **Checks** |  |  | | **Total** |  |  | | **Sales Total** |  |  | | **Over/Short** |  |  | |  | |  | | ***REFUNDS***   |  | | --- | |  | |  | |  | |  | |

**Comments:** (Shorts & Overs must be documented)

|  |
| --- |
|  |
|  |

**CLOSING SALES PERSON**

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Employee Name (PRINT)** |  | **Employee Signature:** |