

Summary Report from Division Safety Council

JH 2/13/12

Division: NC Parks And Recreation		For Month/Year: 2nd quarter 2011
Safety Council Chairman Signature	<i>Darrin Oliver</i>	

Committee Name	Date	Incident/Audit Brief Description of Activity	Abatement Date	Corrective Actions taken and status	Comments
SOHC / Accident and audit review Subcommittee	June 23 2011	Meeting location Haw River State Park See report Attached		Audits reviewed no outstanding issues noted for correction DOI inspection reports requiring Certified personnel to complete annual maintenance on Fire extinguishers	Working on alternative to contracting outside
EADI Safety / Off the job safety Subcommittee	May 12, 2011	Meeting location Goose Creek SP Meeting agenda attached below		Meeting agenda attached	
WEDI Safety / Policy and procedure Subcommittee	May.24, 2011	Meeting location Lake James State Park Meeting agenda attached below		" "	
NODI Safety / New equipment review Subcommittee	May 26,2011	Meeting location Eno River State Park Meeting agenda attached below		" "	New equipment reviewed and approved
SODI Safety / Special activities Subcommittee	May 25, 2011	Meeting location Morrow Mountain State Park Meeting agenda attached below		" "	

Division/Office/Program--Retain for current year and previous 2 years.

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Safety Council Meeting Minutes

Safety Council Meeting
Haw River State Park
June 23, 2011

In Attendance: Division Safety Officer Yancy King, Park Ranger David Brown, Park Ranger Joel Jakobowski, Park Superintendent Kelley Thompson, Division Biologist Emily Hill, Park Ranger Josh Hemrick, District Maintenance Mechanic Pete Mitchell. By phone: District Superintendent Tom Jackson, Maintenance Mechanic Alvin Barnwell

Old Business

SAR Packs

Kelley had talked with Friends of State Parks President David Pearson about the possibility of the Friends funding SAR Packs for each park. A member of the Friends group will be heading up this project for parks. There would be two SAR Packs created for each park. Each pack would be equipped with items needed for a ranger, maintenance or superintendent who would be responding to a call out for assistance with emergency searches.

Overhead Team Training

Chris Call with Emergency Management has recommended our overhead team take individual classes for team members instead of taking Incident Management Team course. These courses are available on the EM website calendar and most are free for anyone who participates.

Viper Radios

Chief of Operations Mike Lambert and Parks Chief Ranger Bryan Dowdy are working on getting Viper 800 MHz radios to the parks. There are still issues with local agencies in getting channels set up. They are working on setting up agreements to get frequencies established.

Safety Council Member Vacancy

We need to find a replacement for Office Assistant Tina Keller who has not attended a meeting since she agreed to serve on the council. Tom Jackson will work on her replacement.

New Business

CPR Class Issues

Kelley brought up the fact that teaching American Red Cross CPR for the Professional Rescuer and CPR for the Lay Person has become cost prohibitive for parks. She reported that the costs for either class costs \$27 for a certification and \$19 for recertification. In speaking with Yancy, he mentioned that American Heart Association charges \$2.50 per person. Yancy will be contacting the Heart Association about the process we need to take in order to switch ARC instructions to AHA instructors. He already has the training material, so it's only a matter of getting instructors certified.

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Water Hydrants in Parks

Yancy mentioned that several Department of Insurance inspection reports have commented on frost free yard hydrants parks are using in campgrounds and picnic areas needing to be replaced with sanitary yard hydrants. These hydrants prevent water from going back into the hydrant, keeping bacteria out of the drinking water.

Cliffs of the Neuse State Park has just replaced all of the yard hydrants with the "old" system and they may need to be replaced again. Facilities Maintenance Director Jerry Howerton is checking with the Department of Water Quality to see if there is something we can do with the current ones so we don't have to replace them all. He has told the construction section that the new sanitary yard hydrant is what now needs to be used in further construction projects.

Annual Inspections of Fire Extinguishers

DOI has a new guideline mandating that the annual fire extinguisher inspections have to be completed by a certified inspector, no longer done by the park's safety coordinator. Yancy reported that the certification course costs \$125 per person and realizes each district needs several inspectors. The inspector can be any member of the park staff; it doesn't have to be the maintenance mechanic.

This requirement goes into effect in January, 2012. Each extinguisher requires a six-year recharge/service from the date of manufacturing. This needs to be shopped around because there are such differences in cost. The least expensive Yancy could find was \$55 for the first three extinguishers and \$5 more for any additional ones. In addition each extinguisher needs to be hydrostatically tested. Pete reminded us that the warehouse is holding extinguishers, but we need to check the dates when they are received at the park level.

Darrin asked if all vehicles needed a small extinguisher. Even if it's only driven occasionally, there needs to be an extinguisher mounted in the vehicle.

Yancy is looking into what it will take to become an extinguisher inspector. Which ever park staff does the annual inspection needs to be certified in fire extinguisher inspections. Tom mentioned how the maintenance mechanics are being required to obtain certifications in many different aspects without any more remuneration. He feels that some of the certifications can be done by other members of the park.

DOI Inspections

Pete reported that when DOI inspectors come to parks, they are checking GFI receptacles, so parks need to ensure these are all in place. When they inspected JORI, they looked at their junction boxes and fire extinguishers. Parks also need to ensure items can't be any less than 2 feet from the ceiling if it is non-sprinkler room or 18" if there is a sprinkler.

Other issues that have come about from DOI inspections included:

- Monthly fire extinguisher checks documentation
- Lighting outside bathhouses
- There must be a safe means of egress from buildings

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- Ventilation on buildings storing gas powered equipment
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Yancy reminded everyone that when deficiencies are found during facility and worksite audits, they need to be abated as soon as feasible. We also need to make sure they are uploaded to the safety database.

Fatalities to report

March 17 Drowning FALA Under investigation Wake county taking lead

May 12 Cardiac arrest 52 year old male WIUM Biking on trail

May 20 Body found off trail at CABE 54year old female Suicide

Accidents reviewed

- 2 Falls
 - 1st Trip resulting in minor head injury tripped while closing office after hours lighting during shutdown issue corrected
 - 2nd. Tripped while loading equipment insure work area clear of obstructions knee, arm and hand.
- 1 Back strain from repetitive motion cleaning pool after season shutdown before opening
- 1 laceration to hand
- 2 injuries performing physical training during annual law enforcement training.

Meeting adjourned at 1 p.m.

District Safety Meetings Agenda

EADI	May 12, 2011	GOCR	10:00 am
WEDI	May 24, 2011	LAJA	10:00 am
SODI	May 25, 2011	MOMO	10:00 am

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NODI May 26, 2011 ENRI 10:00 am

Welcome 10:00

Old Business 10:10

Water Safety equipment Distribution

- Life Jackets
- Life rings

Warning Lights

Employee Orientation

Seasonal & volunteer Training

- Equipment check off
- BBP & First aid
- Injury reporting procedures

Emergency Response planning

New Business

Inspections

- DOI inspections
- Facility Audits / Worksite audits

Accidents

- Vehicle
- Employee

Training

Upcoming available training

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- Well Water / Waste Water 6hr CEU training Scheduled September 21 2011 HARI
- S-130 S-190 I-180 and chainsaw to be set up later this year I need for all parks to send in the names of those that are in need of these classes to be able to help in coordinating the classes.

June is National Safety Month

Each week of June is designated with a specific theme:

Week 1	June 1-4	Kickoff
Week 2	June 5-11	Preventing Overexertion
Week 3	June 12-18	Teen Driving Safety
Week 4	June 19-25	Preventing Slips, Trips and Falls
Week 5	June 26-30	On the Road, Off the Phone

Safety Database

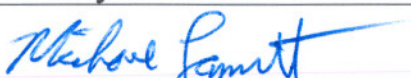
- Reporting
- PR-63 attachments
- Signed training rosters attached.

Product Recalls

- Internal heads up Snapper Pro mower blade bolt came out
- PFD recall
- AED ?

Facility Safety Audit

Meeting Adjourn

Secretary's Safety Committee Acknowledgment	Date Reviewed:
Signature: 	2/13/12

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Safety Council Comments/Recommendations

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