

DIVISION OF PARKS AND RECREATION

April 1, 1993

STAFF DIRECTIVE 93-2 *A*

TO: Chief of Operations
District Superintendents
Park Superintendents

FROM: Philip K. McKnelly, Director *PKM*

SUBJECT: Update of Law Enforcement Policy and Guidelines

The revision listed below is approved and to be implemented immediately.

Page 20A New section 8.1.5.4 to provide procedures for awarding service sidearms to retiring employees.

Appendix N New appendix to provide sample memorandum for awarding service sidearms to retiring employees.

PKM/WFH/jas

Attachments

5A

DIVISION OF PARKS AND RECREATION

Guideline #4	Title	Section #8.0
	LAW ENFORCEMENT	Page #7 of 9
	POLICIES AND	Date 5/26/93
Originator <u>Hubbard</u>	GUIDELINES	

- 8.1.5.4 In accordance with G.S. 20-187.2, retiring commissioned officers may request and, with Departmental approval, be awarded their service sidearm. Such request must be in writing and accompanied by a pistol permit as required in G.S. 14-402 et.seq. or 14-409.1 et.seq. The Division Director is responsible for completing and forwarding a request for Departmental approval to award a service sidearm (see example in Appendix N).

DATE

MEMORANDUM

TO: (Secretary)
THROUGH: (Assistant Secretary)
FROM: (Director)
SUBJECT: Request for Service Sidearm

Division of Parks and Recreation park employee (name) has made the decision to retire, effective (date). He/she has requested that he/she be allowed to keep his/her service sidearm. General Statute 20-187.2 states, in part, that "the governing body of a law enforcement agency may, at its discretion, award to a retiring member, at a price determined by such governing body, upon securing a permit as required by G.S. 14-402 et. seq. or 14-409.1 et. seq."

Mr./Ms./Mrs. (name) has secured the necessary permit and has made a formal request that he/she be awarded his/her service weapon upon retirement. It is recommended that the .38 caliber Smith & Wesson revolver, model (number), serial number (number) assigned to Mr./Ms./Mrs. (name) be awarded to him/her at no cost.

PKM/JBH/WFH/pjr

EHNH fixed Asset Number (number)

Attachment(s) Copy of Permit
Copy of Request

CONCUR WITH RECOMMENDATION:

(Secretary's Name)

Department of Environment,
Health, and Natural Resources

(Date)