

DIVISION OF PARKS AND RECREATION

July 29, 1997

STAFF DIRECTIVE 97-10

TO: Division Staff
FROM:
SUBJECT: Philip K. McKnelly
Activity Codes for Monthly Timesheets

The activity codes issued by Staff Directive 88-26 dated December 22, 1997 have been revised several times and are, therefore, no longer accurate.

Attached is a current list of activity codes to be used with your timesheet. These codes became effective in May, 1997. Appropriate activity codes should be used by all employees.

If you have any questions, please contact the Personnel Assistant.

PKM/JBW lkp

Attachment

