

DIVISION OF PARKS AND RECREATION

April 14, 1998

STAFF DIRECTIVE 98-5

TO: Superintendent of State Parks
District Superintendents
Parks Chief Ranger
Park Superintendents

FROM: Philip K. McKnelly *PKM*
SUBJECT: Revision to Uniform Guidelines

The attached Uniform Guidelines have been updated to ensure consistency, accuracy, and clarity in our State Parks System uniform program. The overall goal has been to provide employees with a uniform that will help them perform their duties in an effective and safe manner, permit them to be easily recognizable to the public, and which can be worn with dignity and pride in the "total image" concept.

Among the notable changes in the Guidelines is the addition of subsection 7.5.6 which addresses uniform insignia distribution control. This section also provides guidance on the use of a Division insignia to be worn by employees in civilian dress attending staff funerals and procedures for wearing a black band across the Division badge at officer funerals. Another important change is to clarify uniform categories in section 9. There are now three uniforms categories for both summer and winter: Dress, Field, and Maintenance.

These Guidelines supersede the Guidelines issued in November, 1989, and are in effect immediately.

PKM/GSR

Attachment