

DIVISION OF PARKS AND RECREATION

October 5, 1990

STAFF DIRECTIVE 90-12

TO: Chief of Operations
District Superintendents
Park Superintendents

FROM: Philip K. McKnelly, Director

SUBJECT: Special Activity Permit

This Directive supersedes Staff Directive 89-23 by establishing additional conditions for special activity permittees engaged in commercial activities.

The attached policy entitled "Conditions Required for the Sale of Goods and Services in a State Park by Special Activity Permittee" constitutes the sole conditions under which permission may be granted for commercial enterprises consistent with 15 NCAC 12B.1100 and 12B.1101(a). Form PR-29 and related instructions issued under Staff Directive 89-23 remain in effect. This Directive is effective immediately.

PKM/JBH/smm

Enclosure

CONDITIONS REQUIRED FOR
THE SALE OF GOODS AND SERVICES
IN A STATE PARK
SPECIAL ACTIVITY PERMITTEE

Commercial enterprises in North Carolina State Parks are regulated by North Carolina Administrative Code (NCAC) Title 15, Chapter 12B.1100. Only authorized park employees, contractors or their agents may engage in the sale of goods or services for the monetary gain of an individual organization, NCAC T:15 12B.1101(a). Permittees are considered contractors.

The following special conditions shall apply to all permitted commercial enterprises. Acceptance of these conditions is implicit with the application for Special Activity Permit involving commercial enterprises.

* CONDITIONS *

1. The permitted commercial activities are conducted or managed by the applicant and the organization issued the Special Activity Permit.
2. The organization, applicant is a nonprofit organization whose activities support state park purposes.
3. The approved commercial activities are relevant to the event or directly support the activity of its participants, (eg food service).
4. The revenues generated are used to offset the expenses of the event, the operating expenses of the organization, support state park purposes or are donated to a recognized charity.
5. The commercial activities, including food service, are conducted in accordance with all applicable federal, state, and local laws, ordinances, are codes, and that any required permits or licenses are obtained by the permittee prior to the event. The permittee is responsible for assuring that on-site food preparation for resale is properly inspected and approved by the local sanitation, (Environmental Health Specialist, County Health Department).
6. The park superintendent, or other approval authority, shall review and approve a price list of the goods and services that will be offered.
7. The applicant agrees to furnish the Division an accounting of all revenues generated, expenses incurred, and the disposition of any residual revenues from the permitted commercial activities within 30 days of the event or an alternative schedule approved by the park superintendent
8. Any violation of the above conditions may result in termination of the permitted commercial activity or the denial of future applications, or both.