## DIVISION OF PARKS AND RECREATION

## January 8, 2004

## STAFF DIRECTIVE 04-01

TO: District Superintendents

Park Superintendents Safety Officers

FROM: Phil McKnelly, Director

SUBJECT: Lockout-Tagout Guideline

Effective immediately, the attached Lockout-Tagout Guideline will be added to the Employee and Workplace Safety Guidelines as Appendix 0, which is referenced in section 8.2

Any questions or comments concerning these guidelines should be directed to Ron Bowling, Division Safety Officer, at 919-841-4065.

Attachment PKMIRB/nta