

DIVISION OF PARKS AND RECREATION

February 6, 2001

STAFF DIRECTIVE 01 - 1

TO: Administration & Section Chiefs

FROM: Philip K. McKnelly, Director

SUBJECT: Capital Improvement Design Review Process

All Capital Improvement Projects will be reviewed by the Construction and Operations Staff, Planning and Natural Resources Staff, and ADA Coordinator, in accordance with the enclosed routing sheet. Section Chiefs will determine appropriate staff within their section to review a particular project. The project manager will insure that sufficient copies are received from the designer to have concurrent review.

The following projects will require review by the Director:

- (1) Any prototype facility which establishes a new design standard for State Parks.
- (1) Any public use facility which already has an established prototype or standard design but is being modified significantly to meet unique local needs.
- (2) Any public use facility which has no approved standard design.
- (3) Major renovation to existing public use facilities.

This Directive replaces Staff Directive 89-22 and is effective immediately.

Enclosure

PKM/nta