

DIVISION OF PARKS AND RECREATION

August 19, 1997

STAFF DIRECTIVE 97-27

TO: Superintendent of State Parks
District Superintendents
Parks Chief Ranger
Park Superintendents
Park Safety Officers

RECEIVED

AUG 20 1997

OPERATIONS

FROM: Philip K. McKnelly *PKM*

SUBJECT: Power Tool/Equipment Safety Regulations/Requirements for Community Service Work

The attached Power Tool/Equipment Safety Regulations and Safety Equipment Requirements are to be implemented immediately. This Staff Directive supersedes Staff Directive 89-7 and Staff Directive 96-3 and revises Section 7.0 and Appendix I in the Division Employee and Workplace Safety Guidelines.

Any questions regarding these regulations and requirements should be directed to the Division Safety Officer or the Division Safety and Occupational Health Council.

PKM/ST/lf

Attachment

NORTH CAROLINA DIVISION OF PARKS AND RECREATION
COMMUNITY SERVICE WORKER PROGRAM
POWER/TOOL EQUIPMENT
SAFETY REGULATIONS

Park: _____

Date: _____

PROCEDURES:

- A. Conduct a pre-job safety meeting to discuss all aspects of the job(s) to be undertaken.
- B. Review appropriate Operator's Manual(s) and pertinent sections of the Park Safety Notebook.
- C. Ensure that all manufacturers' recommended safety guards, devices, and personal protection equipment are in place and used.

By my signature, I agree to operate assigned power/tool equipment ONLY after I have received safe operation instructions and have demonstrated safe operation proficiency. I further agree to use proper personal protection equipment at all times. I understand that failure to comply with this agreement will result in my immediate dismissal from the CSW Program in N.C. State Parks.

By initialing and dating, I acknowledge my proficiency in the use of:

- | | |
|---------------------------------|------------------------------------|
| 1. Chain Saw _____ | 7. All Terrain Vehicle (ATV) _____ |
| 2. Circular Saw _____ | 8. Hand Held Circular Saw _____ |
| 3. Weedeater _____ | 9. Hand Held Sanders _____ |
| 4. Table Saw _____ | 10. Backpack Blower _____ |
| 5. Lawn Mowers, push type _____ | 11. Other _____ |
| 6. Hand Held Drill _____ | 12. Other _____ |
- * Proficiency must be demonstrated to Supervisor prior to use.

By my signature, I also acknowledge my understanding of the following General Statutes:

G.S. 15-A-1342 (j) and G.S. 143B-475.1 (d) A person participating in community service may not be able to recover damages for injury or loss sustained as a result of community service.

Client's Signature

Date

I will provide safe operation instructions, observe safe operation proficiency, and provide proper personal protective equipment to the above signed client prior to allowing the use of any of the above listed power/tool equipment by this client. I will provide safe work for this client and any tools and materials necessary for the job assignments. I will provide supervision ensuring that this client is productive and working safely throughout the work assignment.

Supervisor's Signature

Date

SAFETY EQUIPMENT REQUIREMENTS

<u>TOOL/MACHINE</u>	<u>SAFETY ITEMS</u>
lawn mowers, push type	Eye protection is required. Orange safety vest will be worn when working along roadsides.
weed eater	Eye and ear protection is required.
backpack blower	Eye and ear protection is required.
wood router	Eye and ear protection required. (dust mask optional)
table saw	Eye and ear protection required.
sabre saw and jigsaw	Eye and ear protection required.
skill saw	Eye and ear protection required.
bench grinder	Eye and ear protection required.
power drills	Eye protection required. (never wear gloves)
chain saw	Eye protection, ear protection, chaps (certain types without hooks or clips are recommended).
tractor	Ear protection required. Hard hat shall be worn unless rock top has been installed on tractor. Safety vest not necessary if flashing lights are working properly.
axe	Hard hat and toe guards needed; chaps not necessary.
vehicle use	Seat belt always worn.
torch	Eye protection and gloves should always be worn. (leather gloves required)
welder	Eye protection always required for this machine. A long sleeved shirt or leather vest should be worn when welding vertical or overhead. (leather gloves required)
hand held grinder	Eye and ear protection required (leather gloves required)
boat use	Personal flotation device required to be worn at all times. Safety cord, if available should be plugged into ignition switch by operator.
air compressor	Safety tip should always be in place. Never use to blow off clothing or shoes.
Radial Arm Saw	Eye and ear protection required. If over two (2) inches of fence missing, the whole fence should be replaced.