

Summary Report from Division Safety Council

SPG 12/12

Division: NC Parks And Recreation		For Month/Year: 3rd quarter 2011
Safety Council Chairman Signature	<i>Darrin Oliver</i>	

Committee Name	Date	Incident/Audit Brief Description of Activity	Abatement Date	Corrective Actions taken and status	Comments
SOHC / Accident and audit review Subcommittee	Scheduled for September	Meeting canceled due to Hurricane Irene deployment and cleanup All audits and accidents will be reviewed at 4 th quarter meeting. District safety meeting held as scheduled		Special information sent out to all parks with regards to disaster cleanup and responding to emergencies	
WEDI Safety / Policy and procedure Subcommittee	Sept.8, 2011	Meeting location Stone Mountain State Park Meeting agenda attached below		Meeting agenda attached	
SODI Safety / Special activities Subcommittee	Sept.15 2011	Meeting location Singletary Lake State Park Meeting agenda attached below		" "	Waste water / Well water training scheduled Sept. 24 th HARI
EADI Safety / Off the job safety Subcommittee	Sept.27 2011	Meeting location Dismal Swamp Spate Park Meeting agenda attached below			Safety suggestions submitted to steward for printing
NODI Safety / New equipment review Subcommittee	Sept.28 2011	Meeting location Pilot Mountain State Park Meeting agenda attached below		" "	No New equipment to review

Division/Office/Program--Retain for current year and previous 2 years.

Secretary's Safety SubCommittee-- After review, send a copy to each Division, the Director of Budget, Planning and Analysis, Purchase and Services and Safety Risk Management for any outstanding issues related to their functions and as noted in the SSS comments/recommendation section.

--	--	--	--	--	--

3rd Quarter 2011 District Safety Meetings Agenda

WEDI	Sept. 8, 2011	STMO	10:00 am
SODI	Sept. 15, 2011	SILA	10:00 am
EADI	Sept. 27, 2011	DISW	10:00 am
NODI	Sept. 28, 2011	PIMO	10:00 am

Welcome 10:00

Old Business 10:10

Water Safety equipment update needs list

- Life Jackets
- Life rings

New Business

Inspections

- DOI inspections
- Facility Audits / Worksite audits

Accidents

- Vehicle
- Employee

Emergency Response planning

- Updates
- Putting plan into place

Division/Office/Program--Retain for current year and previous 2 years.

Secretary's Safety SubCommittee-- After review, send a copy to each Division, the Director of Budget, Planning and Analysis, Purchase and Services and Safety Risk Management for any outstanding issues related to their functions and as noted in the SSS comments/recommendation section.

- Updated contact list

Responding During Emergencies

Training

Upcoming available training

- Well Water / Waste Water 6hr CEU training Scheduled September 21 2011 HARI
- S-130 S-190 I-180 and chainsaw to be set up later this year I need for all parks to send in the names of those that are in need of these classes to be able to help in coordinating the classes. (Date to be determined)
- Fall First Responder Refresher Schedule(Rangers)
 1. October 19 – 20 NERI
 2. October 25 – 26 CRMO
 3. November 1 – 2 JORD
 4. November 2 – 3 KELA
 5. November 8 – 9 CHRO (NC Justice Academy)
 6. November 9 – 10 WIUM
 7. November 28 – 29 FOMA
 8. November 30, December 1, HARI
 9. December 5 – 6 GOCR
 10. December 6 – 7 RARO
 11. December 7 – 8 JORI
 12. December 13 – 14 JONE

Safety Database

- Reporting updates

Workers Comp Reporting

- Reportable Claims

Division/Office/Program--Retain for current year and previous 2 years.

Secretary's Safety SubCommittee-- After review, send a copy to each Division, the Director of Budget, Planning and Analysis, Purchase and Services and Safety Risk Management for any outstanding issues related to their functions and as noted in the SSS comments/recommendation section.

- First Aid Only
- Incident Investigation
- Root Cause Analysis

Facility Safety Audit

Meeting Adjourn

Secretary's Safety Committee Acknowledgment	Date Reviewed:
Signature: <i>Mike D. Lambert</i> 2/13/12	

Safety Council Comments/Recommendations

--

Division/Office/Program--Retain for current year and previous 2 years.

Secretary's Safety SubCommittee-- After review, send a copy to each Division, the Director of Budget, Planning and Analysis, Purchase and Services and Safety Risk Management for any outstanding issues related to their functions and as noted in the SSS comments/recommendation section.