CPSC 304 Project: User Manual

To use as a Customer:
- Click on the Customer bar at the top of the page.
  - **If you have an account**:
    - type in your username and password on the left, and press 'Enter'.
  - **If you don't have an account:**
    - fill in all of the required fields on the right side of the page and press 'Enter'.

- Now you've entered the shop. Use the drop down menu as well as the fields provided to search for items. Clicking on the 'Qty' field will allow you to enter the desired quantity of the item you'd like to buy. Clicking on the adjacent '+' will add those items to your cart.

- When done shopping, click on the shopping cart icon on the right-hand side of the screen to view your items.

- Clicking the 'Checkout' button on the next screen will let you enter your credit card number and expiry date. After pressing 'Enter', you will be shown a receipt page of the order you just made!

To Use as a Clerk:
- Click on the Clerk text at the top of the page.
- Enter the Order ID and UPC of the item you wish to refund.
- Upon a successful refund, a message will be displayed on the top of the screen.

To Use as a Manager:
- Click on the Manager text at the top of the page.

  - **To add an item**:
    - click on 'Add Item'
    - Enter the UPC in the box
    - Enter the new price of the item (optional)
    - enter the quantity of the item you are adding
    - click 'Add'

  - **To process a delivery**:
    - click on 'Process Delivery'
    - select the order ID from the drop down menu
    - select the delivery date
    - click the 'Process' button

- **To print the Daily Sales report**:
  - click on 'Daily Sales Report'
  - select a date to view sales
  - view sales displayed

- **To view the top selling items**:
  - click on 'Top Selling Items'
  - select a date to view top selling items
  - enter the number of top items you wish to view in 'Limit'
  - click 'Search'