

johnsmith

junior business analyst

contact

123 Broadway
City, State 12345
Country

+0 (000) 111 1111
+0 (000) 111 1112

john@smith.com
<http://www.smith.com>
fb://jsmith

languages

english mother tongue
spanish & italian fluency

programming

♥ JavaScript
Python, C++, PHP
CSS3 & HTML5

education

- 2011–2012 **Masters** of Commerce The University of California, Berkeley
Money Is The Root Of All Evil – Or Is It?
This thesis explored the idea that money has been the cause of untold anguish and suffering in the world. I found that it has, in fact, not.
- 2007–2008 **Bachelor** of Business Studies The University of California, Berkeley
Specialization in Commerce

experience

Full Time

- 2012–Now **LEHMAN BROTHERS** Los Angeles, California
1st Year Analyst
Developed spreadsheets for risk analysis on exotic derivatives on a wide array of commodities (ags, oils, precious and base metals), managed blotter and secondary trades on structured notes, liaised with Middle Office, Sales and Structuring for bookkeeping.
Detailed achievements:
- Learned how to make amazing coffee
 - Finally determined the reason for PC LOAD LETTER:
 - Paper jam
 - Software issues:
 - * Word not sending the correct data to printer
 - * Windows trying to print in letter format
 - Coffee spilled inside printer
 - Broke the office record for number of kitten pictures in cubicle
 - Learned how to make more amazing coffee on a new machine

Part Time

- 2010–2011 **LEHMAN BROTHERS** London, United Kingdom
Summer Intern
Received pre-placed offer from the Exotics Trading Desk as a result of very positive reviews. Rated "truly distinctive" for Analytical Skills and Teamwork.
- 2008–2009 **Buy More** Burbank, California
Computer Repair Specialist
Worked in the Nerd Herd and helped to solve computer problems by asking customers to turn their computers off and on again.

awards

- 2011 **Postgraduate Scholarship** School of Business, The University of California
Awarded to the top student in their final year of a Bachelors degree. Mastered the art of filing accurate TPS reports.

communication skills

- | | | |
|------|--|------------------------------------|
| 2011 | Oral Presentation | California Business Conference |
| | Presented the research I conducted for my Masters of Commerce degree. | |
| 2010 | Poster | Annual Business Conference, Oregon |
| | As part of the course work for BUS320, I created a poster analyzing several local businesses and presented this at a conference. | |

interests

professional: data analysis, company profiling, risk analysis, economics, web design, web app creation, software design, marketing **personal:** piano, chess, cooking, dancing, running