

# Alexis Nguyen

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## EDUCATION

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**University of Portland** | *Portland, OR*

Expected Graduation: May 2025

*B.S. - Computer Science, Minor - Business Administration*

*GPA: 3.75*

**Coursework:** Data Structures in C, Object Oriented and Design in Java, Topics in Cybersecurity, Discrete Mathematics, Statistics, Economics, Accounting, Marketing

## SKILLS & TECHNICAL TOOLS

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- **Technical Skills:** C, Java, Python, React, GitHub, Latex, Linux System, HTML, CSS, Javascript, Android development
- **Languages:** Fluency in English and Vietnamese

## PROJECTS

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**Personal Website** - Built a personal website with HTML, CSS, and Javascript

**Go Fish** - Developed an Android Studio game after *Go Fish* and demonstrated effective teamwork skills

**15 Squares** - Replicated the game *Game of 15* using Android Studio

**Weather App** - Created a simple weather app using React

## EXPERIENCE

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**Beyond Beauty** | *Receptionist*

*Jun 2018 - Current*

- Exhibit the duties of a receptionist by utilizing communication skills to schedule appointments, handle phone call interactions, and process cash and card transactions
- Sustain an organized work environment by continually cleaning and sanitizing equipment

**Bonchon Happy Valley** | *Cashier*

*Nov 2021 - Current*

- Maintain quality customer service during fast paced environments and collaborated with supervisors and other coworkers in order to perform more efficiently and to accommodate for high demands
- Mastered point-of-service (POS) computer system for automated order taking
- Resolve complaints promptly and professionally and took on leadership positions when the manager is not in the vicinity

**RippleMatch** | *Marketing Intern*

*Spring 2023*

- Work closely with leaders of RippleMatch's Leadership Team
- Leverage various growth strategies and tools including social media, email marketing, presentations, and peer and faculty member networking to grow the user base and awareness on campus
- Strategically assess growth and performance metrics to improve, change and/or help design new growth strategies

## LEADERSHIP

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**Vietnamese Eucharistic Youth Movement** | *Youth Group Leader*

- Prepare activities for youth to participate in church-wide programs and lead weekly youth group lessons for middle school age children
- Organized fundraisers in the community to encourage and support volunteering amongst the youth