

4910 Crosspoint Drive  
Doylestown, PA 18902  
November 5, 2021

Hiring Manager  
General Motors

Dear Hiring Manager,

I am currently a junior at Penn State University majoring in Supply Chain & Information Systems and minoring in Sustainability Leadership within the Smeal College of Business. Through this letter, I would like to express my interest in the Global Supply Chain and Manufacturing Services Internship Program with General Motors for Summer 2022. I value the variety that GM offers with this program. Based upon my problem-solving skills, leadership experience, and drive to succeed, I feel I have the qualities of a successful intern.

I have an interest in the Global Supply Chain and Manufacturing Services Internship Program due to my passion for supply chain management, sustainability, and business development/improvement. I have gained the necessary leadership skills through my role as Co-President of the Penn State EcoReps program. In this role, I help to guide a sizeable cohort of undergraduate students in educating their peers regarding responsible and sustainable consumption habits while living and dining at Penn State's University Park campus. There have been many times in which I have had to think quickly in order to problem-solve during situations as Co-President, to assist students in the most appropriate yet beneficial way. I also have experience in business development and data analytics through my previous internship position with VertMarkets, Inc. within their Environmental and Energy Group. In this position, I was able to successfully complete a 20,000+ row client data research project utilizing Microsoft Excel; as well as even having the opportunity to run dozens of queries using the company's own database software. Along with these skills, I am bringing a real-world perspective to this position by my exposure to sustainability and leadership through classes taken for my minor. I am also continually sharpening my Lean Six Sigma and statistical quality control knowledge; and have thoroughly enjoyed applying the important principles of these methods through my various Supply Chain classes.

I would appreciate the opportunity to discuss my qualifications and experience, and how this can be of benefit to General Motors. I would appreciate your consideration for an interview and look forward to hearing from you. In the meantime, if you have any questions, feel free to contact me at (215) 565-5468 or amk6984@psu.edu. Thank you for your time and attention.

Sincerely,

Alexander M. King