



AL

ALEX LEE

| WEB DESIGNER | [[LINKEDIN PROFILE](#) / [ONLINE PORTFOLIO](#)]

OBJECTIVE

Outstanding team-member with a passion to learn and excitement at the potential for continued growth, new responsibilities, and greater challenges. Dedicated and highly motivated worker seeking to apply my abilities as a Web Designer.

SKILLS

ASP.Net, Microsoft Visual Studio, JavaScript/JQuery, HTML5, CSS3, Bootstrap, WordPress, GIMP, Adobe Photoshop, Lightworks, Sony Vegas Pro, Git

Ability to work under pressure, team-player, self-motivated, creative, adaptable, time management

EXPERIENCE

HR SPECIALIST / WEB DESIGNER • QUANTUM LEARNING NETWORK • JUNE 2016 – PRESENT

Responsible for staffing SuperCamp summer program – recruitment, interviewing, contracting over 100 new employees. Created a staff website, designed HTML newsletters, and created numerous media campaigns as a key member of the SuperCamp Programs Department.

ADMINISTRATIVE ASSISTANT • LINCOLN PROPERTY MANAGEMENT • JUNE 2014 – OCTOBER 2015

Responsible for the recruitment and interviewing of staff. Coordinated meetings, prepared reports, and actively maintained quality assurance.

EDUCATION

A.S. • JUNE 2017 • MIRA COSTA COLLEGE, OCEANSIDE, CA
Biology Major

INTERNATIONAL BACCALAUREATE • 2013 • VISTA UNIFIED
Specialized in Biology and History

LEADERSHIP

As a Lifeguard Instructor for the American Red Cross, I trained and certified numerous groups of 20-40 adults on CPR, lifeguarding, bloodborne pathogen training, and public safety.



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