RHIT SENIOR PROJECT: CODE SWAP
MEETING MINUTES

DATE

2012 AUGUST 30

LOCATION

LOGAN LIBRARY CONFERENCE ROOM [L210]

MEMBERS PRESENT

ANDREW MICHAELIS, JACKSON MELLING, BRANDON KNIGHT [QUESTIONER], CALEB DRAKE [RECORDER]
ALEX LO (CLIENT)

PROJECTED TIME

ENTIRE MEETING

17:30 – 20:00

BREAKDOWN

17:30 – 18:29	*[FINALIZE LIST OF CURRENTLY KNOWN DETAILS AND NECESSARY QUESTIONS]*

18:30 – 19:29	*[SKYPE CALL W/ CLIENT]*

19:30 – 20:00	*[DETERMINE TO-DO LIST]*

BRIEF

SKYPE MEETING BETWEEN CODE SWAP TEAM AND CLIENT, ALEX LO, TO CLARIFY PROJECT REQUIREMENTS AND SPECIFICATIONS

MEETING DETAILS

17:30-18:27

PRESENTLY KNOWN REQUIREMENTS
Authorities (users, admins, etc…)
Users invited via email
Organized into groups
Web Framework

QUESTIONS
Installer
Multiple Configurations
Multiple Collaborators
How many reviewers
Multiple Reviews per submission
Should users be allowed to remove their files
Code Review Process
Upload or copy/paste
Download or Site-Embedded, Live View
Documentation
Forward documents
Upload

18:30-19:19

SKYPE CALL W/ CLIENT
Project Deadline
End of Winter Quarter
Top Priority (Deadline: Fall Quarter)
Admin and User functionality
Make installer which will download to Ubuntu server and be pushable to deployment
Issues
Currently only a professor-generated Excel spreadsheet of who grades who—no automatic system
Students Matching program has bug
System has problems with odd numbers of students
OpenID Credentials may require VeriSign Key for mass-distribution

Requirements

Authority Levels
- **Admin**
- **Prof**
- **TA**
- **Student**

Generate two submissions for user

Automatically return comments to code author

Similar to CATME

Set who can review who?

Easy to Deploy

Use AWS / Cloud-deployable hosting
- **Easily Deployable**
- **Easy to Maintain**

Guide

Out-of-the-box

Write-up on why we made choices (i.e. Rails, AWS, etc…)

Administrative Tools
- **Add extra reviews**

Configurations
- **Adjust for class sizes**

Download Code /Embedded Code-Viewer

Commenting Line-by-Line

Wizard for adding class
- **Class**
- **Class Type**
- **Term**
- **Year**
- **School**
- **Time Zone**

No Pre-Review "Calibration" (like in CATME)

Upload documentation to GitHub and Link to Wiki

Notes

Richard Layton (RHIT ME department)
- **On CATME Board**
- **Can possibly help w/ getting admin accounts**

Email is best form of communication

Daily Stand-ups in Res Hall

Researching will be next few weeks of work
- **Make questions to answer prior to research**
- **Post Questions and Answers, Links, & Comments on Wiki**

Possible use Trello Notepad as Virtual Kanban Board & Backlog

19:20-19:31

TODO
Speak w/ Richard Layton in ME department about CATME Account
Check-out OpenID's options mass-distribution
GitHub Tutorial Meeting w/ Alex Lo for next week (2012 Sept 2-8)
Possibly Set-up meeting with Alex Lo over homecoming weekend

19:32

MEETING ADJOURNED

MEETING TIME DELTA

−28 MINUTES