

Alex Riehman

Chicago, IL • alex.riehman@gmail.com • 847.648.0419 • www.linkedin.com/in/alexriehman

Objective

Hardworking and ambitious fourth year simultaneously completing undergraduate and graduate degrees through the co-terminal degree program at Illinois Institute of Technology. Passionate to solve sustainable development problems, focusing on economic, social, and environmental influences. Seeking an internship opportunity to utilize and further improve my management, writing, and researching skills.

Skills

Technical

- Microsoft Office
- HTML, CSS
- Geographic Information Systems (GIS)
- Social and Behavioral Research

Interpersonal

- Critical thinking
- Active listening
- Time-management
- Leadership

Relevant Experience

Research and Constituent Service Intern

Feb. 2021 – Jun. 2021

District Office of Congressman Raja Krishnamoorthi (IL-08)

- Leveraged proficient writing skills by aiding as an active note recorder as well as drafting responses to constituent's concerns.
- Created multiple fact sheets, memos, and reports regarding COVID-19, to provide information to constituents of District 8.
- Provided administrative assistance through letter writing campaigns and casework assistance.
- Completed internship concurrently with undergraduate capstone course.

Undergraduate Research Assistant for Faculty Development and Recognition

Jan. 2021 – May 2021

Illinois Institute of Technology, Headed by Dean Christine Himes and Professor Ali Khounsary

- Researched methods to promote faculty of color, faculty award attainment, and faculty collegiality through mentor programming.
- Analyzed mentorship programs from 18 national universities based on accessibility of mentor partnership, program duration, and office of management for the mentor program.
- Proposed completed research and recommended course of action to administrators of the university from the Office of the Provost.

Interprofessional Project, WISER UFarmIIT

Jan. 2021 – May 2021

Illinois Institute of Technology

- Renovated small, on-campus farm after years of neglect through implementation of automated facilities and creation of a system of people to support the space.
- Participated as member of outreach team to identify and establish a structure of relevant stakeholders to foster future success of the green space
- Conducted literature surveys on urban farming analysis, including greenhouse gas footprints, energy and water, food safety, and other local urban food systems.

Education

Illinois Institute of Technology, Chicago, IL

Expected Graduation: Dec. 2022

Master of Science in Environmental Management and Sustainability

GPA: 3.75

Bachelor of Science in Social and Economic Development Policy, Minor in Economics

Specialization in Urban and Regional Development

Achievements: Deans' List (Fall 2020, Spring 2021)