



https://ss.snow.edu



Use your "Snow College" Login Details:

Username

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Log In





https://ss.snow.edu/dashboard



SS Manager Dashboard

First Last

Notifications



Institution Announcements

Request to Add Announcement



Pending Room Requests

[Wavy line icon]

Resolve Conflict

[Wavy line icon]

Resolve Conflict

View Building Conflicts



User Reported Feedback

[Wavy line icon]

View

[Wavy line icon]

View

View All Building Feedback



Upcoming Reservations

[Wavy line icon]

EDIT

[Wavy line icon]



You were invited to this event.

[Wavy line icon]



EDIT

Create New Reservation ->



Manage Building



Schedule

View/Add/Remove Reservations



Usage Reports

View Building Statistics



Pending Issues

View/Resolve Issues

<https://ss.snow.edu/unresolvedfeedback>

Unresolved Feedback

First Last ▾

Reported Room: Conference

User: Faculty

Description:

The room has a few lightbulbs out and the projector was flickering during our presentation.

Move to Pending

This issues will be moved
to the pending category

Resolve Feedback

Leave comments on next
page



<https://ss.snow.edu/roomfeedback>



SS Reported Room Feedback First Last

Description

User

[illegible]

<https://ss.snow.edu/conflictresolved>

SS Resolve Room Feedback

First Last

Issue Description

Conference Room 110

User: Faculty

Description:

The room has a few lightbulbs out and the projector was flickering during our presentation.

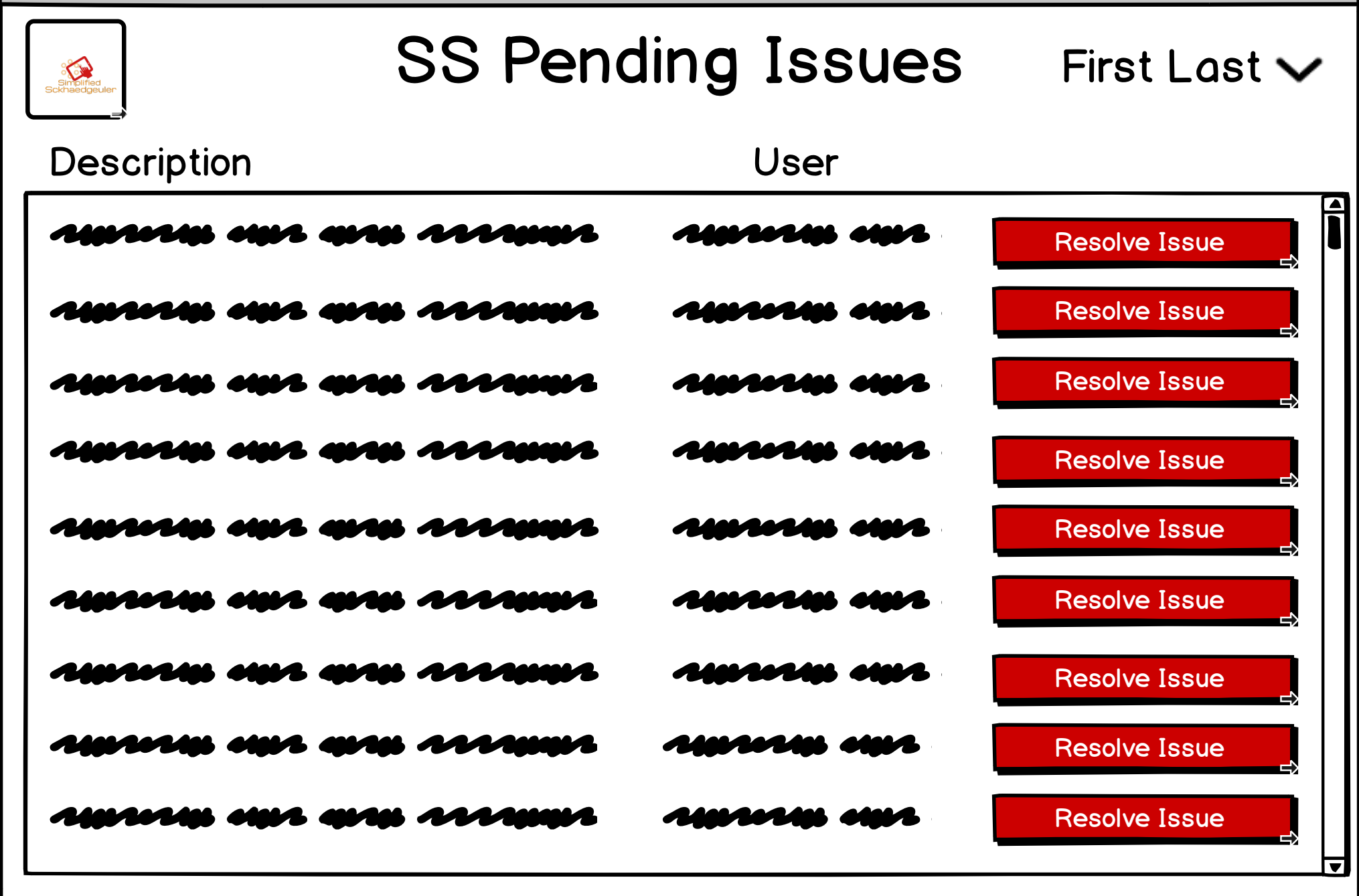
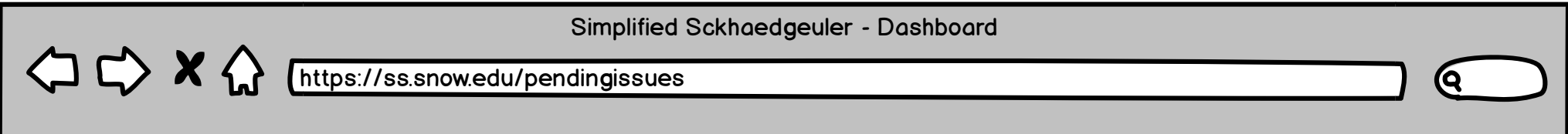
Resolve




















Leave any comments here:

Add your comments here...

☒ Send my comments to reporting user

Report As Resolved

[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

	SS Pending Issues	First Last ▾
Description	User	
		Resolve Issue ▾
		Resolve Issue ▾
		Resolve Issue ▾
		Resolve Issue ▾
		Resolve Issue ▾
		Resolve Issue ▾
		Resolve Issue ▾
		Resolve Issue ▾
		Resolve Issue ▾

[illegible][illegible][illegible]



https://ss.snow.edu/feedbackresolved



SS Feedback Resolved

First Last ▼

Congratulations!
This User Reported Feedback
Has Been Resolved

Resolve Other Feedback?

Back to Dashboard

Logout

<https://ss.snow.edu/schedule>

SS Schedule

First Last ▼

Monthly View ▼

NOVEMBER 2017						
S	M	T	W	T	F	S
29	30 ● ●	31 ● ● ●	1 ● ● ●	2 ● ●	3	4 ● ●
5	6 ● ●	7 ● ● ●	8 ● ● ●	9	10 ● ● ●	11
12 ● ●	13 ● ●	14 ● ●	15 ● ●	16 ● ●	17 ● ● ●	18
19	20 ● ●	21 ● ● ●	22 ● ●	23 ● ● ●	24 ● ●	25 ● ●
26 ● ●	27	28 ● ● ●	29 ● ●	30 ● ● ●	1	2
3	4	5	6	7	8	9

Click to View
Reservation details

Add a reservation





<https://ss.snow.edu/roomconflicts>



SS Pending Room Requests

Description

User

The diagram illustrates the resolution of a conflict between two paths. The left path is a solid black line, and the right path is a dashed black line. They cross at a point. The conflict is resolved by a red box labeled "Resolve Conflict" with a right-pointing arrow.





https://ss.snow.edu/unresolvedoverride



Unresolved Override Request

First Last

Room: Conference Room 110

Existing Reservation:

New Reservation:

User: Faculty

Type: Extra Curricular

Priority: ● Medium

Description:

There are many reasons why a reservation might be unresolved. It could be that the room is already booked for the same time, or that the user is not authorized to make a reservation. It could also be that the reservation is for a room that is not available at the time requested. In any case, the user should be notified of the reason for the unresolved reservation and given the option to either cancel the reservation or wait for a later time when the room is available.

User: Student

Type: Academic

Priority: ● High

Description:

There are many reasons why a reservation might be unresolved. It could be that the room is already booked for the same time, or that the user is not authorized to make a reservation. It could also be that the reservation is for a room that is not available at the time requested. In any case, the user should be notified of the reason for the unresolved reservation and given the option to either cancel the reservation or wait for a later time when the room is available.

Do you allow this override?

No, keep existing reservation.

Yes, allow override



https://ss.snow.edu/conflictresolved



SS Conflict Resolved

First Last ▼

Thank You!
This Conflict Has Been Resolved

An email has automatically been sent notifying
users of this resolution.

Resolve Others?

Back to Dashboard

Logout

<https://ss.snow.edu/roomselection>

SS Room Selection

First Last

Search By:

Date:

/ /



Time:

Start: End:

Building:

ComboBox

Room:

ComboBox

of Persons:

- ☐ Projector
- ☐ Sound System
- ☐ Whiteboard


Apply

Select some options and hit apply!





Available Room/Times

	Select 
	Select 
	Select 
	Select 
	Select 
	Select 
	Select 
	Select 
	Select 



https://ss.snow.edu/roomselection



SS Room Selection

First Last

Search By:

Available Room/Times

Room Details

Date:

Time:

Start:

End:

Building:

Room:

of Persons:

☐ Projector

☐ Sound System

☐ Whiteboard

				<input type="button" value="Select"/>
				<input type="button" value="Select"/>
				<input type="button" value="Select"/>
				<input type="button" value="Select"/>
				<input type="button" value="Select"/>
				<input type="button" value="Select"/>
				<input type="button" value="Select"/>
				<input type="button" value="Select"/>
				<input type="button" value="Select"/>

{Room Name}

{Room Number:}

{Building}

{Capacity}

{Description}

{Assets}



https://ss.snow.edu/reservationreview



SS Reservation Review

First Last

Reservation Details:

Name of Reservation*:

Room Priority*:

Reservation Description*:

Visibility:

☐ Public ☐ Hidden (viewable to Administrators)

Room Details

{Room Name}
{Room Number:}
{Building}
{Capacity}

{Description}

{Assets}

Confirm/Request



https://ss.snow.edu/reservationconfirmation



SS Reservation Confirmation

First Last ▼



~ Congrats! ~
Your room has been reserved!
Check your email to see your reservation details!



INVITE FRIENDS?

Enter email(s):

add friend's emails here...

INVITE

Back to Dashboard

Logout



https://ss.snow.edu/reservationreview



SS Reservation Confirmation

First Last ▼



~ Congrats! ~

Check your email to see your reservation details!



Invites Sent!

Back to Dashboard

Logout