



https://ss.snow.edu



Use your "Snow College" Login Details:

Username

[Forgot Username?](#)

Password

[Forgot Password?](#)

Log In





SS Administrator Dashboard

First Last ▾

Notifications



Institution Announcements

Add Announcement



Pending Room Requests



Resolve Conflict



Resolve Conflict

View All Requests



User Feedback



View



View

View All Feedback



Manage



Schedule

View/Add/Remove Reservations



Buildings

Add/Remove



Rooms

Add/Remove room within building



Permissions

Add/Remove Users



Usage Reports

View Building Statistics


<https://ss.snow.edu/schedule>


SS Schedule

First Last

Monthly View

NOVEMBER 2017						
S	M	T	W	T	F	S
29	30 	31 	1 	2 	3	4
5	 	7 	8 	9	10 	11
12 	13 	14 	15 	16 	17 	18
19	20 	21 	22 	23 	24 	25
26 	27	28 	29 	30 	1	2
3	4	5	6	7	8	9

Add a reservation



Q



First Last ▼

Room: Conference Room 110

New Reservation:

User: Outside Business

Type: Presentation

Priority: ● High

Description:

[illegible]

Yes, allow override



SS Conflict Resolved

First Last ▼

Thank You!
Your reservation has been made.

An email has automatically been sent notifying
users of this reservation update.

Back to Dashboard

Logout





SS Room Selection

First Last ▾

Search By:

Date:



Time:

Start:

End:

Building:

ComboBox ▾

Room:

ComboBox ▾

of Persons:

3



- ☐ Projector
- ☐ Sound System
- ☐ Whiteboard

Apply

Select some options and hit apply!



<https://ss.snow.edu/roomselection>

SS Room Selection

First Last ▾

Search By:

Available Room/Times

Date:

/ /



Time:

Start:

End:

Building:

ComboBox ▾

Room:

ComboBox ▾

of Persons:

3



- ☐ Projector
☐ Sound System
☐ Whiteboard

Apply

   

Select

   

Select

   

Select

   

Select

   

Select

   

Select

   

Select

   

Select

   

Select

<https://ss.snow.edu/roomselection>

SS Room Selection

First Last

Search By:

Available Room/Times

Room Details

Date:

/ /



Time:

Start:

End:

Building:

ComboBox



Room:

ComboBox



of Persons:

3



- ☐ Projector
☐ Sound System
☐ Whiteboard

Apply

Select

Select

Select

Select

Select

Select

Select

Select

Select

{Room Name}

{Room Number:}

{Building}

{Capacity}

{Description}

{Assets}

Reserve



SS Reservation Review

First Last

Reservation Details:

Name of Reservation*:

Room Priority*:

Reservation Description*:

Visibility:

☐ Public ☐ Hidden (viewable to Administrators)

Room Details

{Room Name}

{Room Number:}

{Building}

{Capacity}

{Description}

{Assets}

[Confirm/Request](#)



https://ss.snow.edu/reservationconfirmation



SS Reservation Confirmation

First Last 



~ Congrats! ~



Check your email to see your reservation details!

Want to invite more to see your reservation?

Enter email(s):

INVITE

Back to Dashboard

Logout



SS Reservation Confirmation First Last ▾



~ Congrats! ~

Check your email to see your reservation details!



Invites Sent!

[Back to Dashboard](#)

[Logout](#)

<https://ss.snow.edu/roomselection>

SS Room Selection

First Last

Search By:

Available Room/Times

Date:

/ /



Time:

Start:

End:

Building:

ComboBox



Room:

ComboBox



of Persons:

3



- ☐ Projector
☐ Sound System
☐ Whiteboard

Apply

Select

Select

Select

Select

Select

Select

Select

Select

Select

Select a
different
room to the
left:



<https://ss.snow.edu/roomselection>

SS Room Selection

First Last

Search By:

Available Room/Times

Date:

/ /



Time:

Start:

End:

Building:

ComboBox



Room:

ComboBox



of Persons:

3



- ☐ Projector
☐ Sound System
☐ Whiteboard

Apply

   

Select

   

Select

   

Select

   

Select

   

Select

   

Select

   

Select

   

Select

   

Select

<https://ss.snow.edu/roomselection>

SS Room Selection

First Last

Search By:

Date:

/ /



Time:

Start:

End:

Building:

ComboBox

Room:

ComboBox

of Persons:

3

- ☐ Projector
☐ Sound System
☐ Whiteboard

Apply

Available Room/Times

Select

Select

Select

Select

Select

Select

Select

Select

Select

Room Details

{Room Name}

{Room Number:}

{Building}

{Capacity}

{Description}

{Assets}

Reserve/Request