



Hilton Suites

Auburn Hills

FACSIMILE TRANSMITTAL SHEET

TO:	FROM:	
Chong-Anna Canfora	Sheri Takacs	
COMPANY:	DATE:	
MI Dept. of Labor & Economic Growth	06/04/09	
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER:	
517-373-4648	2	
PHONE NUMBER:	SENDER'S PHONE NUMBER:	
	248-322-2302	
RE:	SENDER'S FAX NUMBER:	SENDER'S EMAIL ADDRESS:
WARN Notice	248-322-2334	sheritakacs@hilton.com

☒ URGENT ☒ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTES/COMMENTS:

The original copy of this letter is being sent by Federal Express with delivery tomorrow. Please contact me if you have any questions.

Thank you,
Sheri Takacs
Director of Human Resources


The Hilton Family




Hilton Honors



June 4, 2009

Chong-Anna Canfora
Director, Rapid Response Unit
Michigan Department of Labor & Economic Growth
611 West Ottawa, 4th Floor
PO Box 30004
Lansing, MI 48909

Dear Ms. Canfora:

This is to inform you that Hilton Hotels Corporation will cease managing Hilton Suites, located at 2300 Featherstone Rd., Auburn Hills, MI 48326 on June 30, 2009. This action is expected to be permanent. Hilton Hotels Corporation will no longer be managing the Hotel at this location.

The employee separations are expected to occur on June 30, 2009 and we expect that there will be 64 affected employees. Detailed information regarding the affected employees is maintained on premises.

There are no bumping rights at this location.

You may contact Sheri Takacs at 248-322-2302 for further information.

We note that this notice is being provided as a courtesy since Hilton Suites has never employed 100 employees and accordingly is not covered by the WARN Act. Further, it is our sincere hope that the far majority of separating employees will be rehired by the new management company and accordingly would not have suffered an employment loss.

Very truly yours,

A handwritten signature in cursive script that reads 'James Bartoletta'.

James Bartoletta
Regional Director of Human Resources
Hilton Hotels Corporation – East Region

