## Office DEPOT

December 8, 2008

VIA OVERNIGHT MAIL

Wendy Patton Rapid Response Section Administrator Ohio Department of Job and Family Services 4020 E. 5th Avenue Columbus, OH 43219

Joseph Barnes, Mayor 3357 Central Ave. Urbancrest, OH 43123

Re:

Notice of Facility Closing

Dear Sir or Madam:

Like many other retailers, Office Depot, Inc. is faced with a challenging economic environment. After careful consideration, we have made the difficult decision to close the facility located at 3425 Urbancrest Industrial, Grove City, OH 43123.

Pursuant to the requirements of the Worker Adjustment Retraining Act (WARN), 29 U.S.C. § 2101, et seq., Office Depot submits official notice that it is permanently closing the operations at this facility.

This action will result in a layoff of 104 employees between February 9, 2009, and February 22, 2009.

There are no bumping rights. The affected employees are not part of a union.

If you have any questions or require further information regarding this matter, please contact:

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Singerely,

Lynn A. Gross