



# Carson-Dellosa Publishing LLC

7027 Albert Pick Road, Greensboro, NC 27409

November 16, 2009

Chong-Anna Canfora, Director  
Rapid Response Section  
Michigan Department of Labor and Economic Growth  
611 West Ottawa Street, 4<sup>th</sup> Floor  
PO Box 30004  
Lansing, MI 48909

RE: Closing of Operations

Dear Ms. Canfora:

This letter will serve as official notice that Carson-Dellosa Publishing, LLC will engage in a layoff of employees at 3195 Wilson Drive, NW, Walker, MI 49534, commencing on or about January 15, 2010. Carson-Dellosa Publishing, LLC acquired this facility from School Specialty, Inc. on November 13, 2009. This notice is being provided to your office pursuant to the federal Workers' Adjustment Retraining and Notification Act. A copy of the completed WARN Reporting Form is attached.

The job titles with the number of employees that will be affected in each such classification or position are also attached.

There is no union that represents employees at this facility, and Carson-Dellosa Publishing, LLC has no policy for transfer, bumping or reassignment.

The announced layoff is expected to be permanent.

Should you have any questions, please contact Lisa Marion, Human Resources Manager, 7027 Albert Pick Road, Greensboro, NC 27409, telephone, 336.808.3250.

Very truly yours,

Roger Posacki  
Chief Operating Officer

cc: Robert Ver Heulen, Mayor of Walker, MI  
Cathy Vander Meulen, City Manager of Walker, MI

Title	# of Employees
Assistant - Distribution	2
Associate - Distribution	35
Clerk I	1
Coordinator - Distribution	3
Customer Service Assistant	1
Customer Service Manager	1
Customer Service Rep I	9
Director - Operations/Distribution	1
Manager - Distribution	2
Operator /Print	1
Operator/Order Input	1
Purchasing	1
Sales Rep	2
Supervisor - Distribution	2
Team Leader	3
Tech Maintenance	1
	66

**WARN REPORTING FORM****I.) Company Information**

Company: Carson-Dellosa Publishing LLC  
Site Address: 3195 Wilson Drive NW  
City/Zip: Walker MI 49534  
County: Kent  
Contact Name and Title: Lisa Marion Human Resources Manager  
Contact Address: 7027 Albert Pick Road Greensboro NC 27409  
Contact Phone: (336) 808-3250 ext. — Contact Fax: (336) 232-1808  
Contact Email Address: lmarion@carsondellosa.com  
Type of Business: distribution center

**II.) Incident and Notification Information**

Total employees at site: 666 Total employees laid off: 666  
Date Employees Told: 11/16/2009 Date WARN Sent: 11/16/2009  
Incident Type: 1 (1=Plant Closing; 2=Mass Layoff)  
Layoff Reason(s): 1; —; — (1=Co. Sold; 2=Bankruptcy; 3=Financial Trouble;  
4=Operations Transferred; 5=Company Restructured; 6=Unprofitable; 7=Reduced Business/Work;  
8=Mergers/Acquisition; 9=Other)  
First Layoff Date: 01/15/2010  
Final Layoff Date/Closing: 05/15/2010

**III.) Union-Related Information**

Union Local: NA Union Members Laid Off: —  
Union Officer: —  
Address: —  
City/Zip: —  
Phone No: — Fax No: —

*Please attach a list of the positions and number of employees in each position that will be affected by this mass layoff/closing. This form may be faxed to Rapid Response at (517) 373-4648 or mailed to: Chong-Anna Canfora, 611 W. Ottawa St., 4<sup>th</sup> Fl., Lansing, Michigan 48933. Thank you!*