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ASSEMBLIES
PROGRESSIVE DIES

ATLANTIC TOOL & DIE COMPANY

19963 PROGRESS DRIVE • STRONGSVILLE INDUSTRIAL PARK • CLEVELAND, OHIO 44149
ENGINEERS AND MANUFACTURERS
(440) 238-6931 • FAX NO. (440) 238-2210

February 12, 2009

Wendy Patton
Rapid Response Administrator
Ohio Department of Job and Family Services
4020 E. 5th Avenue
Columbus, OH 43219

Dear Ms. Patton:

Effective 2/12/2009, our Sharon Center plant experienced a layoff due unforeseeable business circumstances, mainly all of our customers decreasing their production schedules and orders by 50% to 75%. We hope this will be a temporary layoff; however that is unforeseeable as well.

Due to the unforeseeable business circumstance we were unable to give you prior notice. We provided outplacement assistance via the State of Ohio's Employment Connection and The Ohio Job and Family Services.

There is no provision in our policies for transfer, bumping, or reassignment.

Effective 2/12/09, 18 Assembly associates, 2 Quality Associates, 3 Shipping associates and 32 Temporary associates have been laid off. We do not have a union at our facility.

We are prepared to answer questions and assist in any way it can to ease you through this difficult transition. Please contact Frank Mehwald, President at (440) 238-6931 with questions.

Sincerely,

Jennifer Dumm
Human Resource Partner

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