



CDG Management, L.L.C.

May 5, 2009

Mayor Virg Bernero
9th Floor City Hall
124 W. Michigan
Lansing, MI 48933

VIA FACSIMILE # 517-483-6066

Rapid Response Section
Michigan Department of Labor and Economic Growth
611 West Ottawa Street, Fourth Floor
Lansing, MI 48909

VIA FACSIMILE # 517-373-4648

Dear Mayor Bernero:

This letter will serve as formal notice that CDG Management, LLC has made the decision to permanently close the Lansing Call Center located at 3222 Martin Luther King Blvd, Lansing MI, 48910.

The effective date of this closure will be July 5, 2009*, more than 60 days from the date of this notice. We will provide, via letter, notification to all employees on Tuesday May 5, 2009.

We hope that your agency will coordinate the services that will be required by the affected employees. All will be eligible for unemployment insurance benefits and many will need other social services as well.

We appreciate your assistance in making this a smooth transition for the affected employees. Should you have any questions or concerns, please do not hesitate to contact me at (732) 512-9800, ext. 1149.

* Note: It is our intention to operate the center thru the notice period. However, telemarketing operations are based on factors such as meeting minimum client goals; individual employee performance; hours worked per policy; and total number of callers working at one time allowing for the proper operation of the predictive dialers. In the event any one or all of the above circumstances occur, we will have no choice but to cease operations sooner than planned. At that time all remaining employees will be eligible immediately for UI.

Very truly yours,

Katherine DiGregorio
Katherine DiGregorio
Director- Human Resources

**CDG Management, L.L.C.**

**Lansing Call Center
3222 Martin Luther King Blvd, Suite 41B
Lansing, MI 48910**

Listing of Job Titles

<u>Job Titles</u>	<u>Total Number of Employees</u>
Full Time Employee	3
Part Time Employee	71
Total Number of Employees	74