



Management
& Training
Corporation

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OHIO DEPARTMENT
JOB & FAMILY SERVICES

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OFFICE OF
WORKFORCE DEVELOPMENT

500 N. Marketplace Dr.
P.O. Box 10
Centerville, UT 84014
Direct: 801.693.2600
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Via Email and First Class Mail

October 25, 2011

Rapid Response Section
Office of Workforce Development
Ohio Department of Job and Family Services
P.O. Box 1618
Columbus, OH 43216-1618
rapdresp@jfs.ohio.gov

Re. Mass Layoff – WARN Notice

To Whom it May Concern:

This notice is being provided pursuant to the Worker Adjustment and Retraining Notification Act of 1988 (WARN), which requires employers to give official notice to certain government units or officials of a pending mass layoff or facility shut down.

Please be advised that, Management & Training Corporation and MTC Medical (collectively “MTC”) will permanently layoff its employees who are employed at the following facilities: Lake Erie Correctional Facility, 501 Thompson Road, PO Box 8000, Conneaut, OH 44030-8000, and North Coast Correctional Treatment Facility, 2000 South Avon-Belden Road, Grafton, OH 44044. The Ohio Department of Corrections has awarded contracts to operate these facilities to other contractors.

As a result, all of the employees at those facilities will be permanently laid off by MTC effective December 31, 2011. Based on the best information currently available to us, the closure will result in the layoff of approximately 271 employees at Lake Erie Correctional Facility, and approximately 175 employees at North Coast Correctional Treatment Facility. The job titles and number of employees in each who will be affected is attached.

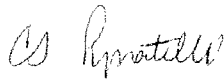
Correctional Officers at Lake Erie Correctional Institution are represented by the Security, Police, Fire and Professionals Association, Local Union 60. To MTC’s knowledge, the highest

ranking official of Local 60 is Mr. John Jones. Mr. Jones is copied on this letter. The represented employees do not have any bumping rights as all members of the bargaining unit are being laid off, nor do they have any rights to reassignment to other jobs within MTC.

You may contact me for additional information at (801) 693-2603 or by mail at:

Management & Training Corporation
500 N. Marketplace Drive
Centerville, UT 84014

Sincerely,



Christina Pignatelli
Labor and Employment Counsel

cc. City Manager
294 Main Street
Conneaut, OH 44030

Shari A. Szczepanski, Mayor
Village of Grafton
960 Main Street,
Grafton, OH 44044

Harold Trigg, Director, Region 1
c/o Mark A. Crawford
Vice President, Region 1
25510 Kelly Road
Roseville, Michigan 48066

John Jones
President, Local 60
SPFPA
163 Pasendena Ave.
Conneaut, OH 44030

North Coast Correctional Treatment Facility

Job Code	Description	# Emp
9AC	Accounting Clerk	2
9AA	Administrative Assistant	1
4CAP	Captain	5
9CMNE	Case Manager	4
9CH	Chaplain	1
4CACA	Compliance & ACA Coordinator	1
9OFF	Correctional Officer	89
1DWP	Deputy Warden, Programs	1
9ECO	Education Counselor	1
4IINV	Institutional Investigator	1
9IA	Instructor, Academic	2
9LA	Library Aide	1
4LT	Lieutenant	4
9MW	Maintenance Worker	3
3MAJ	Major	1
3FS	Manager, Food Service	1
3HR	Manager, Human Resources	1
9PRINE	Pre-release Instructor	1
9PU	Purchaser	1
4RECNE	Recreation Supervisor	1
9SEC	Secretary	3
4SGT	Sergeant	7
4LINE	Supervisor, Line	8
4MNT	Supervisor, Maintenance	1
4TOF	Training Officer	1
9TC	Treatment Counselor	2
4UM	Unit Manager	1
9IVNE	Vocational Instructor	1
1WAR	Warden	1
Total Employees:		147

MTC Medical - North Coast Correctional Treatment Facility

Job Code	Description	# Emp
9DA	Dental Assistant	1
9DH	Dental Hygienist	1
4DN	Director of Nursing	1
4HA	Health Administrator	1
9LPN	Licensed Practical Nurse-LPN	7
9MRC	Medical Records Clerk	2
9PRN	Psychiatric Registered Nurse	1
2PSY	Psychologist	1
9RDT	Registered Dietetic Tech.	1
9RN	Registered Nurse (RN)	12

Lake Erie Correctional Institution

Job Code	Description	# Emp
4ACCT	Accountant	1
9AC	Accounting Clerk	1
9AA	Administrative Assistant	1
4AFSNE	Asst Food Service Mgr	1
9BU	Buyer	1
4CAP	Captain	7
9CMNE	Case Manager	6
9CH	Chaplain	1
9CS	Clerical Specialist	4
3CM	Commissary Manager	1
9CC	Compliance Coordinator	1
4COOK	Cook Supervisor	6
4CINE	Correctional Industries Supv	1
9OFF	Correctional Officer	142
1DWO	Deputy Warden, Operations	1
1DWP	Deputy Warden, Programs	1
4EA	Education Administrator	1
9EDS	Education Specialist	1
4HUAA	Housing Unit A Admin Supv	1
9HRA	Human Resources Assistant	1
9IWS	Industry Workshop Specialist	1
9IAC	Inmate Account Clerk	3
4IISLT	Inspector Institu Srvcs Lt.	1
9IA	Instructor, Academic	6
4IINV	Investigator	1
4LT	Lieutenant	8
4LINE	Line Supervisor	5
9MT	Maintenance Technician	3
3MAJ	Major	1
3FIN	Manager, Finance	1
3FS	Manager, Food Service	1
3HR	Manager, Human Resources	1
9RSNE	Recreation Specialist	2
9REENE	Re-entry Coordinator	1
9SAFCNE	Safety Coordinator	1
9SEC	Secretary	4
4SGT	Sergeant	11
4MNT	Supervisor, Maintenance	1
4TSLT	Training & Safety Lieutenant	1
4UM	Unit Manager	3
Total Employees		236

MTC Medical - Lake Erie Correctional Institution

Job Code	Description	# Emp
9AHSA	Assistant Health Serv. Admin.	1
9DA	Dental Assistant	2
9DH	Dental Hygienist	1
9DIE	Dietitian	1
4HA	Health Administrator	1
9LPN	Licensed Practical Nurse-LPN	5
9MA	Medical Assistant	1
9MRC	Medical Records Clerk	4
4NS	Nursing Supervisor	1
9PRN	Psychiatric Registered Nurse	1
2PSY	Psychologist	1
9RN	Registered Nurse (RN)	14
9SW	Social Worker	2