

600 Vine Street
Suite 1400
Cincinnati, OH 45202
Tel: 513 241 2200
Fax: 513 381 0149

December 4, 2012

Rapid Response Section
Office of Workforce Development
Ohio Department of Job and Family Services
4020 East Fifth Avenue
Columbus, Ohio 43219

RECEIVED
OHIO DEPARTMENT
OF JOB AND FAMILY SERVICES
2012 DEC -5 P 12:58
WORKFORCE DEVELOPMENT

Re: WARN Notice of Plant Closing

Dear Director:

This notice is being provided pursuant to the Worker Adjustment and Retraining Notification Act of 1988, which requires employers to give official notice to affected employees of a pending plant closing or mass layoff, as defined by the Act, at our Licking County, Ohio facility. This closing may rise to the level necessary to trigger WARN Act notice. First Transit is providing this advance, written notice to, among other things, assist you in preparing for and adjusting to the upcoming transition. The layoffs resulting from this closing are expected to be permanent, and the entire facility is expected to be closed.

As you may be aware, the Licking County Transit Board notified us on Thursday, November 29, 2012, that we were unsuccessful with our bid to retain their business. Because of this decision, First Transit, Inc. will terminate its service effective midnight, December 31, 2012. Layoffs will commence on January 1, 2012. Drivers will be laid off in accordance with the provisions of the labor agreement.

The employment site(s) where the layoffs will occur is:

First Transit, Inc.
763 East Main Street
Newark, Ohio 43055

We expect the layoff process to be fully completed within 30 days of the effective date.

All positions are affected by the layoff including:

- Part-time drivers and Full-time drivers
- Office Clerical

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- Full-time and Part-time dispatchers
- Managers and supervisors


As many as 61 (sixty-one) employees may be subjected to a layoff. However, it is probable that First Transit will have transfer opportunities available for many employees at other facilities. In the very near future, First Transit will provide a procedure for employees to express their interest in any of these transfer opportunities.

This letter is intended to fulfill our obligation under the Worker Adjustment & Retraining Notification Act (WARN). It is our goal to place personnel at other First Transit, Inc. locations if possible.

Please feel free to contact me or David Jones at (740) 334-5008 for further information.

If you have any questions, please contact me at (513) 362-4512.

Very truly yours,



Amy M. Therien, Region HR Director

cc Mayor Jeff Hall

John Sheriff, Teamsters Local Union No. 637

First Transit- Licking County
Employee Job Titles and Count Impacted by Facility Closure

Job Title	Count
Bus Operators (union)	55
Clerk- Office	1
Dispatcher	3
Operations Manager	1
General Manager	1