



COPY

August 26, 2008

CERTIFIED MAIL

Deborah Hennessey
Michigan Department of Labor and Economic Growth
Bureau of Workforce Programs
Workforce Transition Division, Rapid Response Section
201 North Washington Square, 5th Floor
Lansing, MI 48913

Re: Worker Adjustment and Retraining Notification Act (WARN)

Dear Ms. Hennessey:

On August 15, 2008 employees at Action Distribution received written notification of a possible permanent mass lay off at Action Distribution located at 4210 Brockton Dr. S.E., Grand Rapids, MI 49512.

The plant will be having a reduction in workforce due to the purchase of assets by S.P. Richards. S.P. Richards services many of it's customers from other nearby distribution locations.

Employees will be given an opportunity to apply for open positions available with S.P. Richards.

If you have any additional questions, please feel free to contact Vicki Smith, Human Resource Director at 616-698-1851 ext. 4260.

Best Regards,

A handwritten signature in cursive script that reads "Michael Maggio".

Michael Maggio
President & Chief Executive Officer

RECEIVED

AUG 28 2008

RAPID RESPONSE
WORKFORCE PROGRAMS



August 26, 2008

CERTIFIED MAIL

Deborah Hennessey
Michigan Department of Labor and Economic Growth
Bureau of Workforce Programs
Workforce Transition Division, Rapid Response Section
201 North Washington Square, 5th Floor
Lansing, MI 48913

Re: Worker Adjustment and Retraining Notification Act (WARN)

Dear Ms. Hennessey:

On August 15, 2008 employees at Action Distribution received written notification of a possible permanent mass lay off at Action Distribution located at 4210 Brockton Dr. S.E., Grand Rapids, MI 49512.

The plant will be having a reduction in workforce due to the purchase of assets by S.P. Richards. S.P. Richards services many of it's customers from other nearby distribution locations.

Employees will be given an opportunity to apply for open positions available with S.P. Richards.

If you have any additional questions, please feel free to contact Vicki Smith, Human Resource Director at 616-698-1851 ext. 4260.

Best Regards,

A handwritten signature in cursive script that reads 'Michael Maggio'.

Michael Maggio
President & Chief Executive Officer

RECEIVED

AUG 28 2008

RAPID RESPONSE
WORKFORCE PROGRAMS