

Ohio Operations  
9701 Windisch Road  
West Chester, Ohio 45069-3807



June 16, 2008

RECEIVED  
OHIO DEPARTMENT  
JOB & FAMILY SERVICES

2008 JUN 20 P 4: 19

OFFICE OF  
WORKFORCE DEVELOPMENT

Helen E. Jones-Kelley  
Director, Ohio Department of Job and Family Services  
30 East Broad Street  
Columbus, Ohio 43215

Dear Ms. Jones-Kelly:

Pursuant to Ohio Rev. Code 4141.28(C), we are advising you of a workforce reduction scheduled for our distribution facility located at 9701 Windisch Road, West Chester, Ohio 45069. The reduction will result in the termination of approximately 80 employees on June 19, 2008. This reduction is not a plant closing or "mass layoff" and is not covered by WARN- the federal plant closing statute.

We are providing your department with as much notice as possible to assist in planning for any increase in unemployment services that may be requested. We also ask for your discretion in sharing this information as this action will not be communicated publicly until June 19.

Thank you for your attention in this matter. If you have any further questions please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Shannon M. Trentman". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Shannon Trentman  
HR Generalist, SPH  
Dell Inc.

513-644-1814 (Office)  
Shannon\_Trentman@Dell.com