## SHILOH INDUSTRIES, INC.

Medina Blanking Division

5580 Wegman Drive Valley City, OH 44280 330-558-2050 330-558-2071 Fax



March 23, 2009

Ohio Department of Jobs and Family Services Rapid Response Section Worker Adjustment Retraining Notification (WARN) Act P.O. Box 1618 Columbus, OH 43216-1618 Attn: Cindy Kelly

Dear Ms. Kelly:

I am writing to advise you that Medina Blanking Inc., located at 5580 Wegman Dr., Valley City, Ohio 44280 has implemented a temporary layoff as well as a permanent reduction of four positions. Based on current business conditions, we now foresee the temporary layoff lasting beyond six (6) months, therefore, we are providing this notice.

Information regarding job titles/classification and the number of employees that have been affected is attached. The temporary layoffs and permanent reductions began on September 29, 2008 and have been adjusted through March 9, 2009 based on business conditions.

The employees placed on temporary layoff retain recall rights for twelve (12) months from the effective date of layoff. Those employees also have the ability to bump into positions based on length of service and qualifications. The Company has been working with the individual employees to identify those opportunities for bumping and we have been placing those employees into other positions for which they have the length of service and qualifications.

If you have any questions, please feel free to contact me at (330) 558-2050.

Sincerely,

Ray W. Weaver

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Group Human Resource Manager

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## **List of Positions Affected**

Medina Blanking Inc. 5580 Wegman Dr. Valley City, OH 44280

Date Prepared: March 10, 2009

## **Permanent Reductions**

| Affected Job Titles   | Number of Employees |
|-----------------------|---------------------|
| Production Supervisor | 1                   |
| Receptionist          | 1                   |
| System Analyst        | 1                   |
| Shipping Coordinator  | 1                   |
|                       |                     |
| Total                 | 4                   |

## **Temporary Layoffs**

| Affected Job Titles | Number of Employees |
|---------------------|---------------------|
| Line Helper         | 15                  |
| Material Handler    | 21                  |
| Lead Operator       | 15                  |
| Line Assistant      | 23                  |
| Die Repairman       | 5                   |
| General Maintenance | 2                   |
| Quality Inspector   | 2                   |
| Total               | 83                  |