BLK 16 DEFU LANE 10. #01 - 364. SINGAPORE 539197

TEL: 6 289 2298

FAX: 6 287 9635

TOWN COUNCIL LOCATION

NEE SOON TOWN COUNCIL CHONG PANG DIVISION

DATE OF SERVICING

5 /09/2025

WEEKLY FIRE ALARM CHECKLIST REPORT

- 1. SIMULATED TEST
- 1.1 Carry out a stimulated fire alarm call
- 1.2 Operate any Alarm Zone
- 1.3 Transmit a Fire Alarm Signal to the monitoring station and reset the system
- 2. MONITORING STATION
- $2.1\,\mbox{Contact}$ the monitoring system prior to the transitting of the fire alarm signal
- 2.2 To warn them of the simulated fire condition to be tested
- 2.3 Check with them after completion of test to ensure the fire alarm signal was received
- 2.4 Advise the monitoring station that the systm has been reset
- 3. BATTERY CONDITION
- 3.1 Check the battery voltage
- 3.2 Check the battery conditions
- 4. SWITCHES
- 4.1 Ensure that all switches are in the correct operating condition after completion of tests
- 4.2 Take immediate steps to rectify the fault(s) should they exist
- 5. DEFECTS
- 5.1 Record in the log any fault(s) identifed and that the above test has been carried out

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<u>REMARKS</u>	

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