CV/ Resume Profesional

ELEANOR FITZGERALD

SENIOR DATA ANALYST

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SUMMARY

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THYNK UNLIMITED - ANY CITY

(January 2016 - January 2018)

Junior Data Analyst

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EDUCATION

ARROWAI UNIVERSITY (2013 - 2015)

GPA 3.9

Bachelor of Statistics

SERTIFICATION

- Operating Software
- Structured Query
- Language (SQL)
- Statistics

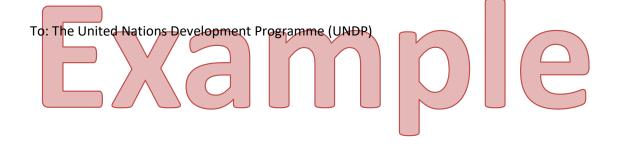
- Good communication skill
- Able to work in a team
- Great problem solving skill

Official Government Letter

MINISTRY OF FOREIGN AFFAIRS

Republic of Indonesia

Jakarta, July 1, 2025



International Cooperation Proposal

PROJECT PROPOSAL

Title: Enhancing Coastal Resilience in Indonesia

Submitted to: The World Bank

Executive Summary: This proposal outlines a three-year plan to enhance the resilience of coastal communities in Indonesia through infrastructure development, early warning systems, and environmental restoration.

Objectives:

- Strengthen coastal barriers and mangrove reforestation
- Develop community-based disaster preparedness programs
- Install early warning and monitoring systems

Budget: USD 25 million

Implementing Agency: Ministry of Environment and Forestry, Republic of Indonesia

Duration: 2026-2029

Memorandum of Understanding (MoU)

MEMORANDUM OF UNDERSTANDING (MoU)

This MoU is made and entered into this 1st day of July, 2025, by and between the Ministry of Education of the Republic of Indonesia and The International Education Foundation.

Purpose: To establish a framework for cooperation in promoting international student exchange programs.

Objectives: Both parties agree to collaborate on academic exchange, joint research, and scholarships.

This MoU is non-binding and serves as a statement of mutual intentions,

Subject: Support Request for Coastal Resilience Program

Dear Sir/Madam,

The Government of Indonesia is seeking technical and financial assistance from UNDP to implement a national program on coastal resilience to climate change. Detailed proposals are attached.

We appreciate your attention to this matter and look forward to a fruitful collaboration.

Sincerely,

Dr. Andi Sudirman, Director General of International Cooperation

Draft Contract International

INTERNATIONAL SERVICE AGREEMENT

This Agreement is made on this 1st day of July, 2025 between the Government of the Republic of Indonesia, hereinafter referred to as 'Client', and Global Development Solutions Ltd., a company incorporated under the laws of the United Kingdom, hereinafter referred to as 'Contractor'.

- 1. Scope of Work: Contractor agrees to provide consultancy services in the field of renewable energy policy and implementation.
- 2. Term: The term of this Agreement shall be from July 1, 2025 to December 31, 2025.
- 3. Payment: Client agrees to pay Contractor a total of USD 120,000, in accordance with the payment schedule in Annex A.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

MEETING MINUTES

Date: June 30, 2025

Time: 10:00 AM

Location: Conference Room A

Agenda: 1. Project Progress 2. Budget Update

Decisions Made:

- Extend deadline to August 15, 2025
- Increase marketing budget by 10%

Recorded by: Jonathan Lee

COURSE SYLLABUS

Course Title: Introduction to Environmental Studies

Semester: Fall 2025

Topics:

Climate Change
 Ecosystems
 Sustainable Development

Instructor: Dr. Maya Putri

INVOICE TEMPLATE

Company Name: [Your Company]

Address: [Address]

Invoice #: [0001]

Date: [Date]

Description: [Product/Service]
Amount: [U\$D]

Total Due: [USD]

Thank you for your business!

POLICY BRIEF

Title: Climate-Resilient Infrastructure for Southeast Asia

Summary:

This brief outlines the urgent need for infrastructure that can withstand climate change. It recommends strategic investments in flood defense, green energy, and disaster-resistant public housing.

Prepared by: ASEAN Development Research Institute

SERVICE AGREEMENT

This agreement is entered into as of July 1, 2025 between the Indonesian Ministry of Health (Client) and Global MedTech Ltd. (Contractor).

Article 1 – Scope: Contractor shall provide 500 units of diagnostic kits.	
Article 2 – Delivery: All goods must be delivered by August 30, 2025. Article 3 – Payment: Total cost is USD 100,000 payable in two installments. Signed:	
Client Representative:	
Contractor Representative:	

OFFICIAL LETTER

Jakarta, July 1, 2025

To: Director of International Affairs



We are pleased to invite you to the upcoming Energy Sustainability Summit 2025 hosted by the Ministry of Energy of the Republic of Indonesia. The event will take place on August 10–12, 2025, in Jakarta.

Sincerely,

Dr. Andi Prasetya

Head of International Cooperation Department