|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ­  **${name} PAYMENT REQUEST** | | | | | | | | |
| **PAID TO :** |  |  |  |  |  |  | NO | 0${no\_pr} |
| **${name\_beneficiary}** |  |  |  |  |  |  | DATE | ${date\_pr\_convert} |
| **FOR : ${for}** | | | | | | | | |
| **DESCRIPTION** | | | | | | | | **AMOUNT** |
| ${description} | | | | | | | | ${price} |
| ${vat\_title} | | | | | | | | ${vat\_body} |
| ${wht\_title} | | | | | | | | ${wht\_body} |
|  | | | | | | | |  |
|  |  |  |  |  |  |  | **To be Paid** | **${to\_be\_paid}** |
|  |  |  |  |  |  |  | **Forex at** |  |
|  |  |  |  |  |  | **Convert to** | |  |
|  |  |  |  |  |  | **Bank Charges** | | **${bank\_charge\_convert}** |
| **TOTAL** | | | | | | | | **${total\_convert}** |
|  | | | | | | | | |
| **BANK ACCOUNT FROM :** | | | **TRANSFERRED TO BANK ACCOUNT :** | | | **CHECK SUPPORTING DOCUMENT** | | |
| ${beneficiary\_bank}  ${name\_division} | | | ${name\_beneficiary}  ${bank\_account } | | | **CONTRACT / PO No** | ${Contract+po} | |
|  | | |  |  |  | [ ] ORIGINAL INVOICE + MATERAI | | |
|  | | |  |  |  | [ ] ORIGINAL FAKTUR PAJAK | |  |
|  | | |  |  |  | [ ] ORIGINAL DGT-1 WP LN ( Foreigner Consultant ) | | |
|  | | |  |  |  | [ ] COPY OF NPWP | |  |
| Paid by | | Internet Banking | INVOICE DATE | | ${invoice\_date\_convert} | [ ] COPY OF QUOTATION VENDOR | | |
| Due Date (days) | ${due\_date} | ${deadline\_convert} | INVOICE RECEIPT ON | | ${invoice\_date\_convert} | [ ] COPY OF PURCHASE ORDER | | |
| PREPARED BY | | CHECKED BY |  | APPROVED BY | | [ ] COPY OF CONTRACT DOCUMENT | | |
| Khouw Vivi | | Djajadi | Darren Chan | | [ ] COPY OF SURAT PENUNJUKKAN REKANAN | | |
| [ ] ORIGINAL RECEIPT / SURAT JALAN | | |
| [ ] HANDING OVER DOCUMENT ORIGINAL / BAST | | |
| [ ] ORIGINAL BANK GUARANTEE (Down Payment) | | |

