



## **VOLUNTEER EXPENSES FORM**

<b>Name:</b>	<b>Alfred Anate Bodurin Mayaki</b>
<b>Address:</b>	<b>218 Cator Street Off Commercial Way London SE15 5GJ</b>
<b>Telephone Number:</b>	<b>07940 916 731</b>

Bank/Building Society Account Details - (For direct BACS payment into your account – our preferred method)

<b>Sort Code:</b>	<b>1</b>	<b>1</b>	<b>6</b>	<b>4</b>	<b>3</b>	<b>6</b>		
<b>Account No:</b>	<b>1</b>	<b>8</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>1</b>

Building Society reference if applicable:

Date	Travel / Item details (including date of expense) The mileage allowance is 45p per mile and postcode detail should be given.	Amount £
08.10.2025	Document Certification Service – Post Office	12.75
<b>Total:</b>		
<b>Volunteer signature:</b>		<b>Date d/m/y:</b> 10/10/25
<b>Bipolar UK Checked:</b>		<b>Date d/m/y:</b>

**Please ensure that original tickets/VAT receipts are included with your completed form. You can submit your expenses by post to our London Office, or via email, please find address details below:**

**Post to: Bipolar UK, 32 Cubitt Street, London WC1X 0LR or email to: [finance@bipolaruk.org](mailto:finance@bipolaruk.org) and cc your volunteer team / supervisor, including clear legible photos/scans of your tickets/VAT receipts.**