



## VOLUNTEER EXPENSES FORM

|                   |   |  |  |  |  |  |  |
|-------------------|---|--|--|--|--|--|--|
| Name:             | Alfred Anate Bodurin Mayaki                               |  |  |  |  |  |  |
| Address:          | 218 Cator Street<br>Off Commercial Way<br>London SE15 5GJ |  |  |  |  |  |  |
| Telephone Number: | 07940 916 731   |  |  |  |  |  |  |

Bank/Building Society Account Details - (For direct BACS payment into your account – our preferred method)

|             |   |   |   |   |   |   |   |   |
|-------------|---|---|---|---|---|---|---|---|
| Sort Code:  | 1 | 1 | 6 | 4 | 3 | 6 |   |   |
| Account No: | 1 | 8 | 8 | 1 | 0 | 2 | 6 | 1 |

Building Society reference if applicable:

| Date                 | Travel / Item details (including date of expense)<br>The mileage allowance is 45p per mile and postcode detail should be given. | Amount £             |
|----------------------|---|----------------------|
| 08.10.2025           | Document Certification Service – Post Office  | 12.75                |
|                      |   |                      |
|                      |   |                      |
|                      |   |                      |
|                      |   |                      |
| Total:               |   |                      |
| Volunteer signature: |   | Date d/m/y: 10/10/25 |
| Bipolar UK Checked:  |   | Date d/m/y:          |

Please ensure that original tickets/VAT receipts are included with your completed form. You can submit your expenses by post to our London Office, or via email, please find address details below:

Post to: Bipolar UK, 32 Cubitt Street, London WC1X 0LR or email to: [finance@bipolaruk.org](mailto:finance@bipolaruk.org) and cc your volunteer team / supervisor, including clear legible photos/scans of your tickets/VAT receipts.