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Jefferies Recruiting
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Ref: 051124-37

Application for HR Analyst - Investment Banking at Jefferies

Dear Team,

I hope your week has started outstandingly brightly.

This is just an acknowledgement letter which I have drafted to say a kind thank you to the recruiting team at Jefferies. Although I am pleased that my application for the HR Analyst role was considered, I am disappointed to not have been selected as a candidate who fitted your requirements.

I welcome your invitation to apply and will shortly conduct a thorough search for other roles which I feel I may be a suitable fit for. Once again, I would like to express my sincere appreciation to Jefferies recruiting team and those involved in the decision-making process.

Kind regards

A handwritten signature in blue ink, appearing to read "Alfred Mayaki".

Alfred Anate Mayaki (Student)