

Raman Kumar

ramanrajput.ca@gmail.com

+91-87501-12966



Career Objective:

- It will be an extreme opportunity to advance my career by working in such an esteemed organisation wherein i will be given an opportunity to display my skills & strengths for the benefit of the organisation.

Work Experience

<u>Organisation</u>	<u>Position</u>	<u>Period of Service</u>
R K Deepak & Co.	Article Assistant	February 2012 to February 2015
Bhagat Ram Motorways Private Limited	Chartered Accountant	March 2016 to April 2017
Texmaco Rail & Engineering Ltd.	Senior Accounts Officer	May 2017 to May 2018
Magnifico Minerals Private Limited	Assistant Manager	May 2018 to May 2019
Shahi Exports Private Limited	Senior Executive	January 2020 to April-2021
HDFC Bank Limited	Manager	April 2021 to till date

Work Performed	<p>Banking Experience</p> <ul style="list-style-type: none">• Proposal Assessment for Working Capital Products like Cash Credit, Term Loan, PCFC and EPC.• Secured & Unsecured Loan (CGTMSE) from 11 Lacs to 10 Crores (Group Exposure up to Rs. 20 Crores)• Interfacing with customers to establish creditworthiness by verifying the documents and carrying out telephonic, field and collateral visit.• Maintaining overall product quality for the assignment products. <p>Industry Experience</p> <ul style="list-style-type: none">• Arrange Short Term & Long Term Funds for the Company• Preparation of Project Reports• Preparation of CMA Reports• Preparation of documents required by Banks & Financial Institutions for sanctioning/ renewal of credit facilities• Preparation of data for External Credit Rating Agencies.• Preparation of Monthly Stock Statement• Preparation of FFR-I, FFR-II & UHFCE• FEMA Compliances regarding Overseas Direct Investments• Preparation of Financial Statements as per Revised Schedule-VI & Schedule III• Preparation of Quarterly Results• Preparation of Provisional, Estimated & Projected Balance Sheets
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Major Strengths:

Mailing address: #55, Radhey Shyam Colony, Near Diary Complex, Habowal Khurd, Ludhiana
Contact Number: +91-87501-12966

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- Flexible and adaptable for every situation
- Positive attitude
- Quick learner
- Result Achiever and meeting deadlines

Professional Qualifications:

<u>Examination</u>	<u>Year of Passing</u>	<u>Marks</u>
MBF (Master in Business Finance)	August 2018	-
CA FINAL GRP – I	Nov. 2015	57.75%
CA FINAL GRP – II	May 2015	52.00%
CA IPCC GRP – II	May 2012	63.67%
CA IPCC GRP – I	May 2011	66.25%
CA - C.P.T	June 2010	69.50%

Academic Qualifications:

<u>Examination</u>	<u>Board/University</u>	<u>Year of Qualifying</u>	<u>Marks</u>
B.Com	IGNOU	2014	63.00%
Class 12 th	P.S.E.B	2010	81.78%
Class 10 th	P.S.E.B	2008	83.17%

Computer Skills:

- 100 hours Computer Training from **Institute of Chartered Accountant of India**
- Knowledge of SAP, Tally, MS-Word, MS- Excel, MS-Power point.

Personal details:

- Date of Birth : 23 June, 1992.
- Father's Name : Sh. Bachittar Singh
- Mother's Name: Smt. Kamlesh Kumari
- Marital Status : Married
- Hobbies : Listen punjabi music and internet surfing.
- Languages : English, Hindi & Punjabi.

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